



**PARKS AND RECREATION COMMISSION
REGULAR MEETING AGENDA**

**Thursday, March 13, 2025
7:00 PM**

**City Council Chamber
200 Old Bernal Avenue
Pleasanton, CA 94566**

The meeting will be held in-person and will be streamed at <https://www.youtube.com/user/TheCityofPleasanton>.

Public participation: It is requested that members of the public wishing to address the Commission submit a speaker card. When public comment is opened on an agenda item, individuals may speak once per agenda item.

In Person:

- Submit a physical speaker card at the meeting. When your name is called, please provide comment at the podium.

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

MEETING OPEN TO THE PUBLIC

1. Public Comment regarding items not listed on the agenda – Speakers are limited to 3 minutes.

CONSENT CALENDAR

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

2. Approve regular meeting minutes of February 13, 2025
3. Receive an Update on and Recommend the Continuation of the Pilot Park Ambassador Program
4. Receive the Staff Presentation on the Staples Ranch and Bernal Community Park Master Plans

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

5. Receive the Parks Maintenance and Landscape Architecture Tasks and Projects

COMMISSION REPORTS

MATTERS INITIATED

FUTURE AGENDA ITEMS

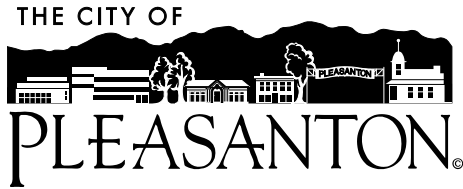
ADJOURNMENT

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet will be available for public inspection at the Library and Recreation department located at 400 Old Bernal Ave., Pleasanton, CA 94566.

Accessible Public Meetings

The City of Pleasanton can provide special assistance for persons with disabilities to participate in public meetings. To make a request for a disability-related modification or accommodation (e.g., an assistive listening device), please contact the Library and Recreation department located at 400 Old Bernal Ave., or (925) 931-5340 at the earliest possible time. If you need sign language assistance, please provide at least two working days' notice prior to the meeting date.



Parks and Recreation Commission Meeting Minutes

February 13, 2025 – 7:00 p.m.

CALL TO ORDER

Chair Immadi called to order the Parks and Recreation Commission meeting at 7:01 p.m. from the City Council Chamber at 200 Old Bernal Ave.

Chair Immadi led the Pledge of Allegiance and provided opening remarks.

ROLL CALL

Present: Commissioners Alfaro, Brown, Deckert, Hall, Vickers and Chair Immadi

Absent: None

AGENDA AMENDMENTS

None.

CONSENT CALENDAR

1. Approve regular meeting minutes of November 14, 2024

MOTION: It was m/s by Deckert/Vickers to approve the meeting minutes of November 14, 2024. The motion passed by the following vote:

Ayes: Commissioners Alfaro, Brown, Deckert, Hall, Immadi, Vickers, and Chair Immadi

Noes: None

MEETING OPEN TO THE PUBLIC

2. Public Comment from the audience regarding items not listed on the agenda.

Chair Immadi opened the item for public comment.

There being no speakers, Chair Immadi closed the item for public comment.

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

3. Review the Draft Urban Forest Master Plan (CIP No. 22773) and Provide Staff with Comments

Matt Gruber, The City Landscape Architect, Sarah Hosterman, Assistant Landscape Architect, and consultant Kevin Cullinen, presented the item and answered questions from commissioners.

Commissioners provided comments.

Chair Immadi opened the item for public comment.

There being no speakers, Chair Immadi closed the item for public comment.

4. Review Playground Renovation Options and Provide a Recommendation on which Playground Should be Prioritized for Renovation

Matt Gruber, The City Landscape Architect, and Giacomo Damonte, Parks Division Manager presented the item and answered questions from commissioners.

Commissioners provided comments.

MOTION: It was motioned by Commissioner Deckert to approve Option 3 – Utilize the playground renovation funds and combine them with the remaining All-Abilities playground funds, approximately \$280,000, and construct phase 1 of the all-abilities playground in place of the Ken Mercer Sports Park Phase 1 playground for the money available, \$830,000.

There was no second to the motion.

MOTION: It was m/s by Vickers/Alfaro to approve Option 1 – the renovation of Del Prado and Moller Park playgrounds.

Ayes: Commissioners Alfaro, Brown, Deckert, Hall, Vickers, and Chair Immadi
Noes: Commissioner Deckert

MOTION: It was m/s by Brown/Alfaro to approve Option 1 with an amendment– the renovation of Del Prado and Moller Park playgrounds with the addition of having all-abilities components at the staff's discretion. The motion passed by the following vote:

Ayes: Commissioners Alfaro, Brown, Deckert, Hall, Vickers, and Chair Immadi
Noes: Commissioner Deckert

COMMISSION REPORTS

- A. Bicycle, Pedestrian, and Trails Committee – Commissioner Hall provided a report
- B. Heritage Tree Review Board – No report
- C. Public Art Selection Sub-Committee – Commissioner Brown provided a report
- D. Co-Sponsor User Group – No report

MATTERS INITIATED BY THE COMMISSION

MOTION: It was m/s by Alfaro/Immadi to add The Lyons Wayside Park updates to the future agenda. The motion passed by the following vote:

Ayes: Commissioners Alfaro, Brown, Deckert, Hall, Vickers, and Chair Immadi
Noes: None

ADJOURNMENT

MOTION: It was m/s by Immadi/Brown to adjourn the meeting at 8:40 pm. The motion passed by the following vote:

Ayes: Commissioners Alfaro, Brown, Deckert, Hall, Vickers, and Chair Immadi
Noes: None

**PARKS AND RECREATION
COMMISSION AGENDA REPORT**

March 13, 2025
Library and Recreation

**TITLE: RECEIVE AN UPDATE ON AND RECOMMEND THE CONTINUATION OF THE
PILOT PARK AMBASSADOR PROGRAM**

SUMMARY

The Parks Division of the Public Works Department and the Library and Recreation Department launched a pilot Park Ambassador program in April 2024. The program was modeled after the Livermore Area Recreation and Park District (LARPD) Park Ambassador Program. This report will provide an update on the program and participation.

RECOMMENDATION

Receive an Update on and Recommend the Continuation of the Pilot Park Ambassador Program.

BACKGROUND

At the August 10, 2023, Parks and Recreation Commission meeting, Commissioner Deckert recommended adding an Adopt-a-Park program to the City of Pleasanton, modeled after the LARPD program during the Matters Initiated portion of the meeting. The commission agreed.

City staff worked with staff from LARPD to learn about the program, including the positives and negatives and lessons learned, and gather materials they use successfully to run their program.

The City's pilot Park Ambassador program was developed and presented to the Commission at the February 8, 2024, meeting. On April 25, 2024, the first Park Ambassador onboarding event was held. Subsequent individual or small group onboarding sessions were provided as needed when new Ambassadors joined the program. During the onboarding sessions, a brief overview of the City's park system was given, the handbook was reviewed, and an Ambassador 'starter kit' was provided consisting of a high-visibility vest, litter grabber, and a five-gallon bucket for litter.

This program enlists volunteers, or Park Ambassadors, to help keep our parks clean, safe, and enjoyable. Each volunteer is assigned a neighborhood park or a portion of a larger community park to visit each week or as the volunteer's schedule allows. Park Ambassadors act as an additional set of eyes and ears to assist maintenance staff as well as being a resource for other citizens using the parks. Responsibilities include but are not limited to, reporting any safety hazards, reporting broken or vandalized amenities, and removing litter.

DISCUSSION

There are a total of fourteen Park Ambassadors currently enrolled in the program. The number actually involved may be more since there were several couples and families that attended the

onboarding but are tracked by a single email address and park location. There are twelve parks that were selected by the Ambassadors, with one member deciding to float from park to park. The parks in the program consist of:

- Amador Valley Community Park
- Del Prado Park
- Hansen Park
- Harvest Park
- Ken Mercer Sports Park, Phase 1
- Kottinger Community Park
- Kottinger Village Park
- Neilsen Park
- Orloff Park
- Valley Trails Park
- Walnut Grove Park
- Woodthrush Park.

To gauge continuing participation in the program, a Survey Monkey survey was emailed to all participants in mid-December. Of the thirteen survey emails used to distribute the survey, eight responses were received. All of the respondents were still active in the program, with five visiting their parks daily, two visiting weekly, and one visiting two times per month. Most respondents spent less than one hour per week in their parks, with the highest being three hours. Most respondents noticed no difference in their park or personal life since becoming an Ambassador. However, there were several survey responses in which Ambassadors noticed less litter and also became more aware of the litter present. One respondent stated that they regularly report park issues to the Public Works Department. All eight respondents were interested in continuing with the program, and seven still use the tools provided. Those tracking their volunteer hours in Better Impact were split fifty-fifty. Multiple respondents noted that the few minutes per day spent picking up litter was not worth the effort to track formally, and one respondent still had issues accessing the app. Please see Attachment 1 for the survey results.

In total, 113 hours of volunteer time were reported in the Better Impact app since the inception of the program in April 2024. Based on the survey results, it's safe to say that more time is actually being spent out in the parks by Ambassadors. Eleven work requests were received from Park Ambassadors through the designated MaintStar portal. Not all the work requests pertained to park-related issues.

Currently, there is little staff time associated with managing the program since the as-needed onboarding meetings have stopped for several months. The program is largely managed by the Parks Division Manager with the assistance of a Recreation Coordinator. Should interest in the program increase substantially, then general program management will have a larger impact on staff time and may need to be delegated to additional staff members.

There are opportunities for improvement in the administration of the program that may require more staff time and involvement. For example, there are more volunteers signed up in Better Impact than have been onboarded. This means that members of the community can enroll

without staff being aware of their participation and the ability to onboard them properly. There is also the possibility to receive credit for work not actually performed by entering time in Better Impact. Staff may need to track down these additional volunteers who signed up only through Better Impact, which may be time-consuming, onboard them, provide them with the starter kit, and document which park they are adopting. For example, there is a volunteer signed up for the Shadow Cliffs Regional Recreation Area, which is not within the city limits and is not in the City's park system.

Staff recommends continuing the program as a pilot to:

- Continue to gauge the interest from the community
- Iron out the issues with Better Impact
- Determine if the new two-year budget will include staff reductions that may impact the program.

EQUITY AND SUSTAINABILITY

The Park Ambassador program is open to all Pleasanton community members and provides additional eyes and hands to keep our parks clean and safe.

OUTREACH

An online survey was emailed to current Park Ambassador participants to provide insight into participation in the program. No other outreach was carried out for this report.

STRATEGIC PLAN ALIGNMENT

This action advances the following Citywide goals and strategies:

ONE Pleasanton Citywide Strategic Plan

- *Funding Our Future*, Strategy 1 - Develop a long-term strategy for funding operations and maintenance needs to ensure the reliability of community-owned facilities and infrastructure and continuity of City services.
- *Building A Community Where Everyone Belongs*, Strategy 3 - Implement high-priority items from the Library and Recreation Strategic Plan to continue to deliver activities and programs that meet the needs and interests of the community.

Investing In Our Environment, Strategy 7 - Continue to invest in parks, bicycle, and pedestrian infrastructure, and public art to improve traffic safety, promote climate resilience, and increase equitable access to cultural and recreational opportunities.

FINANCIAL STATEMENT

The fiscal impacts of this program have been relatively minor. Supply costs have consisted of fifty high-visibility vests (\$1,117.30), twenty-four litter grabbers (\$523.12), and twelve five-gallon buckets (\$100.42), for a total of \$1,740.84. Staff hourly wages for the program have not been formally tracked at this time.

Prepared by:



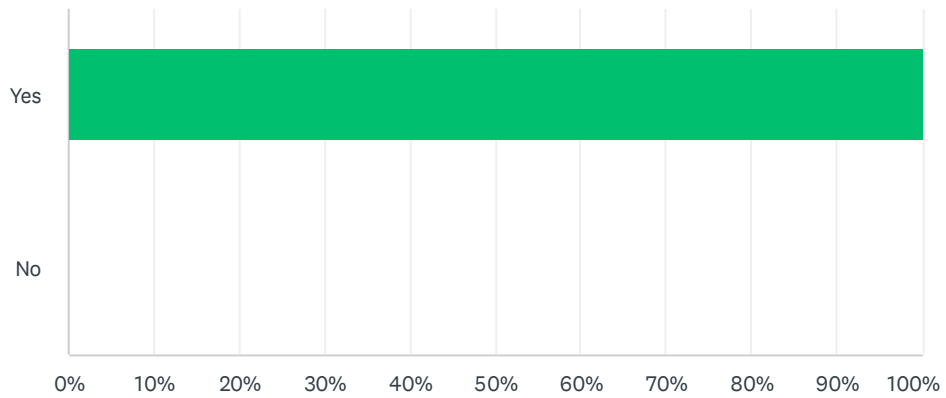
Giacomo Damonte, Parks Division Manager

Attachments:

1. Attachment 1 Park Ambassador Survey Results

Q1 Are you still visiting your designated park?

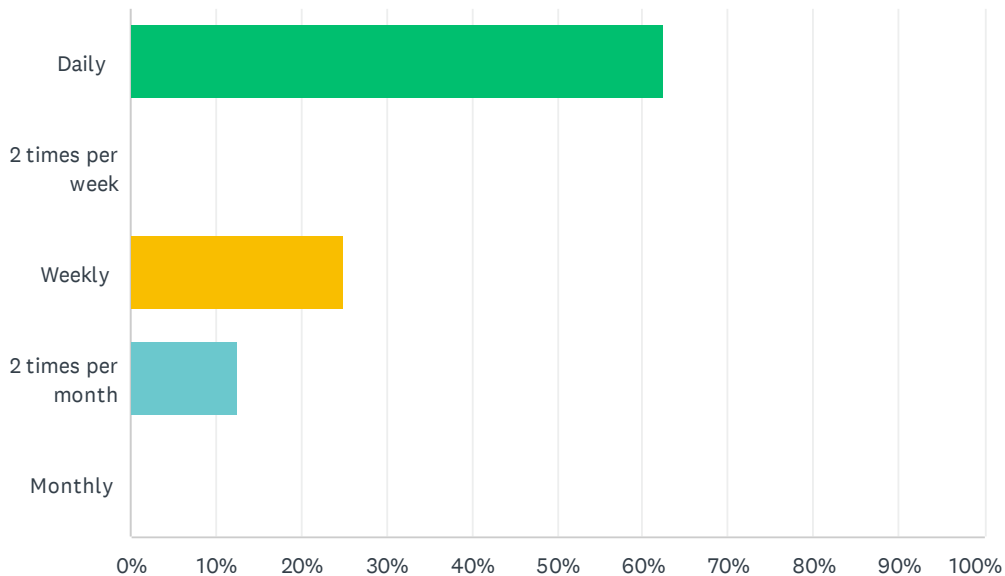
Answered: 8 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	100.00%	8
No	0.00%	0
TOTAL		8

Q2 If yes, how frequently are you visiting

Answered: 8 Skipped: 0



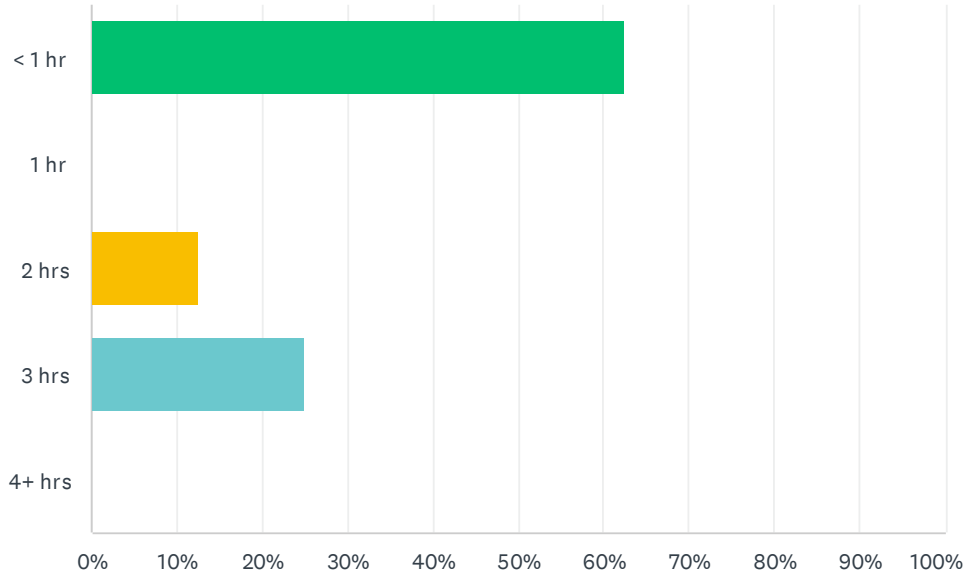
ANSWER CHOICES	RESPONSES	
Daily	62.50%	5
2 times per week	0.00%	0
Weekly	25.00%	2
2 times per month	12.50%	1
Monthly	0.00%	0
TOTAL		8

Q3 If no, please explain why...

Answered: 0 Skipped: 8

Q4 How many hours on average are you actively participating in park ambassador activities each week?

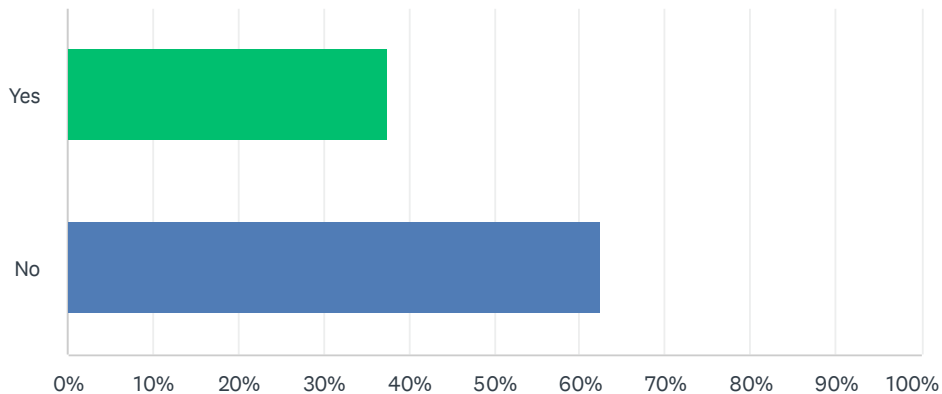
Answered: 8 Skipped: 0



ANSWER CHOICES	RESPONSES	
< 1 hr	62.50%	5
1 hr	0.00%	0
2 hrs	12.50%	1
3 hrs	25.00%	2
4+ hrs	0.00%	0
TOTAL		8

Q5 Have you noticed any differences in your park or personal life since you became park ambassador?

Answered: 8 Skipped: 0



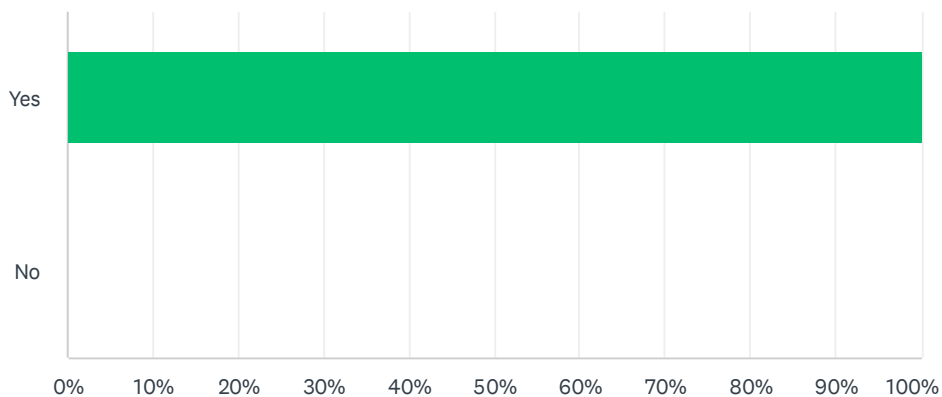
ANSWER CHOICES	RESPONSES	
Yes	37.50%	3
No	62.50%	5
TOTAL		8

Q6 If yes, please describe the changes you have noticed.

Answered: 3 Skipped: 5

Q7 Are you interested in continuing to be a park ambassador?

Answered: 8 Skipped: 0



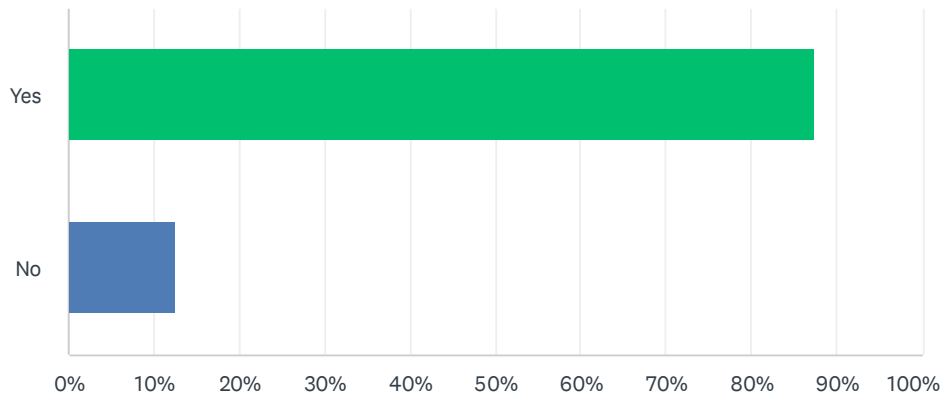
ANSWER CHOICES	RESPONSES	
Yes	100.00%	8
No	0.00%	0
TOTAL		8

Q8 If no, please explain why...

Answered: 1 Skipped: 7

Q9 Have you used the tools provided during onboarding?

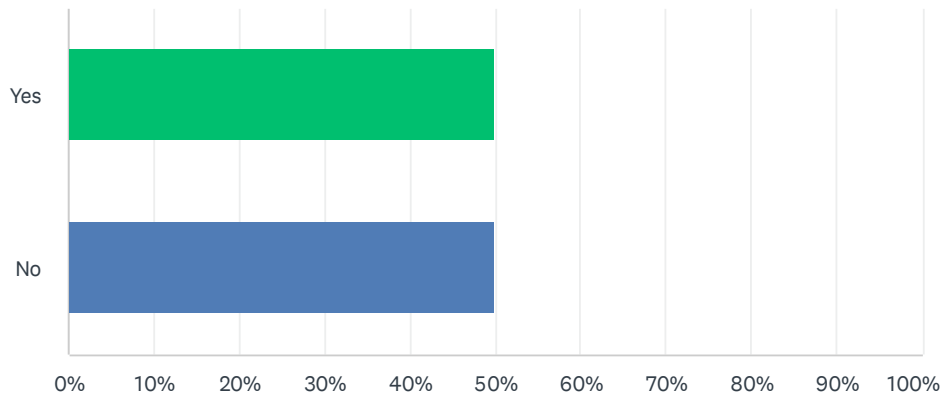
Answered: 8 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	87.50%	7
No	12.50%	1
TOTAL		8

Q10 Are you using Better Impact to log your hours?

Answered: 8 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	50.00%	4
No	50.00%	4
TOTAL		8

Q11 If no, please explain why...

Answered: 4 Skipped: 4

#1

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, December 17, 2024 12:34:06 PM
Last Modified: Tuesday, December 17, 2024 12:35:59 PM
Time Spent: 00:01:52
IP Address: 73.71.110.57

Page 1: Park Visits

Q1 **Yes**
Are you still visiting your designated park?

Page 2

Q2 **Daily**
If yes, how frequently are you visiting

Page 3

Q3 **Respondent skipped this question**
If no, please explain why...

Page 4: Active Participation

Q4 **3 hrs**
How many hours on average are you actively participating in park ambassador activities each week?

Page 5: Program Impact

Q5 **No**
Have you noticed any differences in your park or personal life since you became park ambassador?

Page 6

Q6 **Respondent skipped this question**
If yes, please describe the changes you have noticed.

Page 7: Program Continuation

Q7 **Yes**

Are you interested in continuing to be a park ambassador?

Page 8

Q8

If no, please explain why...

Nothing going on

Page 9: Tool Usage

Q9 **Yes**

Have you used the tools provided during onboarding?

Page 10: Better Impact

Q10 **No**

Are you using Better Impact to log your hours?

Page 11

Q11

If no, please explain why...

Nothings happening in my park

#2

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, December 17, 2024 1:09:17 PM
Last Modified: Tuesday, December 17, 2024 1:11:48 PM
Time Spent: 00:02:31
IP Address: 76.132.172.2

Page 1: Park Visits

Q1 **Yes**

Are you still visiting your designated park?

Page 2

Q2 **Daily**

If yes, how frequently are you visiting

Page 3

Q3 **Respondent skipped this question**

If no, please explain why...

Page 4: Active Participation

Q4 **< 1 hr**

How many hours on average are you actively participating in park ambassador activities each week?

Page 5: Program Impact

Q5 **No**

Have you noticed any differences in your park or personal life since you became park ambassador?

Page 6

Q6 **Respondent skipped this question**

If yes, please describe the changes you have noticed.

Page 7: Program Continuation

Q7 **Yes**

Are you interested in continuing to be a park ambassador?

Page 8

Q8 **Respondent skipped this question**

If no, please explain why...

Page 9: Tool Usage

Q9 **No**

Have you used the tools provided during onboarding?

Page 10: Better Impact

Q10 **No**

Are you using Better Impact to log your hours?

Page 11

Q11
If no, please explain why...

I walk through the park most days and pick stuff up when I see it. So I only spend a few extra minutes per week and logging into a system seems to be a waste of time.

#3

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, December 17, 2024 2:33:37 PM
Last Modified: Tuesday, December 17, 2024 2:36:14 PM
Time Spent: 00:02:36
IP Address: 99.110.54.219

Page 1: Park Visits

Q1 **Yes**

Are you still visiting your designated park?

Page 2

Q2 **Daily**

If yes, how frequently are you visiting

Page 3

Q3 **Respondent skipped this question**

If no, please explain why...

Page 4: Active Participation

Q4 **< 1 hr**

How many hours on average are you actively participating in park ambassador activities each week?

Page 5: Program Impact

Q5 **No**

Have you noticed any differences in your park or personal life since you became park ambassador?

Page 6

Q6 **Respondent skipped this question**

If yes, please describe the changes you have noticed.

Page 7: Program Continuation

Q7 **Yes**

Are you interested in continuing to be a park ambassador?

Page 8

Q8 **Respondent skipped this question**

If no, please explain why...

Page 9: Tool Usage

Q9 **Yes**

Have you used the tools provided during onboarding?

Page 10: Better Impact

Q10 **No**

Are you using Better Impact to log your hours?

Page 11

Q11
If no, please explain why...

Hours are too few to log. I would like to say that the best benefit of being an ambassador is having direct access to Parks and Recreation staff when I have questions from neighbors.

#4

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, December 17, 2024 5:24:13 PM
Last Modified: Tuesday, December 17, 2024 5:49:28 PM
Time Spent: 00:25:14
IP Address: 75.227.27.194

Page 1: Park Visits

Q1 **Yes**
Are you still visiting your designated park?

Page 2

Q2 **2 times per month**
If yes, how frequently are you visiting

Page 3

Q3 **Respondent skipped this question**
If no, please explain why...

Page 4: Active Participation

Q4 **< 1 hr**
How many hours on average are you actively participating in park ambassador activities each week?

Page 5: Program Impact

Q5 **No**
Have you noticed any differences in your park or personal life since you became park ambassador?

Page 6

Q6 **Respondent skipped this question**
If yes, please describe the changes you have noticed.

Page 7: Program Continuation

Q7 **Yes**

Are you interested in continuing to be a park ambassador?

Page 8

Q8 **Respondent skipped this question**

If no, please explain why...

Page 9: Tool Usage

Q9 **Yes**

Have you used the tools provided during onboarding?

Page 10: Better Impact

Q10 **Yes**

Are you using Better Impact to log your hours?

Page 11

Q11 **Respondent skipped this question**

If no, please explain why...

#5

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, December 17, 2024 8:52:59 PM
Last Modified: Tuesday, December 17, 2024 8:53:47 PM
Time Spent: 00:00:48
IP Address: 73.222.162.99

Page 1: Park Visits

Q1 **Yes**
Are you still visiting your designated park?

Page 2

Q2 **Weekly**
If yes, how frequently are you visiting

Page 3

Q3 **Respondent skipped this question**
If no, please explain why...

Page 4: Active Participation

Q4 **< 1 hr**
How many hours on average are you actively participating in park ambassador activities each week?

Page 5: Program Impact

Q5 **No**
Have you noticed any differences in your park or personal life since you became park ambassador?

Page 6

Q6 **Respondent skipped this question**
If yes, please describe the changes you have noticed.

Page 7: Program Continuation

Q7 **Yes**

Are you interested in continuing to be a park ambassador?

Page 8

Q8 **Respondent skipped this question**

If no, please explain why...

Page 9: Tool Usage

Q9 **Yes**

Have you used the tools provided during onboarding?

Page 10: Better Impact

Q10 **Yes**

Are you using Better Impact to log your hours?

Page 11

Q11 **Respondent skipped this question**

If no, please explain why...

#6

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, December 17, 2024 8:54:02 PM
Last Modified: Tuesday, December 17, 2024 9:06:14 PM
Time Spent: 00:12:11
IP Address: 24.23.137.94

Page 1: Park Visits

Q1 **Yes**

Are you still visiting your designated park?

Page 2

Q2 **Daily**

If yes, how frequently are you visiting

Page 3

Q3 **Respondent skipped this question**

If no, please explain why...

Page 4: Active Participation

Q4 **2 hrs**

How many hours on average are you actively participating in park ambassador activities each week?

Page 5: Program Impact

Q5 **Yes**

Have you noticed any differences in your park or personal life since you became park ambassador?

Page 6

Q6

If yes, please describe the changes you have noticed.

I think Nielsen Park is cleaner since I pick up litter several days a week. I have called in reports of fallen branches on several occasions. I am more aware of who is using the park. I also walk through Amaral Park several days a week and pick up litter there and report fallen branches. I enjoy seeing people of many ages using Pleasanton's parks and enjoying them. I think the park ambassador program is an excellent program and I am happy to be participating. Thank you.

Page 7: Program Continuation

Q7

Yes

Are you interested in continuing to be a park ambassador?

Page 8

Q8

Respondent skipped this question

If no, please explain why...

Page 9: Tool Usage

Q9

Yes

Have you used the tools provided during onboarding?

Page 10: Better Impact

Q10

Yes

Are you using Better Impact to log your hours?

Page 11

Q11

Respondent skipped this question

If no, please explain why...

#7

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, December 18, 2024 1:56:51 PM
Last Modified: Wednesday, December 18, 2024 1:59:36 PM
Time Spent: 00:02:44
IP Address: 73.223.57.62

Page 1: Park Visits

Q1 **Yes**
Are you still visiting your designated park?

Page 2

Q2 **Daily**
If yes, how frequently are you visiting

Page 3

Q3 **Respondent skipped this question**
If no, please explain why...

Page 4: Active Participation

Q4 **3 hrs**
How many hours on average are you actively participating in park ambassador activities each week?

Page 5: Program Impact

Q5 **Yes**
Have you noticed any differences in your park or personal life since you became park ambassador?

Page 6

Q6

If yes, please describe the changes you have noticed.

I notice more trash, and some people just to lazy to put trash in trash cans around park

Page 7: Program Continuation

Q7

Yes

Are you interested in continuing to be a park ambassador?

Page 8

Q8

Respondent skipped this question

If no, please explain why...

Page 9: Tool Usage

Q9

Yes

Have you used the tools provided during onboarding?

Page 10: Better Impact

Q10

No

Are you using Better Impact to log your hours?

Page 11

Q11

If no, please explain why...

Can't seem to get onto it

#8

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, December 20, 2024 7:47:52 PM
Last Modified: Friday, December 20, 2024 7:52:26 PM
Time Spent: 00:04:34
IP Address: 98.97.140.217

Page 1: Park Visits

Q1 **Yes**
Are you still visiting your designated park?

Page 2

Q2 **Weekly**
If yes, how frequently are you visiting

Page 3

Q3 **Respondent skipped this question**
If no, please explain why...

Page 4: Active Participation

Q4 **< 1 hr**
How many hours on average are you actively participating in park ambassador activities each week?

Page 5: Program Impact

Q5 **Yes**
Have you noticed any differences in your park or personal life since you became park ambassador?

Page 6

Q6

If yes, please describe the changes you have noticed.

Overall a slight improvement to the parks appearance with my litter pickup and general tidiness efforts.

Page 7: Program Continuation

Q7

Yes

Are you interested in continuing to be a park ambassador?

Page 8

Q8

Respondent skipped this question

If no, please explain why...

Page 9: Tool Usage

Q9

Yes

Have you used the tools provided during onboarding?

Page 10: Better Impact

Q10

Yes

Are you using Better Impact to log your hours?

Page 11

Q11

Respondent skipped this question

If no, please explain why...

**PARKS AND RECREATION
COMMISSION AGENDA REPORT**

March 13, 2025
Library and Recreation

**TITLE: RECEIVE THE STAFF PRESENTATION ON THE STAPLES RANCH AND
BERNAL COMMUNITY PARK MASTER PLANS**

SUMMARY

The City owns two park properties that have yet to be fully developed: the 17-acre Staples Ranch Community Park site and the 50-acre Bernal Community Park site. In the mid-2000s, separate master plans were created for each site based on anticipated development and the community's needs.

This report provides an overview of both properties, background on the development of the master plans, and where the City is in the planning and implementation process.

This is an informational item for the Parks and Recreation Commission at the request of the Commission.

RECOMMENDATION

Receive the Staff Presentation on the Staples Ranch and Bernal Community Park Master Plans.

BACKGROUND

In the 1990s and 2000s, the City of Pleasanton was expanding in population and size. Planning efforts were required to meet the corresponding recreational needs of the community. Those planning efforts included master plans for a large number of the recreational facilities that are currently seen today in Pleasanton, including the master plan for the active recreational component of the Bernal property, the 50-acre Bernal Community Park, and Staples Ranch Community Park, a 17-acre undeveloped property.

The Commission has requested an overview of these master plans to better understand what is included in the plans and where the city is at with the implementation of the plans.

Bernal Community Park

The Bernal Community Park Master Plan was adopted in 2006. The plan was the result of a significant community-led effort to preserve the 1,016-acre Bernal property and provide a balance between development and recreation in the Bernal area. The Bernal Community Park Master Plan is based on the Bernal Property Phase I and Bernal Property Phase II Specific Plans. The Specific Plans were created as a result of a voter initiative – “Save our Community Park” – and define what can and cannot be included on the various areas of the Bernal property. The Bernal Community Park Master Plan is meant to address the recreation needs of the community on a roughly 50-acre portion of the Bernal property identified for active recreation use and is one of a number of master plans expected for the property as it develops over time.

The first two phases of the master plan, along with a portion of the third, have been

constructed. The first phase was completed in 2003 and included two lighted baseball fields, an informal (not lighted) practice baseball field, and associated improvements, including a playground, restroom, pathways, picnic, parking, and street improvements. The second phase was completed in 2017 and included two lighted synthetic turf multi-sport fields, one lighted synthetic turf multi-sport stadium, and associated improvements, including a playground, restroom, pathways and trails, picnic area, oak woodland, parking, and street improvements.

Staples Ranch Community Park

The Staples Ranch Community Park Master Plan was adopted in 2008. The driver for the park was a memorandum of understanding (MOU) between the City of Pleasanton and the Alameda County Surplus Property Authority. Alameda County owned the 110-acre Staples Ranch property, and the city was interested in a balanced approach to developing the property. Following the approval of the MOU, San Jose Arena Management, LLC (SJAM) approached the city to enter into a public-private partnership to provide a multi-rink ice skating facility to serve as a training ground and youth hockey facility. SJAM was an affiliate of the San Jose Sharks hockey team. The park was planned for a 22-acre portion of the site. The design went through the public process and ultimately, the master plan included a four-rink ice skating facility, a dog park, six lighted tennis courts, two lighted synthetic turf multi-sports fields, two restrooms, trails, parking, and associated amenities.

DISCUSSION

The purpose of a master plan is to provide the framework for the development of the property. The master plan process identifies the needs of the community and translates them into a conceptual plan with a record of why the plan includes the amenities that it does. The plan should allow the development to stay true to the original needs of the community but also be flexible enough to adjust to the evolving needs of the community as time passes.

Bernal Community Park

The Bernal Community Park Master Plan is yet to be fully implemented. The amphitheater, lighted lacrosse field, and lighted baseball stadium have not been constructed. Although the recreational needs of the community have changed and the plan is nineteen years old, the plan is still relevant. It was created to be flexible to address new active recreation needs, such as skateboarding, pickleball, or cricket. These sports can be accommodated if it is determined that the community need for the sports is greater than the need for the sports identified in the master plan nineteen years ago. The design and location of the facilities would need to be relatively consistent and within the same approximate footprint as the facilities in the master plan. Funding is not currently available to move forward with any future phases.

The Bernal Community Park Master Plan can be accessed [here](#).

Staples Ranch Community Park

The Staples Ranch Community Park Master Plan has yet to be fully implemented. A 5-acre portion of the site to the north of Stoneridge Drive has been developed into Stoneridge Creek Park and includes two tennis courts, a restroom, and a walking path, but the primary portion of the site (17 acres) where the ice skating facility and other amenities would be located is yet to be developed.

After the master plan was adopted, the public-private partnership with SJAM for the ice skating facility never materialized and the project never proceeded forward. If the primary component

of the project is no longer anticipated to be a need for the community, staff would need to work on a new master plan for the park that includes public outreach to determine community needs. The community outreach would determine the focus of the park and what would be included, whether it is cricket, tennis, pickleball, or some other recreational need. There is insufficient funding available to support the design and construction of this project at this time.

The Staples Ranch Community Park Master Plan can be accessed [here](#).

EQUITY AND SUSTAINABILITY

Not applicable, as this item is a routine update regarding City business.

OUTREACH

Not applicable, as this item is a routine update regarding City business.

STRATEGIC PLAN ALIGNMENT

Not applicable, as this item is a routine update regarding City business.

FINANCIAL STATEMENT

None.

Prepared by:

A handwritten signature in black ink that reads "Matt Gruber". The signature is fluid and cursive, with the first name "Matt" and the last name "Gruber" clearly legible.

Matthew Gruber, Landscape Architect

Attachments:

None

**PARKS AND RECREATION
COMMISSION AGENDA REPORT**

March 13, 2025
Library and Recreation

**TITLE: RECEIVE THE PARKS MAINTENANCE AND LANDSCAPE ARCHITECTURE
TASKS AND PROJECTS STATUS REPORT FOR JULY 2024 – FEBRUARY 2025**

SUMMARY

This report is submitted for informational purposes and summarizes the parks maintenance and landscape architecture tasks and projects from July 2024 to February 2025 so that the Commission remains informed of the status of ongoing park and landscape architecture work.

RECOMMENDATION

Receive the Parks Maintenance and Landscape Architecture Tasks and Projects Status Report for July 2024 – February 2025.

BACKGROUND

The Parks Division and the Landscape Architecture Section are within the Public Works Department. The Parks Division works under the Assistant Director of Public Works/Operations and Maintenance, and the Landscape Architecture Section is in the Engineering Division and works under the Assistant Director of Public Works/City Engineer.

The Parks Division has five park maintenance crews and one median, trails, and open space crew. The “park” crews comprise four to six full-time employees responsible for all aspects of park maintenance in a geographic area. The park crews maintain 46 sites, totaling 385 acres. The “median” crew comprises two full-time employees with responsibilities throughout the city. The median crew maintains 85 acres of medians, 23 miles of trails and trailheads, and 1,016 acres of open space. Each crew submits monthly reports of significant maintenance events in their respective areas.

The Landscape Architecture Section comprises the City’s Landscape Architect and Landscape Architect Assistant. Landscape Architecture works on a range of projects and tasks, including trail and park design and construction, master planning of the City’s trail system, park system, and urban forest, landscape and irrigation renovations, oversight of the City’s Tree Preservation Ordinance, management of the City’s 5 landscape maintenance districts, and plan development review.

DISCUSSION

The below tasks and projects are what parks and landscape architecture actively worked on during the specified time period. If there is no mention of a specific task or project, it is because no work was performed during this time period.

Park Maintenance Tasks and Projects

Routine maintenance activities for July 2024 through February 2025 included as-needed turf

mowing, pesticide applications, fertilizer applications, mulch installation, tree removals, irrigation system repairs and programming, turf renovation, tree installation, plant installation, stump grinding, equipment maintenance, ball field preparation, weekly play area safety inspections, and water conservation efforts including locating and repairing leaks, monitoring water use, and irrigation system adjustments.

Augustin Bernal Park

- Staff replaced the old park sign at the staging area trailhead. The revised sign now includes the new mountain bike trail and a larger font for the general park rules and dog rules.
- Temporary signs warning park users about mountain lions were deployed following the spotting of a mountain lion nearby.
- A new staging area exit spike strip was installed to replace the failed original unit. A speed bump was also installed. This will help prevent the use of the staging area when the park is closed in the evenings and at night.

Amador Valley Community Park

New concrete barbeques were installed to replace the old rusted-out barbeques. The lifespan of the new units should be about 20 years.

Bernal Community Park

- Staff installed rubberized surfacing around the palm trees in phase 2 near the restrooms. This will reduce maintenance to constantly blow and sweep the gravel back into the tree wells.
- Many of the sports field lights were replaced under warranty by the original installer.
- Wire theft vandalism was an issue during this reporting period. The wire was stolen from the parking lot lights (mostly in phase 2) and from the field lights along the western edge of the synthetic fields. The light poles and wire junction boxes have been modified to help deter future theft.
- Two new area surface drains were installed to mitigate puddles along park pathways.
- Three new owl boxes made by an Eagle Scout candidate were installed to replace three poor-condition boxes.

BMX Park

New bike racks were installed to provide a place to put bikes while taking a break from riding the course.

Bonde Ranch Open Space/Independence Dr. Median

- Two diseased eucalyptus trees were removed from behind the homes in the Bonde Ranch Open Space. Another diseased tree was removed from the median on Independence Dr.
- A new owl box was installed on Arlene Pl. to attract an owl to help to control the varmint population in the open space.

Concrete Garbage Cans

New concrete garbage cans have been installed in several parks throughout the city. Thus far eighty-four garbage cans have been installed to replace the rusted and failed plastic-coated metal garbage cans. The new concrete cans are manufactured in California, are less expensive, and will last for decades.

Harvest Park

A very large dead Monterey pine was removed at the park with a crane. This is the second large Monterey pine to be removed from the park in the last several years.

Irrigation Controller Upgrades

New irrigation controllers were installed at Orloff Park and Creekside Park. Additional irrigation controllers will be installed later this spring as part of the Annual Irrigation Upgrade CIP. Many of the irrigation controllers in the park and median system are over twenty years old and are no longer supported by the manufacturer and have issues with getting updates from the software program via radio communication.

Ken Mercer Sports Park

- As part of the garbage can replacement program, twenty-eight new garbage cans were installed specifically at this large park.
- A large section of concrete pathway was replaced to repair lifted and damaged concrete.

Medians

The first year of the new median mulch contract was completed. The medians that were mulched included Dublin Canyon Rd., Stoneridge Dr. (west of Hopyard), Foothill Rd., W Las Positas (west of Hopyard), Hopyard Rd., Del Valle Parkway, and Fire Station 4.

Oak Hill Park

Staff began renovation of the upper planter at this park. As part of the renovation, several trees that had a history of large limb failures were removed. New trees will be planted as part of the renovation project.

Street Trees

This fall and winter, the median crew installed ninety-eight new street trees.

Landscape Architecture Tasks and Projects

Landscape Architecture activities for July 2024 through February 2025 included planning and management of our parks, trails, and our urban forest.

Lions Wayside and Delucchi Parks

The Lions Wayside and Delucchi Parks Master Plan was adopted in 2014. The Master Plan, by R.J. Larson and Associates, proposed to cover a portion of the drainage channel through Lions Wayside Park, relocate the bandstand and provide a larger lawn area for concerts. The City was unable to obtain approval for the project as proposed from the California Regional Water Quality Control Board (RWQCB) and spent 8 years working on a design acceptable to

the RWQCB. On February 7, 2023, the City Council directed staff to cease working on the master plan and proceed with a project that can be delivered for the available budget – approximately \$1.9 million. The revised Lions Wayside and Delucchi Parks renovation project reflects the community’s prioritization and the importance of the bandstand and mature trees and focuses the available budget on the priority items.

Project Status: Construction is underway and anticipated to be complete in late June or early July.

- On July 17, 2024, the bid opening for the project occurred. Seven bids were received with the low bid at \$1.265 million, which was approximately nineteen percent lower than the Engineer’s Estimate of \$1.56 million.
- On September 3, the City Council awarded the construction contract to the lowest bidder, Integra Construction.
- On October 1, construction began on Lions Wayside Park.
- On November 12, the city approved a change order to replace a large section of sidewalk on Neal Street near the bus stop.
- On December 3, the City Council approved an additional \$250,600 in construction contingency so that the bid alternates could be completed, which consisted of adding more lawn for concert viewing at the Firehouse Arts Center; a pathway, furnishings, and Landscape improvements at Delucchi Park; a pathway to connect to the Firehouse Arts Center parking lot; and associated stormwater improvement requirements.
- On January 28, 2025, the city approved a change order for the negotiated bid alternate pricing to complete improvements at Delucchi Park.
- On February 18, the city approved a change order for the installation of electrical improvements to accommodate holiday lighting and other special events to be held in the park.



Urban Forest Master Plan

The City of Pleasanton identified the preparation of an Urban Forest Master Plan (UFMP) as a priority during the Climate Action Plan 2.0 process and allocated funding for the master plan during the FY 2021/22 capital improvement program funding process. The UFMP includes an updated tree inventory, updated tree preservation ordinance, canopy cover analysis, and a plan to manage the city's urban forest for the next 25 years.

Project status: Work on the master plan is currently underway.

- Between March-October staff met with the Tree Preservation Ad Hoc Subcommittee to review potential changes to the tree preservation ordinance.
- On December 3, staff presented the final version of the tree preservation ordinance update to the City Council for review.
- On December 17, the City Council adopted the new ordinance.
- On January 15, 2025, staff and their consultant, Dudek, presented the first draft of the Urban Forest Master Plan (UFMP) to the Energy and Environment Commission.
- On January 17, the new ordinance went into effect.
- On February 13, staff presented the draft UFMP to the Parks and Recreation Commission.

Court Resurfacing

The city of Pleasanton annually budgets for court repair and replacement in order to maintain the playability of the basketball, tennis, and pickleball courts in our city parks. During the 2023/24 Capital Improvement Program budgeting process, the City budgeted for the replacement of the court at Fairlands Neighborhood Park and for the conversion of tennis court 10 to pickleball courts and repainting courts 1 – 9 and 11 – 12 at Tennis and Community Park.

Project status: The construction is complete.

- On July 11, 2024, project bids were opened. The city only received one interested bidder with a bid more than double the estimate so the bid was rejected and the project was re-bid.
- On August 14, the city received five bids for the revised bid packet. The low bid was \$371,796 with a bid of \$34,523 to resurface the other tennis courts at Tennis and Community Park.
- On September 3, the City Council awarded the construction contract to Silicon Valley Paving (SVP).
- On October 1, SVP started construction.
- On November 21, city staff conducted a substantial completion walk-through with the contractor and created a punch list of remaining construction items.
- On February 26, 2025, SVP completed the remaining punch list items with the exception of necessary crack repair, which needs to wait until warmer weather to complete.



West Las Positas

The City of Pleasanton identified the repair and replacement of West Las Positas as a priority infrastructure project along with prioritizing it as a major on-street bicycle route in the Bicycle and Pedestrian Master Plan. On December 6, 2022, the City Council approved a design agreement with Mark Thomas to prepare two design alternatives: Alternative 1 being a “quick build” concept identifying the necessary work within the existing roadway with limited changes to the existing infrastructure, and Alternative 2, an “ultimate build” concept identifying work to build a multimodal trail permanently. Based on the conceptual plan, it is estimated that the project's construction cost, including construction services for Alternative 1 and 2, is \$14.5 million and \$38.5 million, respectively.

Project status: The design of the street project is underway.

- On August 6, 2024, the city held a kick-off meeting with the consultant, Mark Thomas, to begin working on the design of the construction documents.
- On November 4, staff received 65% of the complete construction documents from the consultant. On January 9, 2025, city staff reviewed staff comments for the 65% submittal with the consultant.

Augustin Bernal Park Fuel Reduction

The threat of the recent Canyon Fire on Pleasanton Ridge, which burned 71 acres in June 2022, prompted an internal discussion between the Livermore-Pleasanton Fire Department (LPPFD) and city staff regarding fire management and future fire protection along the City's

western edge. Staff discussed some of the opportunities, such as grants, that would help address the challenges of the “Very High Fire Severity Zones” located along Pleasanton Ridge.

In early 2023, a grant opportunity presented itself via the CAL FIRE California Climate Investments Wildfire Prevention Grants Program. CAL FIRE allocated \$115 million in funding for three types of activities: hazardous fuels reduction, wildfire prevention planning, and wildfire prevention education.

The City of Pleasanton and the LPPFD reviewed the grant opportunity and partnered to apply for a grant in March 2023 for the Augustin Bernal Fuels Reduction project for Augustin Bernal Community Park in the amount of \$1,048,900 under the Hazardous Fuels Reduction portion of the CAL FIRE Wildfire Prevention Grants Program.

The Augustin Bernal Fuels Reduction Grant will cover approximately 125 acres and focus on the sections of Augustin Bernal Community Park adjacent to housing, the old fire road, generally known as the Golden Eagle and Valley View trails, as well as up to 100 feet on both sides of the trail network. In early 2024, CALFIRE notified the city that they were being awarded the grant.

Project status: The design of the project is underway.

- On July 16, 2024, the City Council awarded a professional services contract to Sequoia Ecological to prepare the necessary environmental documents for the project.
- On August 23, staff held a kick-off meeting with the Livermore Pleasanton Fire Department (LPPFD) and the consultant to discuss the project's scope and schedule.
- In December, Sequoia completed the environmental reconnaissance survey.
- In January 2025, Sequoia started drafting the Project Specific Analysis (PSA) for the California Vegetation Treatment Program (CalVTP) and adopted a resolution acknowledging the submission of the grant application.
- On January 22, staff met with the consultant to discuss the details of the treatment area and the project description.
- On February 19, staff met with the LPPFD and East Bay Regional Park District (EBRPD) staff to discuss coordination items, as EBRPD property is directly adjacent to the treatment area, and some of the city's water infrastructure is accessed from EBRPD property.

Callippe Trail Renovations

On May 17, 2022, the City Council determined that the Meadowlark Trail project was no longer desirable and directed staff to terminate the developer-funded, designed, and approved trail project. The developer offered to provide the \$57,379 they paid to the city to fund the construction of the Meadowlark trail as payment for trail construction elsewhere. The City Council accepted the funding and directed staff to work with the Bicycle, Pedestrian, and Trails Committee (BPTC) to determine how to spend the money best. On August 22, 2022, the BPTC directed staff to utilize the funding to repair the Callippe Preserve trail. As part of the 2-year CIP prioritization process in the Spring of 2023, the renovation of the Callippe Preserve Trail was assigned a capital improvement program project number. Staff obtained bids for the project in June 2024.

Project status: Construction is nearly complete.

- On August 1, 2024, the contract was awarded to the lowest bidder, Pointe Strategies, utilizing the city's purchasing policy. The contract amount totaled \$48,992.
- On January 10, 2025, the contract was signed by all parties.
- On January 28, staff held a pre-construction walk-through with the contractor to review the extent of the improvements.
- On February 5, staff conducted the final walk-through with the contractor. Some punch list items remain that will need to be addressed once the soils have time to dry out.

EQUITY AND SUSTAINABILITY

Not applicable, as this item is a routine update regarding City business.

OUTREACH

Not applicable, as this item is a routine update regarding City business.

STRATEGIC PLAN ALIGNMENT

Not applicable, as this item is a routine update regarding City business.

FINANCIAL STATEMENT

Not applicable, as this item is a routine update regarding City business.

Prepared by:

Handwritten signatures in blue ink. The first signature is 'Giacomo Damonte' and the second is 'Matt Gruber'.

Giacomo Damonte, Parks Division Manager
Matthew Gruber, Landscape Architect

Attachments:

None