



# PLANNING COMMISSION MEETING AGENDA

Wednesday, January 24, 2024

7:00 p.m.

City Council Chambers – 200 Old Bernal Ave.

The meeting will be held at the City Council Chambers – 200 Old Bernal Ave. – and will be broadcast live at <https://www.youtube.com/user/TheCityofPleasanton>.

**Public participation:** It is requested that members of the public wishing to address the Planning Commission submit a speaker card. When public comment is opened on an agenda item, individuals may speak once per agenda item.

In Person at the City Council Chambers:

- Submit a physical speaker card to the Recording Secretary at the meeting. When your name is called, please provide comment at the podium.

## PUBLIC HEARING PROCEDURE

Each of the items listed will be heard as shown on the agenda unless the Planning Commission chooses to change the order. As each item is called, the hearing will proceed as follows:

- A Planning Division staff member will make a presentation on each case and answer Planning Commission questions, as needed.
- The applicant will be asked to present, if desired, or answer questions. Applicant presentations should be no longer than ten minutes.
- The Chair then calls on anyone desiring to speak on the item. Speakers are requested to state their names for the public record and to keep their testimony to no more than three minutes each, with minimum repetition of points made by previous speakers and by being as brief as possible in making their testimony.
- Following public testimony, the applicant will be given the opportunity to respond to issues raised by the public. The response should be limited to five minutes.

The public hearing will then be closed. The Planning Commissioners then discuss among themselves the application under consideration and act on the item. Planning Commission actions may be appealed to the City Council. Appeals must be filed with the City Clerk's Office within 15 days of the Planning Commission's action.

The Planning Commission Chair may enforce other rules as may further the fair and efficient running of the meeting, such as reducing the amount of testimony time allotted to the applicant and all those who wish to speak when the meeting agenda is lengthy or when there are numerous speakers for any specific item. The audience is requested to respect and extend courtesies to all those wishing to testify on all cases by being quiet while others are speaking.

## CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

## AGENDA AMENDMENTS

**CONSENT CALENDAR** - *Consent Calendar items are considered routine and will be enacted by one motion unless a request for removal for discussion or explanation is received from the Planning Commission or a member of the public by submitting a speaker card for that item.*

1. Actions of the Zoning Administrator
2. **P23-0840, Kidsrobotic, Inc., 6654 Owens Drive** – Request for Conditional Use Permit approval to establish a tutoring facility that serves up to 24 students August through May, and no more than 40 students during summer and winter school breaks at the existing facility located at 6654 Owens Drive
3. Approve the minutes of December 13, 2023

## MEETING OPEN TO THE PUBLIC

4. Public Comment from the audience regarding items not listed on the agenda – *Speakers are encouraged to limit comments to 3 minutes.*

## PUBLIC HEARINGS AND OTHER MATTERS

5. **P24-0023, Stacy Call, Bottoms Up Espresso, 4299 Valley Avenue** – Appeal of the Zoning Administrator's decision denying an application for Zoning Approval for Bottoms Up Espresso at an existing drive-up kiosk located at 4299 Valley Avenue

## MATTERS FOR COMMISSION'S REVIEW/ACTION/INFORMATION

6. Reports from Meetings Attended (e.g., Committee, Task Force, etc.)
7. Actions of the City Council
8. Future Planning Calendar

## MATTERS INITIATED BY COMMISSION MEMBERS

## ADJOURNMENT

### Notice

Under Government Code §54957.5, any writings/documents regarding an item on this agenda provided to a majority of the Planning Commission after distribution of the agenda packet will be available for public inspection at City Hall in the Planning Division, 200 Old Bernal Avenue, Pleasanton.

### Accessible Public Meetings

The City of Pleasanton can provide special assistance for persons with disabilities to participate in public meetings. To make a request for a disability-related modification or accommodation (e.g., an assistive listening device), please contact Melinda Denis, Planning and Permit Center Manager, by phone at 925-931-5631 or by email at [mdenis@cityofpleasantonca.gov](mailto:mdenis@cityofpleasantonca.gov) at the earliest possible time. If you need sign language assistance, please provide at least two working days' notice prior to the meeting date.