



HUMAN SERVICES COMMISSION REGULAR MEETING AGENDA

Wednesday, August 7, 2024
7:00 PM

City Council Chamber
200 Old Bernal Avenue
Pleasanton, CA 94566

The meeting will be held in-person and will be streamed at <https://www.youtube.com/user/TheCityofPleasanton>.

Public participation: It is requested that members of the public wishing to address the Commission submit a speaker card. When public comment is opened on an agenda item, individuals may speak once per agenda item.

In Person:

- Submit a physical speaker card at the meeting. When your name is called, please provide comment at the podium.

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

APPROVAL OF MINUTES

1. Approve special meeting minutes of March 6, 2024
2. Approve special meeting minutes of March 20, 2024

MEETING OPEN TO THE PUBLIC

3. Public Comment regarding items not listed on the agenda – Speakers are limited to 3 minutes.
4. Introductions/Awards/Recognitions/Presentations – Pleasanton Unified School District – WorkAbility Program and Paid Internship Program - Janeen Rubino Brumm and Jamie Renton

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

5. Review and approve the Human Services Commission meeting schedule for 2024

COMMISSION REPORTS

MATTERS INITIATED

FUTURE AGENDA ITEMS

6. Housing and Human Services Program Priorities and Evaluation Criteria

7. CAPER Public Hearing

ADJOURNMENT

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet will be available for public inspection at the Library and Recreation department located at 400 Old Bernal Ave., Pleasanton, CA 94566.

Accessible Public Meetings

The City of Pleasanton can provide special assistance for persons with disabilities to participate in public meetings. To make a request for a disability-related modification or accommodation (e.g., an assistive listening device), please contact the Library and Recreation department located at 400 Old Bernal Ave., or (925) 931-5340 at the earliest possible time. If you need sign language assistance, please provide at least two working days' notice prior to the meeting date.



Human Services Commission Special Meeting Minutes

March 6, 2024 - 6 p.m.

CALL TO ORDER

Chair Powers called to order the special meeting of the Human Services Commission at 6:01 p.m. from the City Chambers located at 200 Old Bernal Ave., Pleasanton.

Chair Powers led the Pledge of Allegiance and provided opening remarks.

ROLL CALL

Present: Commissioners Carlucci, Cook, Dmitriev, Hayes, Litz, Powers, Rubino-Brumm, and Chair Bedegi

Absent: None

AGENDA AMENDMENTS

Staff updated the commissioner on handouts provided at the dais.

MINUTES

1. Approve special meeting minutes of February 7, 2024.

MOTION: It was m/s by Dmitriev/Hayes to approve the regular meeting minutes of February 7, 2024. Motion passed by the following vote:

Ayes: Commissioners Carlucci, Cook, Dmitriev, Hayes, Litz, Powers, Rubino-Brumm, and Chair Bedegi

Noes: None

Absent: None

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

None

3. Public comment from the audience regarding items not listed on the agenda.

Chair Bedegi opened public comment. There being no speakers, Chair Bedegi closed the public comment.

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

4. Discussion – Funding Pleasanton's Future

Heidi Murphy, Director of Library and Recreation, presented the item and answered questions from commissioners.

5. Review and allocate Housing and Human Services Grant Funds for Fiscal Year 2024/25 and Recommend City Council Approval

Recommendation: Review and allocate Housing and Human Services Grant Funds for Fiscal Year 2024/25 and recommend City Council approval.

Jay Ingram, Recreation Manager, presented the item and answered questions from commissioners.

MOTION: It was m/s by Carlucci/Rubino-Brumm that the *City Council approve the following amounts to the following organizations*

Tri-Valley Haven, Shelter Rebuild - \$250,000

One Nation Dream Makers - \$5,000

Open Heart Kitchen - \$44,000

Spectrum Community Services - \$51,636

Wishing Well Incorporated - \$0

CityServe of the Tri-Valley - \$65,000

Tri-Valley Haven, DV Services - \$26,364

Tri-Valley Haven, Homeless and Family Support Services - \$30,500

CALICO Center - \$6,000

Legal Assistance for Seniors - \$5,000

Sunflower Hill, Irby Ranch - \$6,000

Sunflower Hill, Program Support for IDD, \$7,000

Assistance League of Amador Valley - \$5,000

Axis Community Health - \$6,000

Chabot LP – Career Center (Employment) - \$14,000
Chabot LP – VITA - \$7,000
Hively - \$16,000
Lions Center for the Visually Impaired -\$0
Partners for Change - \$5,000

Motion passed by the following vote:

Ayes: Commissioners, Carlucci, Cook, Dmitriev, Hayes, Litz, Powers, Rubino-Brumm,
Chair Bedegi

Noes: None

Absent: None

MATTERS INITIATED BY THE COMMISSION

None

COMMISSION REPORTS

None

STAFF COMMENTS

None

FUTURE AGENDA TOPICS

Commission Duties at 3/20,24 special meeting – 6 pm
Potential field trip to Vineyard Resource Center

ADJOURNMENT

There being no further business, Chair Bedegi adjourned the meeting at 8:59 p.m.



Human Services Commission Special Meeting Minutes

March 20, 2024 - 6 p.m.

CALL TO ORDER

Chair Powers called to order the special meeting of the Human Services Commission at 6:03 p.m. from the City Chambers located at 200 Old Bernal Ave., Pleasanton.

Chair Powers led the Pledge of Allegiance and provided opening remarks.

ROLL CALL

Present: Commissioners Carlucci, Dmitriev, Hayes, Litz (via teleconference), Rubino-Brumm, and Chair Bedegi.

Absent: Commissioners Cook and Powers

AGENDA AMENDMENTS

None

MEETING OPEN TO THE PUBLIC

1. Public comment from the audience regarding items not listed on the agenda.

Vice Chair Bedegi opened public comment. There being no speakers, Chair Bedegi closed the public comment.

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

2. Review and Provide Comments on Proposed Updates to the Human Services Commission Duties

Jay Ingram, Recreation Manager, presented the item and answered questions from commissioners.

Vice Chair Bedegi opened public comment. There being no speakers, Chair Bedegi closed the public comment.

Comments: The only change is to #5 and shall read; As community leaders, be aware of and identify human service needs and related feedback from the community and advocate for those community needs.

ADJOURNMENT

There being no further business, Chair Bedegi adjourned the meeting at 6:43 p.m.

**HUMAN SERVICES COMMISSION
AGENDA REPORT**

August 7, 2024
Library and Recreation

**TITLE: REVIEW AND APPROVE THE HUMAN SERVICES COMMISSION MEETING
SCHEDULE FOR 2024**

SUMMARY

As stated in Section 2.28.080 of the Pleasanton Municipal Code, “Regular meetings shall be held at least six times per year on the first Wednesday of each month at a time and place set by the commission. The commission may approve an alternate meeting date.”

RECOMMENDATION

Review and approve the Human Services Commission meeting schedule for 2024

BACKGROUND

As stated in Section 2.28.080 of the Pleasanton Municipal Code (Attachment 1):

A. Regular meetings shall be held at least six times per year on the first Wednesday of each month at a time and place set by the commission. The commission may approve an alternate meeting date.

B. Special meetings may be called by the chairperson or by a majority of the commissioners, the city manager, and/or the city council provided written notice is given 48 hours in advance of the special meeting to the following: each commissioner, local newspapers of general circulation, and anyone filing a written request for notice with the city clerk. Notice of meetings shall comply in all respects with Section 54950 et seq. of the Government Code, known commonly as the Ralph M. Brown Act.

DISCUSSION

Based upon the updated meetings section to at least six meetings per year and half of a year remaining, staff recommends the following meeting schedule, location and times:

Location: City Council Chamber, 200 Old Bernal Ave.

Time: 7:00 pm

Dates:

- August 7, 2024
- September 4, 2024
- November 6, 2024

EQUITY AND SUSTAINABILITY

This action does not have an equity or sustainability component.

OUTREACH

As a matter of routine business, no outreach was associated with this item.

STRATEGIC PLAN ALIGNMENT

Not applicable, as this item is a routine matter of City business.

FINANCIAL STATEMENT

There is no financial impact associated with this item.

Prepared by:

A handwritten signature in black ink, appearing to read "Lia Bushong". The signature is written in a cursive, flowing style.

Lia Bushong, Assistant Director of Library/Recreation

Attachments:

1. Updated Municipal Code Commissions

ORDINANCE NO. 2278

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLEASANTON AMENDING MUNICIPAL CODE TITLE 2 TO MODIFY THE DUTIES, MEMBERSHIP AND MEETING FREQUENCY OF THE CIVIC ARTS, HUMAN SERVICES, LIBRARY, AND PARKS AND RECREATION COMMISSIONS

WHEREAS, the City's advisory commissions provide important focus on key issues for various segments of the community, for which the commissions then distill, add their own expertise, and make recommendations to the City Council; and

WHEREAS, from Fall of 2023 through Spring of 2024, the City Council was involved with commission and committee reorganization, and the Civic Arts, Human Services, Library, and Parks and Recreation Commissions have also met to review and make recommendations for updates to their commission's respective duties.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLEASANTON DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Finds that the proposed amendments to the Pleasanton Municipal Code have no possibility to have a significant effect on the environment per Title 14 California Code of Regulations (CEQA Guidelines) § 15061(b)(3).

SECTION 2. Amends the Pleasanton Municipal Code as shown in Exhibit A, attached, and incorporated by this reference, to modify the duties, membership, and meeting frequency of the Civic Arts, Human Services, Library, and Parks and Recreation Commissions.

SECTION 3. A summary of this ordinance shall be published once within fifteen (15) days after its adoption in "The Valley Times," a newspaper of general circulation published in the City of Pleasanton, and the complete ordinance shall be posted for fifteen (15) days in the City Clerk's office within fifteen (15) days after its adoption.

SECTION 4. This ordinance shall be effective thirty (30) days after its passage and adoption.

{Signatures and votes to follow on the next page}

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Pleasanton, California, on April 16, 2024, and adopted on May 7, 2024, by the following vote:

Ayes: Councilmembers Arkin, Balch, Nibert, Testa, Mayor Brown
Noes: None
Absent: None
Abstain: None



Karla Brown, Mayor

ATTEST:



Jocelyn Kwong, City Clerk

APPROVED AS TO FORM:



Daniel G. Sodergren, City Attorney

EXHIBIT A

CIVIC ARTS COMMISSION

For the Civic Arts Commission, amend §2.39.020 Duties as follows:

§2.39.020 Duties

The duties of the Pleasanton Civic Arts Commission shall include the following:

1. Develop a commission workplan to be provided to City Council for consideration during the budget process. The workplan should be based on the goals and strategies outlined in the ONE Pleasanton Strategic Plan as well as the role of the commission.
2. Review and recommend policies and plans to the City Council related to Arts and Culture.
3. Seasonally, review the adopted Civic Arts budget, program and service plans, and key performance indicators.
4. Advise the City Council on services and capital projects related to Arts and Culture.
5. Review and provide recommendations for all works of art to be acquired, relocated, altered or removed by the city as outlined in the Pleasanton Municipal Code Section 13.16.
6. As a community leader, receive Arts and Culture related feedback from the community.
7. Act as an advocate for Arts and Culture within the community.
8. Review and recommend grant funding allocations to City Council for the Community Grant Program, Civic Arts Category.
9. Serve as liaison between the city and other Arts and Culture-related entities including, but not limited to: local municipalities, local nonprofits, Alameda County, state, and national agencies.

§2.39.030 Membership-Appointments

- A. The commission shall have seven commissioners, including one youth member (collectively the "commissioners") all of whom shall be residents of the city.
- B. The youth member shall be a minimum age of a high school freshman.
- C. Commissioners, shall be appointed by the mayor, subject to ratification by the city council, as provided in the adopted city council resolution establishing procedures for appointments to boards and commissions.
- D. Commissioners shall be eligible to participate in all activities of the commission .
- E. Commissioners shall be compensated as established by city council resolution.

§ 2.39.040 Term of membership

Commissioners shall be eligible to serve a maximum of eight years with two four-year terms, except:

- A. The youth member shall be eligible to serve a two-year term.
- B. The terms of commissioners shall be consistent with and subject to city council resolution concerning limiting service on boards and commissions.

§ 2.39.080 Meetings

- A. The commission shall attempt to meet on a monthly basis at a predetermined time and place, but shall meet at least six times each calendar year.
- B. Special meetings may be called by the chairperson or by a majority of the commissioners, the city manager, and/or the city council, provided written notice is given 48 hours in advance of the special meeting to the following: each commissioner, local

newspapers of general circulation, and anyone filing written request for notice with the city clerk. Notice of meetings shall comply in all respects with section 54950 et seq., of the government code, known commonly as the Ralph M. Brown act.

- C. All meetings shall be open to the public and shall follow a prepared agenda. Minutes of all meetings shall be kept and filed with the city clerk.
- D. Four commissioners allowed to vote need to be present to constitute a quorum and a vote to approve or deny shall only occur upon a majority vote of the commissioners present who are allowed to vote.

Note: All other sections of Chapter 2.39 remain unchanged.

HUMAN SERVICES COMMISSION

For the Human Services Commission, amend §2.28.020 Duties as follows:

§ 2.28.020 Duties

The duties of the Human Services Commission shall include the following:

1. Develop a commission workplan to be provided to the City Council for consideration during the budget process. The workplan should be based on the goals and strategies outlined in the ONE Pleasanton Strategic Plan as well as the role of the commission.
2. Review and recommend policies to the City Council related to the human service needs of the community. Emphasis will be given to the human services needs of the socially and economically disadvantaged, the elderly, and youth.
3. Seasonally, review and advise city staff on programs and service plans related to human service needs of the community and provide feedback on the evaluation metrics at workplan's completion.
4. Advise the City Council on services and capital projects related to the Eastern Alameda County Human Services Needs Assessment.
5. As community leaders, be aware of and identify human service needs and related feedback from the community and advocate for those community needs.
6. Review and evaluate requests from human service providers for financial assistance, endorsements, grants, and other types of assistance; make recommendations to the City Council regarding such requests.
7. Serve as liaison between the city and other regional human service providers, including, but not limited to: local municipalities, local nonprofits, Alameda County, state, and national agencies.

§ 2.28.030 Membership—Appointments—Voting

- B. The commission shall have seven commissioners, including one youth member (collectively the "commissioners"), all of whom shall be residents of the city.
- C. The commissioners shall be selected from the community at large. The youth member shall be the minimum age of a high school freshman. The commissioners, shall be appointed by the mayor, subject to ratification by the city council as provided in the adopted city council resolution establishing procedures for appointments to boards and commissions.
- D. Commissioners are eligible to participate in all discussions of the commission
- E. Commissioners shall be compensated as established by city council resolution

§ 2.28.040 Term of membership

Commissioners shall be eligible to serve a maximum term of eight years with two four-year terms, except

- A. The youth member shall be eligible to serve a two-year term.
- B. The term of a commissioner shall be consistent with and subject to city council resolution concerning limiting service on boards and commissions.

§ 2.28.080 Meetings

- A. Regular meetings shall be held at least six times per year on the first Wednesday of each month at a time and place set by the commission. The commission may approve an alternate meeting date.
- B. Special meetings may be called by the chairperson or by a majority of the commissioners, the city manager, and/or the city council provided written notice is given 48 hours in advance of the special meeting to the following: each commissioner, local newspapers of general circulation, and anyone filing written request for notice with the city clerk. Notice of meetings shall comply in all respects with Section 54950 et seq., of the Government Code, known commonly as the Ralph M. Brown Act.
- C. All meetings shall be open to the public and shall follow a prepared agenda. Minutes of all meetings shall be kept and filed with the city clerk.
- D. Four commissioners allowed to vote need to be present to constitute a quorum and a vote to approve or deny shall only occur upon a majority vote of the commissioners present who are allowed to vote.

Note: All other sections of Chapter 2.28 remain unchanged.

LIBRARY COMMISSION

For the Library Commission, amend §2.34.020 Duties as follows:

§ 2.34.020 Duties

The duties of the Pleasanton Library Commission shall include the following:

- 1. Develop a commission workplan to be provided to City Council for consideration during the budget process. The workplan should be based on the goals and strategies outlined in the ONE Pleasanton Strategic Plan as well as the role of the commission.
- 2. Review and recommend policies to the City Council related to library services.
- 3. Seasonally, review the adopted library budget, program and service plans, and key performance indicators.
- 4. Advise the City Council on capital projects related to library facilities.
- 5. As community leaders, receive library related feedback from the community.
- 6. Act as an advocate for library and cultural programs, services and facilities within the community.
- 7. Serve as liaison between the city and other library-related entities including, but not limited to: local municipalities, local nonprofits, Alameda County, state, and national agencies.

§ 2.34.030 Membership—Appointments

- A. The commission shall have seven commissioners, including one youth member (collectively the “commissioners”) all of whom shall be residents of the city.

- B. Six commissioners shall be selected from the community at large. One commissioner shall be selected from a recommendation made by the Pleasanton library league. The youth member shall be the minimum age of a high school freshman. Commissioners, shall be appointed by the mayor subject to the ratification by the city council, as provided in the adopted city council resolution establishing procedures for appointments to boards and commissions.
- C. Commissioners shall be eligible to participate in all activities of the commission.
- D. Commissioners shall be compensated as established by city council resolution.

§ 2.34.040 Term of membership

Commissioners shall be eligible to serve a maximum of eight years with two four-year terms, except:

- A. The youth member shall be eligible to serve a two-year term.
- B. The term of a commissioner shall be consistent with and subject to city council resolution concerning limiting service on boards and commissions.

§ 2.34.080 Meetings

- A. Regular meetings shall be held at least six times per year on the first Thursday of each month at a time and place set by the commission. The commission may approve an alternate meeting date.
- B. Special meetings may be called by the chair or by a majority of the commissioners, the city manager, and/or the city council provided written notice is given 48 hours in advance of the special meeting to the following: each commissioner, local newspapers of general circulation, and anyone filing written request for notice with the city clerk. Notice of meetings shall comply in all respects with Section 54950 et seq., of the Government Code, known commonly as the Ralph M. Brown Act.
- C. All meetings shall be open to the public and shall follow a prepared agenda. Minutes of all meetings shall be kept and filed with the city clerk.
- D. Four commissioners allowed to vote need to be present to constitute a quorum and a vote to approve or deny shall only occur upon a majority vote of the commissioners present who are allowed to vote.

Note: All other sections of Chapter 2.34 remain unchanged.

PARKS AND RECREATION COMMISSION

For the Parks and Recreation Commission, amend §2.32.020 Duties as follows:

§ 2.32.020 Duties

The duties of the Parks and Recreation Commission shall include the following:

1. Develop a commission workplan to be provided to the City Council for consideration during the budget process. The workplan should be based on the goals and strategies outlined in the ONE Pleasanton Strategic Plan as well as the role of the commission.
2. Review and recommend policies to the City Council related to parks, trails and recreational facilities, programs and services.
3. Seasonally, review and advise city staff on program and service plans related to the parks and recreational needs of the community and provide feedback on the evaluation metrics at workplan's completion.

4. Advise the City Council on capital projects related to parks, trails and recreational facilities.
5. As community leaders, receive parks, trails, and recreation related feedback from the community.
6. Act as an advocate for parks, trails, and recreation related programs, services and facilities within the community.
7. Serve as liaison between the city and other regional parks, trails and recreational-based entities including, but not limited to: local municipalities, local nonprofits, Alameda County, state, and national agencies.

§ 2.32.030 Membership—Appointments

- A. The commission shall have seven commissioners, one youth member (collectively the “commissioners”), all of whom shall be residents of the city.
- B. Commissioners shall be selected from the community at large. The youth member shall be the minimum age of a high school freshman. Commissioners shall be appointed by the mayor, subject to the ratification by the city council, as provided in the adopted city council resolution establishing procedures for appointments to boards and commissions.
- C. Commissioners shall be eligible to participate in all activities of the commission.
- D. Commissioners shall be compensated as established by city council resolution.

§ 2.32.040 Term of membership

Commissioners shall be eligible to serve a maximum of eight years with two four-year terms, except:

- A. The youth member shall be eligible to serve a two-year term.
- B. The term of a commissioner shall be consistent with and subject to city council resolution concerning limiting service on boards and commissions.

§ 2.32.080 Meetings

- A. Regular meetings shall be held at least six times per year on the second Thursday of each month at a time and place set by the commission. The commission may approve an alternate meeting date.
- B. Special meetings may be called by the chairperson or by a majority of the commissioners, the city manager, and/or the city council, provided written notice is given 48 hours in advance of the special meeting to the following: each commissioner, local newspapers of general circulation, and anyone filing written request for notice with the city clerk. Notice of meetings shall comply in all respects with Section 54950 et seq., of the Government Code, known commonly as the Ralph M. Brown Act.
- C. All meetings shall be open to the public and shall follow a prepared agenda. Minutes of all meetings shall be kept and filed with the city clerk.
- D. Four commissioners allowed to vote need to be present to constitute a quorum and a vote to approve or deny shall only occur upon a majority vote of the commissioners present who are allowed to vote.

Note: All other sections of Chapter 2.32 remain unchanged.

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