



## LIBRARY COMMISSION REGULAR MEETING AGENDA

Thursday, June 6, 2024  
7:00 PM

City Council Chamber  
200 Old Bernal Avenue  
Pleasanton, CA 94566

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The meeting will be held in-person and will be streamed at <https://www.youtube.com/user/TheCityofPleasanton>.

**Public participation:** It is requested that members of the public wishing to address the City Council submit a speaker card. When public comment is opened on an agenda item, individuals may speak once per agenda item.

### In Person:

- Submit a physical speaker card at the meeting. When your name is called, please provide comment at the podium.
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### **CALL TO ORDER**

- Pledge of Allegiance
- Roll Call

### **AGENDA AMENDMENTS**

### **APPROVAL OF MINUTES**

1. Approve regular meeting minutes of May 2, 2024

### **MEETING OPEN TO THE PUBLIC**

2. Introductions/Awards/Recognitions/Presentations
3. Teen Poet Laureate Presentation, presented by Ishmeet Dhillon
4. Public Comment regarding items not listed on the agenda – Speakers are limited to 3 minutes.

### **MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION**

5. Review Library Programs Being Held in June and July and Discuss Commissioner Outreach Opportunities.
6. Select a Library Commission representative for the Public Art Selection

Subcommittee (P.A.S.S.)

## **COMMISSION REPORTS**

7. Brief reports on any meetings, conferences, and/or seminars attended by the Commission members.
8. Friends of the Library Updates

## **MATTERS INITIATED BY THE COMMISSION**

### **FUTURE AGENDA ITEMS**

9. Budget Presentation
10. Library and Recreation Strategic Plan
11. Library Program Plan
12. Library Collection Development Plan
13. Privacy Policy
14. Mobile Outreach Vehicle

## **ADJOURNMENT**

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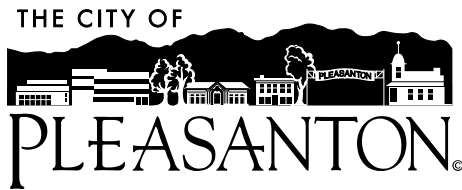
### **Notice**

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet will be available for public inspection at the Library and Recreation department located at 400 Old Bernal Ave., Pleasanton, CA 94566. meeting, regardless of whether it is a regular or special meeting.

### **Accessible Public Meetings**

The City of Pleasanton can provide special assistance for persons with disabilities to participate in public meetings. To make a request for a disability-related modification or accommodation (e.g., an assistive listening device), please contact the Library and Recreation department located at 400 Old Bernal Ave., or (925) 931-5340 at the earliest possible time. If you need sign language assistance, please provide at least two working days' notice prior to the meeting date.

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# Library Commission Regular Meeting Minutes

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May 2, 2024 – 7:01 p.m.

## CALL TO ORDER

Chair Sabatini called to order the regular meeting of the Library Commission at 200 Old Bernal.

## ROLL CALL

Present: Commissioners Emerson, Kimsey, Dhillon, Chair Sabatini  
Absent: Commissioner Murphy

## AGENDA AMENDMENTS

None.

## MINUTES

### 1. Approve regular meeting minutes of April 4, 2024.

**MOTION:** It was m/s by Kimsey/Dhillon to approve the regular meeting minutes of April 4, 2024, with the following changes on page 1 and page 2:

Ayes: Commissioners Emerson, Murphy, Kimsey, Chair Sabatini  
Noes: ~~Commissioner Dhillon~~ None  
Absent: Commissioner Dhillon

The motion passed by the following vote:

Ayes: Commissioners Emerson, Kimsey, Dhillon, Chair Sabatini  
Noes: None  
Absent: Commissioner Murphy

## MEETING OPEN TO THE PUBLIC

### 2. Introductions / Awards / Recognitions / Presentations

None

**3. Public comment from the audience regarding items not listed on the agenda.**

Chair Sabatini opened public comment. There being no speakers, Chair Sabatini closed public comment.

**MATTERS FOR THE COMMISSION'S REVIEW / ACTION / INFORMATION**

**4. Receive Information and Provide Input on Library Privacy Development**

Becky Yoose, Library Privacy Consultant, presented the item. Becky Yoose and Lia Bushong received input and answered questions from commissioners.

**5. Review and Discuss the 2024 Summer Reading Program at the Pleasanton Public Library**

Christopher Ota, Librarian, and Cherie Buenaflor, Library and Recreation Coordinator, presented the item and answered questions from commissioners.

**6. Receive the May 2024 Pleasanton Public Library Events Calendar**

Cherie Buenaflor presented the item and answered questions from commissioners.

**COMMISSION REPORTS**

None.

**MATTERS INITIATED BY THE COMMISSION**

None.

**ADJOURNMENT**

There being no further business, Chair Sabatini adjourned the meeting at 8:47 p.m.

**LIBRARY COMMISSION AGENDA  
REPORT**

June 6, 2024  
Library and Recreation

**TITLE: REVIEW LIBRARY PROGRAMS BEING HELD IN JUNE AND JULY AND  
DISCUSS COMMISSIONER OUTREACH OPPORTUNITIES.**

**SUMMARY**

To address outreach goals that have been selected by the Library Commission for 2024, commission members have requested that staff provide a list of upcoming events where the Library Commission members can conduct outreach and share information about Library programs and services.

**RECOMMENDATION**

Review Library Programs Being Held in June and July and Discuss Commissioner Outreach Opportunities.

**BACKGROUND**

Commissioners play a pivotal role in extending the reach of the Pleasanton Library in the community through participation in outreach. Past and present commissioners have attended and engaged with the community in library programs and services such as the Cultural Celebrations, the Paws to Read 20<sup>th</sup> Anniversary Celebration, Gingerbread Preschool Outreach, and the Friends of the Library community book sales, to name a few.

In the January 4, 2024 meeting, the Library Commission approved the following Outreach Purpose and Outreach Goals to guide their work throughout the year:

Outreach Purpose:

Promote library programs, materials, and resources, leveraging commissioners' social media connections, community groups, and other resources.

Outreach Goals:

1. Identify opportunities for increasing library partnerships with local businesses and organizations
2. Work with staff to develop a general and thematic presentation(s) for specific community groups and a sample introductory email, each with a call to action
3. Work with staff to determine programs and services where commissioners can get involved and build new connections with community members
4. Connect with PUSD schools and teachers to help partner in the promotion of youth and teen programs
5. Work with staff to help lead a library initiative, or a signature event such as a community read or mobile vehicle outreach session.

In addressing Outreach Goal #3, commissioners discussed specific strategies and tools to support outreach at library and community events at the April 4, 2024 meeting. The use of visual tools such as tablets to introduce community members to services featured on the library website, as well as the sharing of commissioners' own experiences and favorite library resources, were discussed.

## **DISCUSSION**

To assist in moving the Outreach Purpose and Outreach Goal #3 to implementation, the Commission Chair and Vice Chair have requested a standing agenda item for the Library Commission to discuss specific outreach opportunities during each meeting. To assist in the discussion, the Library Program Calendars for June 2024 and July 2024 (Attachment 1, Attachment 2) are provided. Commissioners may choose to select a program to conduct outreach or to promote through their community groups and social media connections.

## **EQUITY AND SUSTAINABILITY**

Expanding outreach efforts enhances equity by sharing the free resources of the library with a broader audience at different types of library programs each month.

## **OUTREACH**

No outreach has been done in advance of this item.

## **STRATEGIC PLAN ALIGNMENT**

This action advances the following Citywide goals and strategies:

### **ONE Pleasanton Citywide Strategic Plan**

- *Building a Community Where Everyone Belongs*, Strategy 3 – Implement high priority items from the Library and Recreation Strategic Plan to continue to deliver activities and programs that meet the needs and interests of the community.
  - Library and Recreation Strategic Plan
    - Goal B. Community Engagement, Customer Service and Communication, Strategy 12 – Identify opportunities for increasing our partnerships with other City departments, local agencies, businesses, and organizations to extend the reach of the department to meet community needs and interests.

## **FINANCIAL STATEMENT**

There is no financial cost associated with this item.

Prepared by:



Lia Bushong, Assistant Director of Library/Recreation

Attachments:

1. Library Program Calendar for June 2024
2. Library Program Calendar for July 2024

# June 2024



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

- Library Closed
- Special Event
- Special Event



**Summer Reading 2024:  
"Read, Renew, Repeat"**

*Greta and the Giants*  
by Zoe Tucker



**June is LGBTQIA+ Pride Month!**

*The Magic Fish*  
by Trung Le Nguyen

1  
Summer Reading Kickoff with East Bay Parks! 11 a.m.

2	3	4 Stanford Food Policy Lab Talk 7 p.m.	5 Wild Things Presents Live Animals 1 p.m.	6 Family Storytime 11 a.m.	7	8
9	10	11	12	13 Family Storytime 11 a.m.	14	15 Juneteenth Celebration 11 a.m. Firchouse
16	17	18 Paws to Read 7 p.m.; 7:35 p.m. Register at Children's Desk!	19	20 Family Storytime 11 a.m.	21	22 Film Club Library Meeting Room 1:30 p.m.
23 Virtual Book Club 2 p.m. on Zoom - Register online!	24 Veterans Administration Mobile Unit Visit 9 a.m.	25 Paws to Read 7 p.m.; 7:35 p.m. Register at Children's Desk!	26 Art in the Park 12 p.m. Kottinger Village Park	27 Family Storytime 11 a.m.	28	29 
30						

# July 2024



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

<p>Library Closed</p> <p>Special Event</p> <p>Special Event</p>	1	2	3	4 Library Closed Independence Day	5	6
7	8	9	10	11 Family Storytime 11 a.m.	12	13 "Sustainable Style:" Clothing and Decor Swap for Teens 1 p.m. Register online!
14	15	16 Mocktail Mixologist Lila Volka 7 p.m. Register online!	17 Magician Brian Scott 7 p.m.	18 Family Storytime 11 a.m.	19	20 Film Club 1:30 p.m.
21	22 Veterans Administration Mobile Unit 9 a.m.	23 Paws to Read 7 p.m.; 7:35 p.m. Register at Children's Desk!	24 Campfire Storytime @ Dusk Alviso Adobe Park	25 Family Storytime 11 a.m.	26	27 Amazing Adaptations: Live Animal Talk 1 p.m. Virtual Book Club 2 p.m. on Zoom Register online!
28 	29	30 Paws to Read 7 p.m.; 7:35 p.m. Register at Children's Desk!	31	<p><b>July is Ice Cream Month</b></p> <p>Love &amp; Gelato by Jenna Evans Welch</p> 		

**LIBRARY COMMISSION AGENDA  
REPORT**

June 6, 2024  
Library and Recreation

**TITLE: SELECT A LIBRARY COMMISSION REPRESENTATIVE FOR THE PUBLIC ART  
SELECTION SUBCOMMITTEE (P.A.S.S.)**

**SUMMARY**

The Public Art Selection Subcommittee (P.A.S.S.) reviews, evaluates, and comments on proposed public art pieces in the City of Pleasanton on an as-needed basis. Committee members may include Civic Arts commissioners, Parks and Recreation commissioners, and City staff, depending on the nature and location of the project.

Staff is requesting that one Library commissioner be selected to attend an upcoming P.A.S.S. meeting to review, evaluate, and comment on a proposed donor art piece for possible placement at the Pleasanton Public Library.

**RECOMMENDATION**

Select a Library Commission representative for the Public Art Selection Subcommittee (P.A.S.S.)

**BACKGROUND**

P.A.S.S. reviews, evaluates, and comments on proposed public art pieces in the City of Pleasanton on an as-needed basis. The subcommittee meets in the preliminary stages of a public art project before the proposed piece moves to the commission for review and recommendation to the City Council. P.A.S.S. members may include Civic Arts commissioners, Parks and Recreation commissioners and City staff, depending on the nature and location of the project.

Additional representatives may be requested to attend a specific P.A.S.S. meeting when a project is related to their program area. In the month of June or July, staff is requesting that one Library commissioner be selected to attend the upcoming P.A.S.S. meeting to review, evaluate, and comment on a proposed donor art piece for possible placement at the Pleasanton Public Library.

**DISCUSSION**

P.A.S.S. reviews, evaluates, and comments on proposed public art pieces in the City of Pleasanton on an as-needed basis. The subcommittee meets in the preliminary stages of a public art project before the proposed piece moves to the commission for review and recommendation to the City Council. P.A.S.S. members may include Civic Arts commissioners, Parks and Recreation commissioners and City staff, depending on the nature and location of the project.

Additional representatives may be requested to attend a specific P.A.S.S. meeting when a project is related to their program area. In the month of June or July, staff is requesting that one Library commissioner be selected to attend the upcoming P.A.S.S. meeting to review, evaluate, and comment on a proposed donor art piece for possible placement at the

Pleasanton Public Library.

All Library commissioners will have a chance to review the proposed public art project at a future commission meeting. At that time, information about the proposed donor piece gathered from the P.A.S.S. meeting will be provided in an agenda report to the Library Commission and the Civic Arts Commission, as the basis for their discussion and recommendation to City Council.

### **EQUITY AND SUSTAINABILITY**

Subcommittee members from each of the City's commissions provide a diverse perspective on works of art and their placement and representation in the community.

### **OUTREACH**

No outreach was conducted, as this item is a routine matter of City business.

### **STRATEGIC PLAN ALIGNMENT**

This action advances the following Citywide goal and strategy:

ONE Pleasanton Citywide Strategic Plan

- *Investing in our Environment: Infrastructure, Public Facilities, and Sustainability – Strategy 7* - Continue to invest in parks, bicycle, and pedestrian infrastructure, and public art to improve traffic safety, promote climate resilience, and increase equitable access to cultural and recreational opportunities.

### **FINANCIAL STATEMENT**

There is no financial impact from the selection of a commissioner to serve on the subcommittee.

When the public art piece is presented to the commissions for consideration at a later date, the value of the piece and the cost of its installation and maintenance will be provided, as applicable.

Prepared by:



Lia Bushong, Assistant Director of Library/Recreation

Attachments:

None