



LIBRARY COMMISSION REGULAR MEETING AGENDA

Thursday, August 6, 2026
7:00 PM

City Council Chamber
200 Old Bernal Avenue
Pleasanton, CA 94566

The meeting will be held in-person and will be streamed at <https://www.youtube.com/user/TheCityofPleasanton>.

Public participation: It is requested that members of the public wishing to address the Commission submit a speaker card. When public comment is opened on an agenda item, individuals may speak once per agenda item.

In Person:

- Submit a physical speaker card at the meeting. When your name is called, please provide comment at the podium.
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CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

CONSENT CALENDAR

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

1. Approve minutes of the Library Commission meeting on June 4, 2026

MEETING OPEN TO THE PUBLIC

2. Recognition of service for Commissioner Joshi
3. Public Comment regarding items not listed on the agenda – Speakers are limited to 3 minutes.

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

4. Receive an informational report on the role of commission advocacy
5. Recommend the City Council adopt a resolution updating the Master Fee Schedule, Section I, D. Pleasanton Public Library Fine and Fee Schedule

6. Receive an update on the Library and Recreation Department's outreach vehicle and provide input on the 2027 calendar
7. Select Commission Vice Chairperson for the October and December 2026 Meetings

MATTERS INITIATED

COMMISSION REPORTS

8. Friends of the Library Updates
9. Subcommittee Reports
 - Outreach Ad-Hoc Subcommittee
 - Collection Development Policy Ad-Hoc Subcommittee
 - Volunteer Engagement Ad-Hoc Subcommittee
10. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

ADJOURNMENT

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet will be available for public inspection at the Library and Recreation department located at 400 Old Bernal Ave., Pleasanton, CA 94566. meeting, regardless of whether it is a regular or special meeting.

Accessible Public Meetings

The City of Pleasanton can provide special assistance for persons with disabilities to participate in public meetings. To make a request for a disability-related modification or accommodation (e.g., an assistive listening device), please contact the Library and Recreation department located at 400 Old Bernal Ave., or (925) 931-5340 at the earliest possible time. If you need sign language assistance, please provide at least two working days' notice prior to the meeting date.



LIBRARY COMMISSION MEETING MINUTES

Thursday, June 4, 2026
7:00 p.m.

CALL TO ORDER

Chair Stroud called to order the Regular Meeting of the Library Commission at 7:01 p.m. from the City Council Chamber located at 200 Old Bernal Ave., Pleasanton.

Commissioner Kimsey led the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Chen, Joshi, Kimsey, Sabatini, Tavares, Woodwell (via Zoom), Chair Stroud
Absent: None

AGENDA AMENDMENTS

None.

CONSENT CALENDAR

Chair Stroud opened public comment. There being no speakers, Chair Stroud closed the public comment.

MOTION: It was m/s by Sabatini/Chen to approve the consent calendar as recommended. Motion passed by the following vote:

Ayes: Commissioners Chen, Joshi, Kimsey, Sabatini, Tavares, Woodwell, Chair Stroud
Noes: None

1. Approve special meeting minutes of April 2, 2026

Recommendation: Approve special meeting minutes of April 2, 2026.

MEETING OPEN TO THE PUBLIC

2. Public comment regarding items not listed on the agenda

Chair Stroud opened public comment. There being no speakers, Chair Stroud closed the public comment.

MATTERS FOR THE COMMISSION'S REVIEW / ACTION / INFORMATION

3. Receive an update on the Fiscal Year 2025/26 budget reduction implementation in the Library and Recreation Department

Presentation by Lia Bushong, Assistant Director of Library and Recreation.

Chair Stroud opened public comment. There being no speakers, Chair Stroud closed the public comment.

4. Discuss the formation of an ad-hoc subcommittee to review the Pleasanton Library's community engagement and volunteer programs and to provide feedback.

Presentation by Lia Bushong, Assistant Director of Library and Recreation.

Chair Stroud opened public comment. There being no speakers, Chair Stroud closed the public comment.

MOTION: It was m/s by Chen/Joshi to establish a Community Engagement and Volunteer Programs Ad-Hoc Subcommittee.

Ayes: Commissioners Chen, Joshi, Kimsey, Sabatini, Tavares, Woodwell, Chair Stroud

Noes: None

Chair Stroud appointed Commissioners Joshi and Tavares as members.

5. Receive information on the 2026 Summer Reading Program at the Pleasanton Public Library

Presentation by Lia Bushong, Assistant Director of Library and Recreation.

Chair Stroud opened public comment. There being no speakers, Chair Stroud closed the public comment.

MATTERS INITIATED

None.

COMMISSION REPORTS

6. Friends of the Library Updates

Commissioner Woodwell provided a report.

7. Subcommittee Reports

Collection Development Policy Ad-Hoc Subcommittee – Commissioner Sabatini provided a report.

Library Program and Outreach Policy Ad-Hoc Subcommittee – Commissioner Joshi provided a report.

8. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members

None.

ADJOURNMENT

Chair Stroud adjourned the meeting at 8:44 p.m.

LIBRARY COMMISSION AGENDA REPORT

August 6, 2026
Library and Recreation

TITLE: RECEIVE AN INFORMATIONAL REPORT ON THE ROLE OF COMMISSION ADVOCACY

SUMMARY

This item provides the Pleasanton Library Commission with a shared understanding of its advocacy role, what it encompasses, and how it can be effectively and appropriately exercised.

RECOMMENDATION

Receive an informational report on the role of commission advocacy

BACKGROUND

The Pleasanton Library Commission operates within a governance structure that includes the Library Board of Trustees (City Council) and the Library Commission. This section outlines the roles of each body, with particular focus on the commission's advocacy role and the reference points that guide how it is exercised.

Library Board of Trustees

The Pleasanton Municipal Code ([PMC](#)) [Chapter 2.33](#) establishes a Library Board of Trustees in alignment with Education Code 18900, with the City Council acting as the Board of Trustees. The duties and responsibilities of the board are as follows:

- A. The board may make and enforce all rules and regulations necessary for the administration, government, and protection of the libraries under its management, and all property belonging thereto.
- B. The board shall have the authority regarding administration, purchase and disposition as provided by Education Code Section [18900](#) et seq., as may be amended.
- C. The powers of the board are delegated to the Pleasanton library commission except that, the following actions shall not be final until approved by the board:
 1. Approval of the annual operating and capital budgets for the library;
 2. Acquisition of real property;
 3. Issuance of debt;
 4. Adoption of major policies related to library operations including those related to fees, fines and hours of operation.
- D. The board may appeal any action of the library commission. The appeal may affirm, reverse or modify the decision of the library commission.

Library Commission

The Pleasanton Library Commission is established under [\(PMC\) Chapter 2.34](#). The duties and responsibilities of the commission, as outlined in the PMC, are as follows:

- A. Develop a commission workplan to be provided to city council for consideration during the budget process. The workplan should be based on the goals and strategies outlined in the ONE Pleasanton Strategic Plan as well as the role of the commission.
- B. Review and recommend policies to the city council related to library services.
- C. Seasonally, review the adopted library budget, program and service plans, and key performance indicators.
- D. Advise the city council on capital projects related to library facilities.
- E. As community leaders, receive library related feedback from the community.
- F. Act as an advocate for library and cultural programs, services and facilities within the community.
- G. Serve as liaison between the city and other library-related entities including, but not limited to: local municipalities, local nonprofits, Alameda County, state, and national agencies.

Commission Role of Advocacy

As outlined in the PMC, one of the commission's duties is to "act as an advocate for library and cultural programs, services and facilities." Library commissioners have requested additional guidance on fulfilling this role.

As a public advisory body, the commission's advocacy is rooted in commissioners' connections to the community. This advocacy takes place primarily through the commission process, as commissioners provide informed input on library service needed to recommend policies and actions to the City Council. Advocacy can also extend beyond the commission itself into the broader community, through outreach efforts that inform and build support among stakeholders, residents, and partner organizations for library services. It is important to note that this advocacy role is distinct from political activity, which falls outside the commission's role.

Commission advocacy should be grounded in three reference points: the ONE Pleasanton Strategic Plan, the Tri-Valley Cities Coalition Legislative Framework, and the standards set by the PMC and California state law.

ONE Pleasanton Strategic Plan (2023–2028)

Adopted in 2023, the [ONE Pleasanton Strategic Plan](#) sets the City's multi-year goals and strategies. Commission workplans, activities, and advocacy should support these goals.

City Legislative Framework

The 2025–26 [Tri-Valley Cities Coalition \(TVC\) Legislative Framework](#), shared by Dublin, Livermore, Pleasanton, San Ramon, and Danville, sets shared principles and priorities for responding to state and federal legislation.

DISCUSSION

Information in Table 1 is provided to assist commissioners in recognizing advocacy opportunities within their roles while avoiding conflicts of interest or ethics violations.

Table 1: Commission Advocacy

WITHIN THE COMMISSION'S ROLE	OUTSIDE THE COMMISSION'S ROLE
Connecting with the community and translating outreach or feedback into recommendations to the City Council related to library services	Making binding commitments to changes in library services or representing the City's position without prior authorization
Sharing factual library data (usage statistics, program data) the community	Measuring or collecting data or undertaking new measurements of library services without prior authorization
Educating community groups and civic organizations about library services and their value	Using City resources, branding, staff time, or commission resources for personal or non-library purposes
Clearly distinguishing personal views from official commission positions when speaking as an individual	Supporting or opposing candidates for elected office using the commission's name or resources
Coordinating with the Friends of the Pleasanton Library to align advocacy messages, and routing official correspondence or City letterhead through staff for review	Issuing public statements, press releases, or City letterhead correspondence on behalf of the commission without authorization from the Chair, a commission vote, or staff review
Supporting the positions of organizations such as the CLA or ALA, in coordination with City staff and consistent with City Council direction and ONE Pleasanton goals	Advocating for positions that contradict adopted City policy or the ONE Pleasanton Strategic Plan
Meeting or writing to state/federal representatives to convey library needs, upon obtaining a commission vote	Lobbying on the commission's behalf without a commission vote and staff coordination
Recusing from advocacy involving a conflict of interest under the Political Reform Act (Gov. Code § 87100 et seq.), and completing required AB 1234 ethics training every two years	Participating in advocacy with an undisclosed conflict of interest

California Peer Library Commission Examples

Several California library commissions have established formal advocacy models that may be of interest to commissioners. A common thread across these examples: Advocacy is most effective when (1) grounded in data and impact stories, (2) formally authorized through commission and agency processes, and (3) coordinated with City staff.

- *Contra Costa County Library Commission* <https://ccclib.org/commission/>

Operating within a county governance structure, the commission established a formal Advocacy Ad Hoc Group and produced a data-driven report comparing per-capita library funding across Bay Area peer systems. The commission voted to formally endorse specific goals before any public advocacy was conducted.

- *Alameda County Library Advisory Commission (ACLAC)* <https://aclibrary.org/library-commissions/>

Serving cities and unincorporated areas within a county governance framework, ACLAC coordinates all legislative outreach through the County Librarian and maintains standing agenda items on legislative matters.

- *Oakland Public Library Commission* <https://oaklandlibrary.org/lc/>

The commission maintains an annual action plan and a community engagement committee that develops talking points and coordinates advocacy. Commissioners serve as formal liaisons to Friends groups and community organizations, with advocacy activities tied to commission votes and staff coordination. The work and impact of the commission and ad hoc subcommittees is detailed in the commission's annual report.

- *Los Angeles County Library Commission* <https://lacountylibrary.org/library-commission/>

Within a county governance structure, the commission maintains an annual work plan with formal advocacy components including legislative outreach, community education, and coordination with the California State Library, CLA, and ALA.

Optional Next Steps

The commission may wish to discuss the following at a future meeting:

- Incorporating a defined advocacy goal(s) into the commission workplan with staff coordination protocols
- Establishing a shared understanding of when and how the commission will adopt formal advocacy positions
- Selecting formal commission liaisons to community organizations
- Requesting updates on State/Federal legislation impacting public library funding
- Identifying additional advocacy goals

EQUITY AND SUSTAINABILITY

Effective advocacy for free library services directly supports equitable access to information, literacy, and community connection for residents, regardless of background or income.

Library advocacy also promotes the long-term financial sustainability of public library services by connecting with a broader range of regional and statewide support.

OUTREACH

No outreach has been conducted in advance of this informational item. This report is intended to serve as a foundational reference for the commission and inform future outreach and advocacy activities.

STRATEGIC PLAN ALIGNMENT

Library Commission advocacy advances the following ONE Pleasanton Strategic Plan goals and strategies:

- Funding Our Future: Support financial health and sound fiscal policies through long-term planning, cost recovery, increased revenue, and cost containment.

Library Commission advocacy that educates regional, state, and federal policymakers and builds broad support for library funding advances this goal.

- Optimizing our Organization– Strategy 4: Evaluate the organization’s structure of community engagement opportunities (such as commissions and committees, and citizens’ academy), to improve information sharing, optimize staff efficiency, and provide greater service to the community.

Advocacy that deepens public engagement through commissioner outreach and commission meetings supports this goal.

- Building a Community Where Everyone Belongs: Foster community engagement and conduct effective planning to promote a livable and economically vibrant community.

Outreach and education activities that connect residents with library resources and build community engagement advance this goal.

FINANCIAL STATEMENT

There is no financial impact associated with this informational item. Any future advocacy activities that would require City resources or staff time would be subject to City Council direction and incorporated into the commission workplan process consistent with the ONE Pleasanton Strategic Plan.

Prepared by:



Lia Bushong, Assistant Director of Library and Recreation

Attachments:

None

August 6, 2026
Library and Recreation

TITLE: RECOMMEND THE CITY COUNCIL ADOPT A RESOLUTION UPDATING THE MASTER FEE SCHEDULE, SECTION I, D. PLEASANTON PUBLIC LIBRARY FINE AND FEE SCHEDULE

SUMMARY

California cities impose fees for providing services and activities through provisions of the State Constitution. Agencies are allowed to set fees at rates that provide fair and reasonable recovery of costs incurred in providing services, minimizing or eliminating the use of general tax revenues. City user fees and service charges are based on a variety of criteria, including the change in the Consumer Price Index, fee studies, and the full cost of providing the service. This ensures the fee levels are at or below the cost for providing the services.

RECOMMENDATION

Recommend the City Council adopt a resolution updating the Master Fee Schedule, Section I, D. Pleasanton Public Library Fine and Fee Schedule.

BACKGROUND

The City of Pleasanton periodically reviews and updates the Master Fee Schedule (MFS) to ensure fees remain fair, reasonable, and aligned with the cost of providing services. Section I, D. Pleasanton Public Library Fine and Fee Schedule includes charges for lost and damaged library materials, collection agency fees for past-due and lost materials, and, most recently, rental fees for use of the Library Meeting Room for community meetings and events.

The MFS has been updated several times in recent years. On October 5, 2024, the Library Commission recommended updates to Section I., D. Library Fine and Fee Schedule, to align with print management software that did not allow for photocopying fees. On February 4, 2025, the City Council adopted a resolution updating the MFS. On August 7, 2025, the Library Commission recommended that City Council adopt a resolution updating the City's Master Fee Schedule, Section I, D. Pleasanton Public Library Fine and Fee Schedule, to include fees for printing, photocopying, scanning, faxing, and meeting room rentals at the library. City Council subsequently adopted that resolution on September 16, 2025. On March 5, 2026, the Library Commission recommended that City Council adopt a resolution updating the City's Master Fee Schedule, Section I, D. Pleasanton Public Library Fine and Fee Schedule, to formalize and update the miscellaneous fees for equipment rentals and rental cancellation fees to align with current practices for all City facility rentals.

The proposed update continues this ongoing effort to ensure that the MFS accurately reflects the services provided and the associated costs.

DISCUSSION

At the Pleasanton Public Library, miscellaneous fees related to rental agreement provisions and hourly fees are currently incorporated into library rentals but are not fully reflected in the MFS. As library meeting room rentals have commenced, staff have identified the need to formalize and update these miscellaneous fees to better align with current practices, improve transparency, and support responsible cost recovery.

Staff recommends revising the Master Fee Schedule (MFS) to display the actual hourly rental rates rather than subsidy percentages for each renter group category. The previous MFS expressed these fees as a percentage subsidy scaled to the renter group category; this revision shows the corresponding hourly rates instead, providing greater transparency to renters without changing the underlying fee amounts. Staff also recommends reducing the security deposit from \$200 to \$100 to be consistent with other meeting room rentals in the City, and clarifying the language regarding cancellation fees. These changes apply to MFS Section I, D. Pleasanton Public Library Fine and Fee Schedule, and are outlined in Tables 1, 2, and 3 below.

Table 1: Library Meeting Room Rental Fees

Renter Group Category	Fee Per Hour
I. Co-Sponsored Groups	\$84
II. Non-Profits / PUSD	\$98
III. Pleasanton Resident, Private Use	\$112
IV. Non-Resident, Private Use / Businesses	\$115

Table 2: Meeting Room Rental Security Deposit

Security Deposit (refundable)	\$100
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Table 3: Meeting Room Rental Cancellation Fees

Meeting Room Rental Cancellation Fees	
30 days or more prior to the scheduled date	50% of the total hourly rental fees
Less than 30 days prior to the scheduled date	100% of the total hourly rental fees

The proposed fee updates are intended to formalize existing practices, clarify expectations for renters, and ensure fees more accurately reflect the level of service provided, while maintaining reasonable access to City facilities.

If approved, these updates, in addition to the equipment rental fee updates approved by the commission at the March 5, 2026 meeting, will be presented to City Council for consideration at a future meeting.

EQUITY AND SUSTAINABILITY

Generating revenue and ensuring the City's fiscal sustainability enable the City to continue providing programs and services that benefit all residents.

OUTREACH

Not applicable, as this item is a matter of commission business.

STRATEGIC PLAN ALIGNMENT

This action advances the following Citywide goals and strategies:

ONE Pleasanton Citywide Strategic Plan

- Funding Our Future, Strategy 1 - Develop a long-term strategy for funding operations and maintenance needs to ensure reliability of community-owned facilities and infrastructure and continuity of City services.
- Building A Community Where Everyone Belongs, Strategy 3 - Implement high-priority items from the Library and Recreation Strategic Plan to continue to deliver activities and programs that meet the needs and interests of the community.

FINANCIAL STATEMENT

There are no immediate costs associated with this item.

Prepared by:

A handwritten signature in black ink, appearing to read "Lia Bushong". The signature is fluid and cursive, with the first name "Lia" and last name "Bushong" clearly distinguishable.

Lia Bushong, Assistant Director of Library and Recreation

Attachments:

None

**LIBRARY COMMISSION AGENDA
REPORT**

August 6, 2026
Library and Recreation

**TITLE: RECEIVE AN UPDATE ON THE LIBRARY AND RECREATION DEPARTMENT'S
OUTREACH VEHICLE AND PROVIDE INPUT ON THE 2027 CALENDAR**

SUMMARY

This item provides the commission with an informational update on the first year of Zippy, the City of Pleasanton's Library and Recreation Department mobile outreach vehicle, which launched in May 2025. Over its first year, Zippy delivered 17 outreach visits across various locations, reaching an estimated 1,200 individuals. This update reviews the first year of Zippy visits and program outcomes and invites commission input to inform development of the 2027 calendar.

RECOMMENDATION

Receive an update on the Library and Recreation Department's outreach vehicle and provide input on the 2027 calendar.

BACKGROUND

Launched in May 2025, Zippy is the City of Pleasanton's first mobile Library and Recreation Department outreach vehicle, a custom-built 28-foot step van that brings library materials and services, recreational programming, and community engagement opportunities directly to residents. The vehicle is equipped with library books and materials, book carts, a wheelchair lift, Wi-Fi, HVAC, a sound system, a 55-inch LCD monitor, and a canopy shade. Its colorful exterior wrap makes it easily recognizable as it travels throughout Pleasanton.

The need for an outreach vehicle was first documented in the City's 2021 Community Survey, which found that residents' satisfaction with library services declined with increasing distance from the library. Overall satisfaction dropped by approximately 29% among residents living farthest, compared to those living nearby. With a single library serving approximately 80,000 residents across 24 square miles, Zippy was envisioned as a way to meet residents where they are and expand access beyond the library, with a particular focus on lower-income residents and those who lack regular transportation.

The vehicle was made possible by a \$175,000 grant awarded in January 2022 from the California State Library's "Stronger Together: Improving Library Access" program for the purchase and design of the vehicle; Pleasanton was one of only 15 recipients statewide in that cycle. The project received supplemental funding of \$12,250 through the Black Gold Cooperative Library System for exterior design and books, along with a \$10,000 donation for books from the Friends of the Pleasanton Library. Following a series of delays related to manufacturing and supply-chain disruptions, safety modifications, training, and state compliance requirements, Zippy made its public debut on May 31, 2025, at the Library and Recreation Summer Reading Program kickoff, with a community ribbon-cutting and vehicle tours.

Over its first year (May 2025 – July 2026), staff focused on establishing Zippy’s presence in the community, visiting a range of locations and event types, and building partnerships with community organizations, nonprofits, senior living communities, and more. These efforts supported the development of community partnerships and the expansion of outreach and educational opportunities. Progress was demonstrated through outreach activities, attendance and participation data, and ongoing community engagement. A complete event-by-event list with participation data is provided as Attachment 1.

During the one-year period, Zippy held 17 visits across community parks, events, and facilities, reaching approximately 1,200 residents. The strongest turnout was at the inaugural visit to the Pleasanton Library for the Summer Reading kickoff on May 31, 2025, while steady participation was observed across many park visits. Events with lower turnout offered a chance to maintain the monthly cadence and to spend more time connecting with individual attendees, while providing useful lessons about timing and location that will inform future scheduling.

In terms of program impact, staff recently began tracking the number of unique library card sign-ups and books checked out aboard Zippy. For example, during the June visit, 56 residents came aboard Zippy, 80 books were checked out, and two new library cards were issued. In July, 172 residents came aboard, 118 books were checked out, and six new library cards were issued over the two visits. Staff will continue collecting this data going forward and will report a full year of these metrics to the commission as part of next year’s year-two update.

DISCUSSION

Staff is providing information on scheduled Zippy events for the remainder of 2026, and encouraging commission input on the 2027 calendar.

Upcoming Events (August – December 2026)

Aug. 20, 2026 — Hively Collaboration: Creekside Community Park

Zippy will team up with local nonprofit Hively’s outreach vehicle, the Hive on Wheels, for a family-friendly morning featuring storytime at 11 a.m. and a tea party-inspired theme with Hively’s mascot, Honey.

Sep. 17, 2026 — Zippy Celebrates Library Card Sign-up Month, Bernal Community Park

Zippy will celebrate Library Card Sign-up Month at Bernal Community Park with storytime at 11 a.m., along with activities encouraging kids and families to sign up for library cards.

Oct. 3, 2026 — Zippy Visits Pleasanton Palooza, Main Street

Zippy will join the Pleasanton Downtown Association’s free Pleasanton Palooza street fair on Main Street, which features live music, a vendor market, family entertainment, and a returning BMX bike show.

Nov. 5, 2026 — Zippy Celebrates Neighbors & Community, Ridgeview Commons Senior Living

Zippy will bring the library and recreation experience to residents at Ridgeview Commons Senior Community, offering book checkouts, a rock-painting activity, and information on library and senior center programs.

Dec. 5, 2026 — Zippy Rides in the Hometown Holiday Parade, Downtown
Zippy will ride through downtown Pleasanton in the Hometown Holiday Parade, spreading holiday cheer as part of the city's festive community celebration.

Marketing, Staff, and Volunteers

Zippy visits have benefited from active marketing campaigns for each visit. Events are promoted through social media, the City newsletter, flyers, emails, the Library and Recreation Activities Guide, and announcements from library programs. The most effective channels to date are email blasts sent through the Recreation registration software and social media posts. Opportunities to strengthen outreach being discussed include a "Where's Zippy?" campaign, stamp cards, and a Zippy jingle contest.

Staffing for Zippy varies by location and planned activities. A typical event includes four staff members over four hours, including setup, event management, storytime, library card sign-ups and book checkouts, craft and recreation activities, line management, event breakdown, and travel time. In 2026, a volunteer driver was an integral part of each visit, and a year-two consideration is to expand volunteer support to other event roles.

2027 Event Calendar (In development)

Staff is developing the 2027 calendar, targeting one Zippy visit per month and balancing proven high-traffic locations with new neighborhoods and partnerships. Staff seeks commission input on several key considerations, including neighborhoods or locations to visit in 2027, which community events or partners the program should coordinate with, and what services or programming would add the most value at each stop. Commission input is also welcome on how the program can better reach underserved or harder-to-reach residents.

EQUITY AND SUSTAINABILITY

The Zippy program is designed to provide inclusive, accessible, and culturally responsive services by bringing the Library and Recreation directly to residents, including those who may face barriers to visiting a City facility. Equity is considered in selecting locations, outreach materials, and partnerships to support broad participation.

OUTREACH

No outreach has been done in advance of this item.

STRATEGIC PLAN ALIGNMENT

This item supports the City's strategic priorities related to community engagement, equitable access to services, and organizational effectiveness, consistent with the following ONE

Pleasanton Strategic Plan goals:

Building a Community Where Everyone Belongs

Optimizing Our Organization

FINANCIAL STATEMENT

There is no fiscal impact associated with this item.

Zippy's original project funding in 2022 was as follows: \$175,000 in grant funding from the

California State Library, \$12,250 from the Black Gold Cooperative Library System, a \$10,000 donation from the Friends of the Pleasanton Library for books, and \$175,000 in City matching funds, for total project funding of \$372,250.

The Friends of the Pleasanton Library have approved \$1,500 in funding for Zippy programs in FY 2025/26. Expenses to the City's General Fund associated with individual visits vary based on staff time, with personnel expenses funded in the Library and Recreation divisional accounts.

Prepared by:

A handwritten signature in cursive script that reads "Rachel Prater".

Rachel Prater, Recreation Manager

Attachments:

1. Zippy - Year One Visits

Zippy — Year One Visits

Program period: May 2025 – July 2026

Attachment 1

Date	Time	Event Name	Location	Total Event Attendance	Zippy Visit Attendance
Saturday, May 31, 2025	10 a.m. - 2 p.m.	Zippy at Summer Reading Program Kickoff	Pleasanton Library	250	250
Thursday, June 26, 2025	11 a.m. - 1 p.m.	Zippy visits Kottinger Park	Kottinger Park	130	70
Friday, July 11, 2025	5:30 p.m. - 7:30 p.m.	Zippy at Concerts in the Park	Lyons Wayside Park	<i>N/A</i>	200
Thursday, July 24, 2025	11 a.m. - 1 p.m.	Zippy Visits Ken Mercer Sports Park	Ken Mercer Sports Park	87	77
Thursday, August 21, 2025	11 a.m. - 1 p.m.	Zippy Visits Val Vista Park	Val Vista Park	43	33
Thursday, September 11, 2025	11 a.m. - 1:30 p.m.	Zippy Celebrates National Senior Center Month	Pleasanton Senior Center	20	15
Friday, October 24, 2025	4:30 p.m. - 6:30 p.m.	Zippy at the FOG Family Social	Gingerbread Preschool	<i>N/A</i>	112
Saturday, November 15, 2025	10 a.m. - 12 p.m.	Zippy Visits RADD	Pleasanton Senior Center	20	15
Saturday, December 6, 2025	5 p.m. - 6 p.m.	Zippy Rides in the Hometown Holiday Parade	Downtown Pleasanton	<i>N/A</i>	<i>N/A</i>
Tuesday, February 24, 2026	11:30 a.m. - 1:30 p.m.	Zippy Celebrates Love Your Library Month	Amador Community Park	130	76
Thursday, March 26, 2026	3 p.m. - 5 p.m.	Zippy Visits Sunflower Hill	Sunflower Hill	31	31
Wednesday, April 22, 2026	12:30 p.m. - 2:30 p.m.	Zippy Celebrates Our Natural World	Alviso Adobe Community Park	20	20
Thursday, May 14, 2026	11:30 a.m. - 1:30 p.m.	Zippy Celebrates Water Safety Month	Dolores Bengtson Aquatic Center	35	30
Saturday, May 16, 2026	11 a.m. - 1 p.m.	Zippy Celebrates Community (AAPI Heritage Month Celebration)	Firehouse Arts Center	<i>N/A</i>	57
Wednesday, June 10, 2026	4 p.m. - 6 p.m.	Zippy Celebrates Summer Reading at Las Ventanas	Las Ventanas	60	56
Thursday, July 9, 2026	10 a.m. - 12 p.m.	Zippy Celebrates National Parks & Recreation Month	Ken Mercer Sports Park	150	122
Friday, July 24, 2026	5 p.m. - 7 p.m.	Zippy Celebrates Performing Arts	Firehouse Arts Center	<i>N/A</i>	50

LIBRARY COMMISSION AGENDA REPORT

August 6, 2026
Library and Recreation

TITLE: SELECT COMMISSION VICE CHAIRPERSON FOR THE OCTOBER AND DECEMBER 2026 MEETINGS

SUMMARY

Annually, the Library Commission selects a Chairperson and Vice Chairperson to facilitate meetings. The current Vice Chairperson's term on the commission ends after the August meeting, leaving the office vacant. A Vice Chairperson would be selected to serve for the commission's remaining 2026 meetings in October and December.

RECOMMENDATION

Select Commission Vice Chairperson for the October and December 2026 Meetings.

BACKGROUND

Per the City of Pleasanton [Commissioner's Handbook, Section III](#) – City Commissions – Appointment of Officers, commissioners shall meet in regular session and elect a Chairperson and Vice Chairperson. The election shall be held by a majority vote of the commission in December of each year. The term of service for these offices shall be one year, beginning in January of each year.

DISCUSSION

The office of Vice Chairperson will be vacant following the August meeting and the commission will need to select a new Vice Chairperson to serve for the remaining commission-approved meetings of 2026, which are October and December. The newly selected Vice Chairperson will serve until the regular election of officers in December 2026, at which point the Commission will elect a Chairperson and Vice Chairperson for the 2027 term.

Commissioners should be prepared to nominate and select a Vice Chairperson for the duration of the calendar year 2026. In December of 2026, the commission will then elect a Chairperson and Vice Chairperson of 2027.

All commission members are eligible for the office of Vice Chairperson. Commissioners may nominate themselves or others for the position, and the selection is made by a majority vote of the commission.

EQUITY AND SUSTAINABILITY

Not applicable, as this item is a routine matter of City business

OUTREACH

No outreach has been done in advance of this item.

STRATEGIC PLAN ALIGNMENT

Not applicable, as this item is a routine matter of City business.

FINANCIAL STATEMENT

No direct fiscal impact is associated with this item.

Prepared by:

A handwritten signature in black ink, appearing to read "Lia Bushong". The signature is fluid and cursive, with the first name "Lia" and last name "Bushong" clearly distinguishable.

Lia Bushong, Assistant Director of Library and Recreation

Attachments:

None