

PARKS AND RECREATION COMMISSION AGENDA

**Thursday, May 9, 2024
7:00 P.M.**

City Council Chamber – 200 Old Bernal Avenue, Pleasanton, CA

Meetings are held in person and streamed live on YouTube at:
<https://www.youtube.com/user/TheCityofPleasanton>

Public participation: It is requested that members of the public wishing to address the Parks and Recreation Commission submit a speaker card. When public comment is opened on an agenda item, individuals may speak once per agenda item.

In-Person

- Submit a physical speaker card to the clerk at the meeting. When your name is called, please provide a comment at the podium.

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

MINUTES

1. Approve regular meeting minutes of March 14, 2024

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations:
3. Public Comment from the audience regarding items not listed on the agenda.
Speakers are encouraged to limit comments to 3 minutes.

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

4. Recommend the City Council approve an updated resolution for access to Augustin Bernal Park through Golden Eagle Estates and rescind Resolution No. 93-44.
5. Select Bicycle, Pedestrian and Trails Committee representative for the remainder of the calendar year 2024.

COMMISSION REPORTS

6. Committee Meetings
 - A. Bicycle, Pedestrian and Trails Committee
 - B. Community of Character
 - C. Heritage Tree Review Board
 - D. Public Art Selection Sub-Committee
 - E. Pleasanton Sports Co-Sponsored User Group
7. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

MATTERS INITIATED BY THE COMMISSION

FUTURE AGENDA ITEMS

A. Proposed Field Use Fees (Summer/Fall 2024)

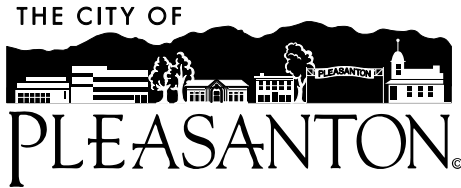
ADJOURNMENT

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet are available for public inspection at the Library and Recreation Department, 400 Old Bernal Avenue, Pleasanton.

Accessible Public Meetings

The City of Pleasanton can provide special assistance for persons with disabilities to participate in public meetings. To request a disability-related modification or accommodation please contact the Library and Recreation Department at 400 Old Bernal Avenue, Pleasanton, CA 94566, or (925) 931-5340 at the earliest possible time. If you need sign language assistance, please provide at least two working days' notice before the meeting.



Parks and Recreation Commission Meeting Minutes

March 14, 2024 – 7:00 p.m.

CALL TO ORDER

Chair Brown called to order the meeting of the Parks and Recreation Commission at 7:02 p.m. from the City Council Chamber at 200 Old Bernal Ave.

Chair Brown led the Pledge of Allegiance and provided opening remarks.

ROLL CALL

Present: Commissioners Berberich, Deckert, Immadi, Ritmuller, Vickers, Chair Brown.
Absent: None

AGENDA AMENDMENTS

None.

MINUTES

1. Approve special meeting minutes of February 8, 2024

MOTION: It was m/s by Berberich/Deckert to approve the meeting minutes of February 8, 2024. The motion passed by the following vote:

Ayes: Commissioners Berberich, Deckert, Immadi, Ritmuller, Vickers, Chair Brown
Noes: None

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

None.

3. Public Comment from the audience regarding items not listed on the agenda.

Chair Brown opened public comment.

There being no speakers Chair Brown closed the item for public comment.

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

4. Discussion – Funding Pleasanton's Future

Heidi Murphy, Director of Library and Recreation, and Susan Hsieh, Director of Finance, presented the item and answered questions from commissioners.

Chair Brown opened the item for public comment.

There being no speakers Chair Brown closed the item for public comment.

5. Review and Comment on the Proposed Edits to the Parks and Recreation Commission Duties

Recommendation: Review and Comment on the Proposed Edits to the Parks and Recreation Commission Duties

Heidi Murphy, Director of Library and Recreation, presented the item and answered questions from commissioners.

Chair Brown opened the item for public comment.

There being no speakers Chair Brown closed the item for public comment.

6. Receive an Overview of the Sports Athletic Field Audit Process

Recommendation: Receive an Overview of the Sports Athletic Field Audit Process

Aaron Bueno, Recreation Manager, presented the item and answered questions from commissioners

Chair Brown opened the item for public comment.

There being no speakers Chair Brown closed the item for public comment.

COMMISSION REPORTS

7. Committee Meetings

- A. Bicycle, Pedestrian, and Trails Committee – No report
- B. Community of Character – Commissioner Immadi provided a report
- C. Heritage Tree Review Board – No report
- D. Public Art Selection Sub-Committee – No report
- E. Co-Sponsor User Group – No report

2. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

None.

MATTERS INITIATED BY THE COMMISSION

None.

ADJOURNMENT

There being no further business Chair Brown adjourned the meeting at 8:32 p.m.

May 9, 2024
Item 4

**TITLE: RECOMMEND THE CITY COUNCIL APPROVE AN UPDATED
RESOLUTION FOR ACCESS TO AUGUSTIN BERNAL PARK THROUGH
GOLDEN EAGLE ESTATES AND RESCIND RESOLUTION NO. 93-44**

SUMMARY

In 1986, the City Council approved the development of Golden Eagle (Farms) Estates located east and west of Foothill. Augustin Bernal Park lies to the west of this housing area. As a condition of the approval, guidelines were established to address access to the park by residents and non-residents. Golden Eagle Estates will be adding a pedestrian gate to the entrance. This requires updates to the guidelines.

RECOMMENDATION

Recommend the City Council approve an updated resolution for access to Augustin Bernal Park through Golden Eagle Estates and rescind Resolution No. 93-44.

BACKGROUND

In 1986, the City Council approved the development of Golden Eagle Estates located east and west of Foothill. Augustin Bernal Park lies to the west of this housing area. As a condition of approval, guidelines were established that addressed access to the park by residents and non-residents (Attachment 1).

The original guidelines included requirements that were never administered (i.e. charging fees for non-residents and providing passes to non-resident bicyclists). There was also no clear indication in the original guidelines of what information should be collected from visitors upon entry to the park. After a discussion between staff at Golden Eagle Estates and the City, it was determined that these items should be updated and addressed.

Recently the community of Golden Eagle Estates requested the addition of pedestrian gates at the entry at Golden Eagle Way. The addition of these gates, along with the desire to update outdated guidelines, requires the rescinding of resolution No. 93-44 and the adoption of a new resolution (Attachment 2).

DISCUSSION

The new guidelines (Attachment 3: Exhibit A), address the following:

- Park access hours
- Documents that qualify as proof of residency
- Number of allowable guests per vehicle
- Fees and guidelines for non-resident access including:

- How to purchase a weekly pass and what document(s) to show at the guard gate to indicate the purchase of the weekly pass
- Access for pedestrians and bicycles
- Access for horse trailers and the number of allowable horse trailers at any given time
- Guidelines for special events at the park
- Traffic enforcement
- What to do if parking reaches the maximum
- How to address unexpected closures
- What information should be recorded from each visitor to the park.

On March 18, 2024, Golden Eagle Estates' Board of Directors reviewed the draft Management Plan for Accessing Augustin Bernal Park Through Golden Eagle Estates and approved the plan (Attachment 4).

EQUITY AND SUSTAINABILITY

The new guidelines will help to preserve the beauty of the park and its inhabitants, mitigate traffic in the community, and provide greater access opportunities for residents.

OUTREACH

Staff have been working with Golden Eagle Estates for over a year to develop the draft guidelines. Golden Eagle Estates staff have met with community residents on multiple occasions, held many meetings, and on March 18, 2024, at their board meeting, approved the draft guidelines.

STRATEGIC PLAN ALIGNMENT

This action advances the following Citywide goals and strategies:

ONE Pleasanton Citywide Strategic Plan

- *Funding Our Future, Strategy 1* – Develop a long-term strategy for funding operations and maintenance needs to ensure reliability of community-owned facilities and infrastructure and continuity of City services.
- *Investing in Our Environment, Strategy 7* – Continue to invest in parks, bicycle, and pedestrian infrastructure, and public art to improve traffic safety, promote climate resilience, and increase equitable access to cultural and recreational opportunities.
- *Building a Community Where Everyone Belongs, Strategy 3* – Implement high priority items from the Library and Recreation Strategic Plan to continue to develop activities and programs that meet the needs and interests of the community.
 - Library and Recreation Strategic Plan:
 - Goal A Program, Plans and Services, Strategy A2 – Evaluate the effectiveness of all department services and programs through the use of performance metrics to determine program efficacy and opportunities for improvement, including best practice comparisons with other agencies.

FISCAL IMPACT

There are no associated expenditures for the Library and Recreation Department with this item; however, an increase in revenue from the non-resident weekly pass is expected. The revenue amount is unknown at this time.

Submitted by:



Michele Crose
Assistant Director, Library and Recreation

Attachments:

1. Resolution No. 93-44
2. Draft Resolution
3. Exhibit A: Management Plan
4. Golden Eagle Estates' Board Approval Letter

CITY COUNCIL OF THE CITY OF PLEASANTON

ALAMEDA COUNTY, CALIFORNIA

RESOLUTION NO. 93-44

**RESOLUTION APPROVING MANAGEMENT PLAN FOR
ACCESSING AUGUSTIN BERNAL PARK THROUGH GOLDEN
EAGLE FARMS**

WHEREAS, Tract 6033, Golden Eagle Farms, was conditioned to provide a staging area for Augustin Bernal Park and to provide public access to the park through the private development; and

WHEREAS, at its meeting of April 20, 1993, the Director of Parks and Community Services presented a report (SR 93:130) regarding the proposed Management Plan for accessing Augustin Bernal Park through Golden Eagle Farms; and

WHEREAS, the above plan was reviewed by the Park and Recreation Commission on March 11, 1993 which recommended approval of the plan presented;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLEASANTON RESOLVES AS FOLLOWS:

Section 1: The City Council approves the Management Plan for Accessing Augustin Bernal Park through Golden Eagle Farms as set forth in Exhibit "A", attached hereto and incorporated herein by this reference, is adopted.

Section 2: This resolution shall become effective immediately upon its passage and adoption.

I HEREBY CERTIFY THAT THE FOREGOING WAS DULY AND REGULARLY ADOPTED BY THE CITY COUNCIL OF THE CITY OF PLEASANTON, AT A MEETING HELD ON APRIL 20, 1993 BY THE FOLLOWING VOTE:

AYES: Councilmembers - Dennis, Mohr, Pico, and Scribner
NOES: None
ABSENT: Mayor Tarver
ABSTAIN: None

ATTEST:


Peggy J. Ezidre, City Clerk

APPROVED AS TO FORM:

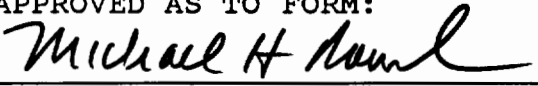

Michael H. Roush, City Attorney

EXHIBIT "A"

MANAGEMENT PLAN AND GOLDEN EAGLE WAY ACCESS ETIQUETTE

Golden Eagle Way Access Etiquette

Our park access is through a private community. We have listed some "good neighbor" responsibilities for you to follow which will help preserve the excellent relations we have with your fellow Pleasanton residents in Golden Eagle.

1. If a guard is on duty, show him your permit and be sure to have it displayed on your dash when you park.
2. If the guard is not on duty, use your key card to open the gate. If the gate is already open, you still need to use your key card to validate your presence. Again, be sure your permit is displayed on your dash (bicyclists can skip this part).
3. Please note that Golden Eagle Way is the route to the staging area and your right of street use is limited to Golden Eagle Way. Remember, you are in a private residential area with privately owned streets. Please resist the temptation to "explore." We have promised the residents that park traffic will be confined to Golden Eagle Way.
4. The speed limit on Golden Eagle Way is 15 miles per hour. Please drive very carefully as the streets are narrow, and there are numerous children and animals (wild and domestic) running loose. If you are biking it, please resist the temptation to "really fly" when coming down Golden Eagle Way.

Hopefully, you will read, comprehend and adhere to these common sense items. If you don't, the Parks and Community Services Department reserves the right to revoke your park permit and park access privileges.

Management Plan

1. A gate will be installed on Golden Eagle Way in the general area of Lot 8062. The gate will be a double gate; the entrance side of the gate will be equipped with "teeth", allowing only entry thereby facilitating the closing of the park to additional users while allowing cars in the park to exit.
2. Park access will generally be limited to daylight hours:
 - . Gate to be opened no earlier than 7:30 a.m.
 - . Gate to be closed no later than 7:00 p.m. during the months of June, July and August; no later than 6:00 p.m. the months of April, May and September; no later than 5:00 p.m. the remainder of the months.

3. Pleasanton residents will be provided an annual pass upon application to the Department of Parks and Community Services. The pass will require the holder to provide proof of identity at the gate if requested.
4. Pleasanton residents pass holders will be allowed to bring in an additional three guests per car.
5. Bicyclists must individually provide a park pass.
6. Nonresidents will be provided a day pass upon application to the Department of Parks and Community Services. A nonresident day pass holder will be allowed to bring in an additional three guests per car.
7. Horse trailers will require a special day permit. No more than three horse trailer permits per day will be allowed initially. Horse trailer permits granted to Pleasanton residents only.
8. Golden Eagle Estates Property Owners will be notified of any special permitted use other than City or School use.
9. City will monitor traffic to determine frequency of use when requested or to establish share of maintenance responsibility.
10. Should the staging area experience use that exceeds the available parking, City will close park until parking is available. Should staff not be present and Golden Eagle staff be made aware of park staging area reaching capacity, they may close the park until space is available.
11. City will provide appropriate bicycle speed signs on Golden Eagle Way if desired by Golden Eagle Property Owners.
12. City will provide signs identifying the route to the park and stating other areas are private if desired by Golden Eagle Property Owners.
13. City will consider painting a green stripe to the park if traffic consultants do not have a problem with the concept if desired by Golden Eagle Property owners.
14. City park map will clearly identify Golden Eagle Estates as private with public use limited to Golden Eagle Way to the park.
15. If Golden Eagle Property Owners desire to install a card system appropriate for public use, the City will cooperate in issuing the cards/taking deposits, etc.
16. City will provide a small sign for posting at entry to Golden Eagle Estates noting Augustin Bernal Park entry is by permit only available at the Department of Parks and Community Services, Monday through Friday, 8:00 a.m. to 5:00 p.m.

17. Cooperating public agencies benefitting from access to the ridge will be provided a pass.
18. Augustin Bernal Park will be subject to closure due to fire danger. Closure will be posted at main entry gate to Golden Eagle Estates and at the park entrance gate.
19. For purposes of access to Augustin Bernal Park, a resident is defined as those living within the Pleasanton service area.

Fees (Estimated card cost \$10.00)

Resident

Annual Pass:

Pedestrian	- \$ 5.00 plus card cost
Vehicle	- \$15.00 plus card cost
Bicycle	- \$10.00 plus card cost

Day Pass:

Pedestrian	- \$ 1.00 plus card cost
Vehicle	- \$ 3.00 plus card cost
Bicycle	- \$ 1.00 plus card cost
Horse Trailer	- \$ 5.00 plus card cost

Nonresident

Day Pass:

Pedestrian	- \$ 5.00 plus card cost
Vehicle	- \$10.00 plus card cost
Bicycle	- \$ 5.00 plus card cost

Contents of Pass

Resident

Resident assigned number
Name of park user
Address and telephone number of park user
Date of expiration
Back of pass to note access restrictions

Nonresident and Horse Trailer

Nonresident assigned number
Name of park user
Address and telephone number of park user
Date of pass use
Back of pass to note access restrictions

RESOLUTION NO.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLEASANTON APPROVING
MANAGEMENT PLAN FOR ACCESSING AUGUSTIN BERNAL PARK THROUGH
GOLDEN ESTATES FARMS AND RESCINDING RESOLUTION NO. 93-44**

WHEREAS, on April 20, 1993, the City Council adopted Resolution No. 93-44 approving a management plan for accessing Augustin Bernal Park through Golden Eagle Estates;

WHEREAS, a review of the existing resolution (No. 93-44) found that it is outdated and does not reflect current standards and practices;

WHEREAS, on May 9, 2024, the Parks and Recreation Commission considered the revision of Resolution 93-44 and adopted a resolution recommending changes to the City Council.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLEASANTON DOES
RESOLVE, DECLARE, DETERMINE AND ORDER THE FOLLOWING:**

SECTION 1. Repeals Resolution No. 93-44

SECTION 2. Establishes a management plan for accessing Augustin Bernal Park pursuant to Exhibit "A", attached hereto and incorporated herein by this reference.

SECTION 3. City staff and Golden Eagle HOA staff are instructed to carry out the attached requirements in all administrative decisions affecting access to the park.

SECTION 4. This resolution shall become effective immediately upon its passage and adoption.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Pleasanton at a regular meeting held on {DATE}

I, Jocelyn Kwong, City Clerk of the City of Pleasanton, California, certify that the foregoing resolution was adopted by the City Council at a regular meeting held on {DATE}, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Jocelyn Kwong, City Clerk

APPROVED AS TO FORM:

Daniel G. Sodergren, City Attorney

Exhibit A: Management Plan for Accessing Augustin Bernal Park
Through Golden Eagle Estates

Management Plan

1. The Augustin Bernal Park is accessed through a private community. Entrance to the park is via a gate located at Golden Eagle Way. The gate is manned by Golden Eagle security guard 24 hours a day.
2. Park access will generally be limited to daylight hours:
 - a. Access to the park no earlier than 7:30 am; and
 - b. Closed no later than 7 pm during the months of June, July, and August; no later than 6 pm the months of April, May and September; no later than 5 pm the remainder of the months.
3. City of Pleasanton residents must provide a driver's license or other qualifying proof of residency at the guard at the gate for entrance to the park.
 - a. Qualifying proof of residency documents include the following:
 - i. High School Student Identification Card;
 - ii. City of Pleasanton Employee Identification Card; or
 - iii. Photo I.D. indicating a Pleasanton address.
4. Pleasanton residents are permitted a maximum of three additional guests per vehicle.
5. Non-Residents must obtain a visitor pass for access to the park. The weekly pass can be purchased at pleasantonfun.com. The fee for the pass is listed in the Master Fee Schedule.
 - a. Non-Residents will present this visitor pass at the gate.
 - i. The visitor pass is a receipt from the Library and Recreation Department's registration software that indicates the visitor's name, address, and the dates that the pass is valid. The pass will also include rules for the park and a map showing the route from the guard office to the park.
 - ii. Non-Residents can print out the receipt to show at the guard office or show the receipt on their mobile device to the guard to gain access to the park.
6. Notwithstanding Sections 3, 4, and 5 above, residents and non-residents entering the park by a bicycle shall enter through the vehicle lane at the guard office.
7. Notwithstanding Sections 3, 4, and 5 above, residents and non-residents entering the park by the pedestrian path shall queue at the locked pedestrian gate and allow the guard to check the pedestrian's proof of access prior to the pedestrian being granted entry to the park.

8. Notwithstanding Sections 3, 4, and 5 above, horse trailers transporting a maximum of three horses per trailer will be permitted. At the discretion of the guard on duty, horse trailers seeking entry into the park may be denied access if capacity becomes a concern based on the number of horse trailers already granted access for that day and time.
9. City staff shall notify Golden Eagle HOA of any City events or City camps planned to be held at the park within 30 days of the City's knowledge of such an event, or as soon as reasonably possible, whichever is earliest.
10. Matters involving traffic enforcement shall be referred to the City of Pleasanton Police Department.
11. In the event the parking lot reaches maximum capacity, Golden Eagle HOA shall have the authority to close the parking area to additional vehicles and deny access to additional vehicles until parking becomes available. Golden Eagle HOA shall notify the City prior to such a closure.
12. The City of Pleasanton shall post signage at the entrance gate announcing hours of operation.
13. The City of Pleasanton shall post information on the City website that will contain the following information:
 - a. Hours of operation;
 - b. Access for requirements for Residents and Non-Residents;
 - c. Map with route from gate entrance to the park; and
 - d. Information and guidelines regarding park rules including, but not limited to, speed limits for both vehicles and bicycles.
14. Cooperating public agencies and City staff shall be required to provide their staff identification card or arrive in a marked agency vehicle to gain access to the park.
15. In the event of hazardous conditions, including but not limited to fires, flooding, and landslides, Augustin Bernal Park shall be subject to closure. The City of Pleasanton staff will notify Golden Eagle HOA of any trail closures and post closure information on the City website.
16. Golden Eagle Estates Staff will record the following information for each visitor to the park:
 - a. Name of the visitor requesting entry; and
 - b. Make/Model and License Plate from each vehicle.
 - i. The information will be kept in the Golden Eagle guard office until it is transferred to the City for archiving.

GOLDEN EAGLE ESTATES ASSOCIATION

C/O Homeowner Association Services

2266 Camino Ramon

San Ramon, CA 94583

Tel: 925-830-4848 / Fax: 925-830-0252

Email: rritter@hoaservices.net

March 18, 2024

Michele Crose
City of Pleasanton

Via email: mcrose@cityofpleasantonca.gov

Michele,

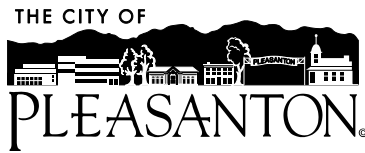
The Board of Directors at Golden Eagle Estates has approved the revised Management Plan for Accessing Augustin Bernal Park through Golden Eagle Farms (Estates) drafted on March 6, 2024.

Please move the plan thru the appropriate city staff so we can then move ahead with securing the entry as discussed.

Regards,

The Board of Directors
Golden Eagle Estates

Cc: Randy Ritter Community Manager



PARKS AND RECREATION COMMISSION AGENDA REPORT

May 9, 2024
Item 5

**SUBJECT: SELECT BICYCLE, PEDESTRIAN AND TRAILS COMMITTEE
REPRESENTATIVE FOR THE REMAINDER OF THE CALENDAR YEAR
2024**

SUMMARY

Annually, the Parks and Recreation Commission (Commission) reviews committee appointments and makes any necessary changes. As the representative to the Bicycle, Pedestrian and Trails Committee termed off of the commission, a new representative should be selected.

RECOMMENDATION

Select Bicycle, Pedestrian and Trails Committee representative for the remainder of the calendar year 2024.

BACKGROUND

Each year, City commissions review committee assignments. Alternate and youth members may serve as representatives on committees.

DISCUSSION

The Bicycle, Pedestrian and Trails Committee (BPTC) advises the Parks and Recreation Commission and the City's Traffic Engineering Division on bicycle, pedestrian and trail-related items. The Committee reviews and prioritizes potential projects, provides input on policies related to bikeways and trails, and promotes community education and awareness regarding non-motorized forms of transportation. The committee members include: Planning Commissioner, Parks and Recreation Commissioner, Youth Commissioner, Pleasanton police officer, Zone 7 staff, EBRPD staff and six At-large members.

This committee meets on the 4th Monday of each month at 6:45 p.m.

Current committee assignments are listed below:

Committee	BPTC	Community of Character	Heritage Tree Board of Appeals	PASS	Co-Sponsored User Group
Representative		Rameshu Immadi	Chuck Deckert	Lisa Brown	Steven Berberich
Alternate	Chuck Deckert	Steven Berberich	Mike Vickers	Chuck Deckert	Mike Vickers

Commissioners should be prepared to select a BPTC representative.

EQUITY AND SUSTAINABILITY

This action does not have an equity or sustainability component.

OUTREACH

As a matter of routine business, no outreach was associated with this item.

STRATEGIC PLAN ALIGNMENT

This action advances the following Citywide goals and strategies:

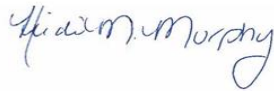
ONE Pleasanton Citywide Strategic Plan

- *Optimizing Our Organization*, Strategy 4 - Evaluate the organization's structure of community engagement opportunities (such as commissions and committees, and citizens' academy) to improve information sharing, optimize staff efficiency, and provide greater service to the community.

FISCAL IMPACT

There is no financial impact associated with this item.

Submitted by:

A handwritten signature in blue ink that reads "Heidi M. Murphy". The signature is written in a cursive, flowing style.

Heidi M. Murphy
Director of Library and Recreation