



**PARKS AND RECREATION COMMISSION
REGULAR MEETING AGENDA**

**Thursday, November 13, 2025
7:00 PM**

**City Council Chamber
200 Old Bernal Avenue
Pleasanton, CA 94566**

The meeting will be held in-person and will be streamed at <https://www.youtube.com/user/TheCityofPleasanton>.

Public participation: It is requested that members of the public wishing to address the Commission submit a speaker card. When public comment is opened on an agenda item, individuals may speak once per agenda item.

In Person:

- Submit a physical speaker card at the meeting. When your name is called, please provide comment at the podium.

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

MEETING OPEN TO THE PUBLIC

1. Public Comment regarding items not listed on the agenda – Speakers are limited to 3 minutes.

CONSENT CALENDAR

Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.

2. Approve minutes of the Joint Meeting of the Parks and Recreation Commission and Civic Arts Commission on July 10, 2025
3. Approve minutes of the regular Parks and Recreation Commission meeting on July 10, 2025

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

4. Discuss the Parks and Recreation Commission's workplan priorities for Fiscal Year 2025/26 and 2026/27
5. Review committee assignments and select representatives for the remainder of

calendar year 2025 and all of 2026

6. Review and approve the Park and Recreation Commission meeting schedule for 2026 and add a special meeting for December 2025
7. Select a Chairperson and Vice Chairperson for 2026

COMMISSION REPORTS

- A. Bicycle, Pedestrian and Trails Committee*
- B. Heritage Tree Review Board*
- C. Public Art Selection Sub-Committee*
- D. Co-Sponsored User Group*

Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

MATTERS INITIATED

FUTURE AGENDA ITEMS

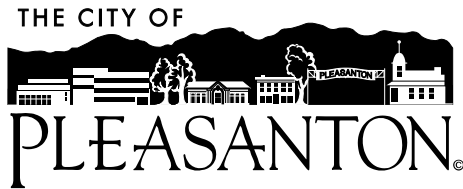
ADJOURNMENT

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet will be available for public inspection at the Library and Recreation department located at 400 Old Bernal Ave., Pleasanton, CA 94566.

Accessible Public Meetings

The City of Pleasanton can provide special assistance for persons with disabilities to participate in public meetings. To make a request for a disability-related modification or accommodation (e.g., an assistive listening device), please contact the Library and Recreation department located at 400 Old Bernal Ave., or (925) 931-5340 at the earliest possible time. If you need sign language assistance, please provide at least two working days' notice prior to the meeting date.



Joint Meeting of the Parks and Recreation Commission and Civic Arts Commission Meeting Minutes

July 10, 2025 – 6:00 p.m.

CALL TO ORDER

Chair Immadi called to order the Joint Meeting of the Parks and Recreation Commission and Civic Arts Commission at 6:00 p.m. from the City Council Chamber at 200 Old Bernal Ave.

Chair Immadi led the Pledge of Allegiance and provided opening remarks.

ROLL CALL

Civic Arts Commission

Present: Commissioners Coleman-Knight, Fry, Giancola, Simmons and Chair Song
Absent: Commissioners Dooley, Sauzade and Lam

Parks and Recreation Commission

Present: Commissioners Deckert, Hall, Medina, Schempp and Chair Immadi
Absent: Commissioner Alfaro and Brown

AGENDA AMENDMENTS

None

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

1. Recommend the City Council approve the Don Lewis Harmonic Symphony public art project conceptual design, proposed location, and budget amendments for art acquisition and installation

Heidi Murphy, Director of Library and Recreation, presented the item and answered the commissioners' questions.

Chair Immadi opened public comment.

Les Duman provided public comment.

Chair Immadi closed public comment.

Commissioners provided comments.

MOTION: It was m/s by Coleman-Knight/Deckert to recommend the City Council approve the Don Lewis Harmonic Symphony public art project conceptual design, proposed location, and budget amendments for art acquisition and installation. The motion passed by the following vote:

Parks and Recreation Commission

Ayes: Commissioners Deckert, Hall, Medina, Schempp and Chair Immadi

Noes: None

Absent: Commissioners Alfaro and Brown

Civic Arts Commission

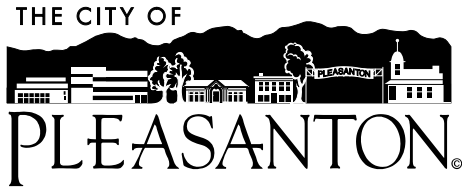
Ayes: Commissioners Coleman-Knight, Fry, Giancola, Simmons and Chair Song

Noes: None

Absent: Commissioners Dooley, Sauzade and Lam

ADJOURNMENT

Chair Immadi adjourned the meeting at 6:33 pm.



Parks and Recreation Commission Meeting Minutes

July 10, 2025 – 7:00 p.m.

CALL TO ORDER

Chair Immadi called to order the Parks and Recreation Commission meeting at 7:00 p.m. from the City Council Chamber at 200 Old Bernal Ave.

Chair Immadi led the Pledge of Allegiance and provided opening remarks.

ROLL CALL

Present: Commissioners Deckert, Hall, Medina, Schempp, and Chair Immadi

Absent: Commissioner Alfaro and Brown

AGENDA AMENDMENTS

None

MEETING OPEN TO THE PUBLIC

1. Introductions/Awards/Recognitions/Presentations

None

2. Public Comment regarding items not listed on the agenda

Chair Immadi opened public comment. There being no comments, Chair Immadi closed the public comment.

CONSENT CALENDAR

MOTION: It was m/s by Decker/Medina to approve the Consent Calendar.

The motion passed by the following vote:

Ayes: Commissioners Deckert, Hall, Medina, Schempp, and Chair Immadi

Noes: None
Absent: Commissioner Alfaro and Brown

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

5. Discuss the Parks and Recreation Commission's workplan priorities for Fiscal Year 2025/26 and 2026/27

Heidi Murphy, Director of Library and Recreation, presented the item and answered the commissioners' questions.

Chair Immadi opened public comment.

Chair Immadi closed public comment.

Commissioners provided comments.

COMMISSION REPORTS

- A. Bicycle, Pedestrian, and Trails Committee – No report
- B. Heritage Tree Review Board – Commissioner Deckert provided a report
- C. Public Art Selection Sub-Committee – No report
- D. Co-Sponsor User Group – No report

MATTERS INITIATED BY THE COMMISSION

None

ADJOURNMENT

Chair Immadi adjourned the meeting at 7:41 pm.

**PARKS AND RECREATION
COMMISSION AGENDA REPORT**

November 13, 2025
Library and Recreation

**TITLE: DISCUSS THE PARKS AND RECREATION COMMISSION'S WORKPLAN
PRIORITIES FOR FISCAL YEAR 2025/26 AND 2026/27**

SUMMARY

The Parks and Recreation Commission's duties include developing a commission workplan to be provided to the City Council for consideration. Staff recommends that the commission develop a work plan to guide its work from July 1, 2025, to June 30, 2027, in alignment with the City's adopted budget.

RECOMMENDATION

Discuss the Parks and Recreation Commission's workplan priorities for Fiscal Year (FY) 2025/26-2026/27.

BACKGROUND

As stated in Section 2.32.020 of the Pleasanton Municipal Code: The duties of the Parks and Recreation Commission shall include the following: "Develop a commission workplan to be provided to the City Council for consideration during the budget process. The workplan should be based on the goals and strategies outlined in the ONE Pleasanton Strategic Plan as well as the role of the commission."

On November 14, 2024, the Parks and Recreation Commission adopted the following workplan items for FY 2024/25:

- Review and provide feedback on the playground replacement prioritization plan
- Review and recommend direction for cemetery operations and fees
- Review and approve fees for the Callippe Preserve Golf Course
- Review and provide feedback on the nonfunctional turf reduction on city property related to AB 1572
- Evaluate the Park Ambassador Program
- Review Master Plans for Staples Ranch and Bernal Community Parks.

All of these items have been completed by the commission.

Budget

Since early 2023, the City has identified an ongoing General Fund structural deficit, meaning expenses have and are expected to continue to grow faster than revenues. The current two-year budget reflects reductions to City programs and services to achieve a balanced budget.

The City-wide operating expenditures for FYs 2025/26 and 2026/27 are projected at \$248.3 million and \$257.7 million, respectively, for the Operating Budget. Investments are projected at \$53.0 million and \$31.4 million for the Capital Budget. The two-

year budget reflects several key Council priorities, including preserving core services, investing in infrastructure, and advancing economic strategic initiatives.

- Long-Term Fiscal Sustainability – Prioritize sustainable practices and reduce reliance on one-time funding
- Protect Core and Essential Services – Prioritize the preservation of essential over non-essential programs and services
- Community Engagement and Equity – Engage the public early and consider equity when evaluating service impacts
- Prioritize Infrastructure – Maintain and improve core infrastructure, including the City’s capital and maintenance needs.

Strategic Plan Priorities

The Parks and Recreation Commission workplan items should focus attention on those areas deemed by the City Council to be a high priority, as outlined in the [ONE Pleasanton Strategic Plan](#). Goals relevant to the Parks and Recreation Commission include:

- Funding Our Future Strategies 1, 2, 3, 4, 5, and 6
- Investing in Our Environment Strategies 1 and 7
- Building a Community Where Everyone Belongs Strategies 1 and 3.

Commission Duties

The Parks and Recreation Commission workplan items should focus attention on those areas stated in the City’s Municipal Code Section 2.32.020 to be within the duties of the commission. The duties of the Parks and Recreation Commission shall include the following:

1. Develop a commission workplan to be provided to the City Council for consideration during the budget process. The workplan should be based on the goals and strategies outlined in the ONE Pleasanton Strategic Plan as well as the role of the commission.
2. Review and recommend policies to the City Council related to parks, trails and recreational facilities, programs and services.
3. Seasonally, review and advise city staff on program and service plans related to the parks and recreational needs of the community and provide feedback on the evaluation metrics at workplan' s completion.
4. Advise the City Council on capital projects related to parks, trails and recreational facilities.
5. As community leaders, receive parks, trails, and recreation-related feedback from the community.
6. Act as an advocate for parks, trails, and recreation-related programs, services and facilities within the community.
7. Serve as liaison between the city and other regional parks, trails, and recreational-based entities, including, but not limited to: local municipalities, local nonprofits, Alameda County, state, and national agencies.

DISCUSSION

At the July 10, 2025 Parks and Recreation Commission meeting, commissioners identified and

prioritized workplan goals for FY 2025/26-2026/27, in an effort to align projects with available funding and staffing resources.

Based upon this input, staff recommend including the following workplan goals for FY 2025/26-2026/27:

1. Community Engagement and Volunteer Programs (Commission Duty 6 / ONE Pleasanton Strategic Plan Goals: Funding Our Future, Strategy 1, Investing in Our Environment, Strategy 7, and Building a Community Where Everyone Belongs, Strategy 3)

This item will provide an overview of the current volunteer programs within parks and recreation, such as the Park Ambassador Program, and offer commissioners the opportunity to suggest expansion ideas and community engagement concepts related to the City's parks and recreational services.

2. Recreational Programming (Commission Duty 3 / ONE Pleasanton Strategic Plan Goal: Building a Community Where Everyone Belongs, Strategy 3)

This item will include an overview of existing recreation programming, followed by feedback and brainstorming from commissioners on possible future programming ideas, including self-sustaining programs.

3. Parks and Recreation Budget Impacts Update (ONE Pleasanton Strategic Plan Goals: Funding Our Future and Building a Community Where Everyone Belongs)

This item will be informational, providing commissioners with an overview of program and service impacts within parks and recreation.

4. Parks and Recreation Projects/Facilities Identified in the Facilities Master Plan (Commission Duty 4 / ONE Pleasanton Strategic Plan Goal: Investing in Our Environment, Strategies 1, 2 & 7)

Upon completion of the citywide asset management plan, this item will provide an informational update on parks and recreation facilities. Proposed projects related to individual parks and recreation facilities would come to the commission for review and recommendation prior to City Council review and authorization.

5. Laurel Creek Park – Strategies and Updates (Commission Duty 4 / ONE Pleasanton Strategic Plan Goal: Funding Our Future, Strategy 1)

This item will provide information regarding modified services at Laurel Creek Park due to continued issues with graffiti, vandalism, trash, and citizen complaints about inappropriate activities at the park. The parking lot to this small overlook park was closed several years ago as a first step in reducing improper use of the park. Modifying services at the park would minimize staff time to address these ongoing issues and reduce citizen complaints. This park, located at 5875 Laurel Creek Drive, is relatively secluded and receives less use than other neighborhood parks. The Commission will be able to provide input on the proposals.

6. Trail and Pathway Resurfacing Program (Commission Duty 4 / ONE Pleasanton Strategic Plan Goal: Investing in Our Environment, Strategies 1 & 7).

This item will include an overview of the staff analysis of the condition of the city owned and/or maintained trails to determine which trails are in the greatest need of repair/resurfacing based on trail conditions, trail priorities as identified in the Trails Master Plan, property ownership and a cost/benefit analysis of the trail resurfacing and would give the Commission an opportunity to provide input on the trails.

Ongoing/Annual Items:

1. Cemetery Operations Update
2. Library and Recreation Annual Report
3. Bi-Annual Parks and Landscape Architect Division Updates
4. Callippe Preserve Rate Updates

EQUITY AND SUSTAINABILITY

The workplan process aligns funding and staff resources in a way that provides the greatest benefit to the community.

OUTREACH

This item was discussed at the July 10, 2025 Parks and Recreation Commission meeting.

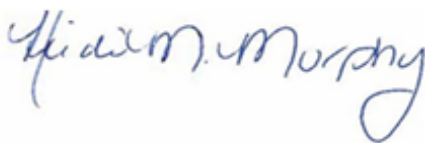
STRATEGIC PLAN ALIGNMENT

This action advances ONE Pleasanton Citywide Strategic Plan goal: Optimizing Our Organization, strategy 4 – “Evaluate the organization’s structure of community engagement opportunities (such as commissions and committees and citizen’s academy) to improve information sharing, optimize staff efficiency, and provide greater service to the community.”

FINANCIAL STATEMENT

When individual items from the workplan come before the commission, financial impacts related to that item will be included in each report. There is no financial impact related to the overall workplan.

Prepared by:



Heidi Murphy, Director of Library and Recreation

Attachments:

None

**PARKS AND RECREATION
COMMISSION AGENDA REPORT**

November 13, 2025
Library and Recreation

**TITLE: REVIEW COMMITTEE ASSIGNMENTS AND SELECT REPRESENTATIVES FOR
THE REMAINDER OF CALENDAR YEAR 2025 AND ALL OF 2026**

SUMMARY

Annually, the Parks and Recreation Commission (Commission) reviews committee appointments and makes any necessary changes.

RECOMMENDATION

Review committee assignments and select representatives for the remainder of calendar year 2025 and all of 2026.

BACKGROUND

Each year, City commissions review committee assignments. Youth members may serve as representatives on committees.

There are currently four committees with representatives from the Parks and Recreation Commission. The descriptions, including meeting dates/times, composition and general summary of purpose are listed below.

DISCUSSION

Bicycle, Pedestrian and Trails Committee, 4th Monday 6:30pm

The Bicycle, Pedestrian and Trails Committee advises the Parks and Recreation Commission and the City's Traffic Engineering Division on bicycle, pedestrian and trail related items. The Committee reviews and prioritizes potential projects, provides input on policies related to bikeways and trails, and promotes community education and awareness regarding non-motorized forms of transportation. The committee members include: one Planning Commissioner, one Parks and Recreation Commissioner, one Youth Commissioner, one Pleasanton police officer, one Zone 7 staff, one EBRPD staff, and six At-large members.

Heritage Tree Board of Appeals Committee (as-needed basis)

The Heritage Tree Board of Appeals Committee is made up of one Parks and Recreation Commissioner and two Planning Commissioners. Meetings are usually held (when needed) on Wednesday, from 6-7:00 p.m. They take place at the request of a property owner when the City cannot find justification based on the City's Tree Preservation Code Section 7.16 to issue a permit.

Public Art Selection Sub-Committee (PASS) (as-needed basis, Fridays, noon)

The PASS committee reviews, evaluates, and comments on proposed public art pieces. The Committee meets monthly as pieces are available for review. Prior to meeting, PASS Committee members are emailed the proposed public art pieces and given time to review the

piece and its proposed location. The PASS committee meets in person and at the different proposed sites for public art. Committee members include Civic Arts Commissioners, Parks and Recreation Commissioners, community arts groups, and city staff.

Co-Sponsored Sports User Group, Quarterly 2nd Monday, 6:30pm, Ken Mercer Sports Park

The Co-Sponsored Sports User Group discusses field and facility-related needs for co-sponsored user groups. During these meetings, field allocation, field/park enhancements, field lighting, maintenance trends, field demand, sports trends, and partnership opportunities are discussed.

Current committee assignments are listed below:

| Committee | BPTC | Heritage Tree Board of Appeals | PASS | Co-Sponsored User Group |
|----------------|---------------|--------------------------------|-------------|-------------------------|
| Representative | Joanne Hall | Chuck Deckert | Lisa Brown | Chuck Deckert |
| Alternate | Chuck Deckert | | Joanne Hall | |

The assignments to the BPTC were just made in May 2024. Staff recommend no changes to the BPTC composition.

Commissioners should be prepared to discuss the committee assignments and project representatives, and vote on representatives and alternates for each committee/group.

EQUITY AND SUSTAINABILITY

This action does not have an equity or sustainability component.

OUTREACH

Not applicable, as this item is a routine matter of City business.

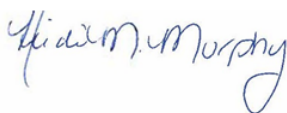
STRATEGIC PLAN ALIGNMENT

Not applicable, as this item is a routine matter of City business.

FINANCIAL STATEMENT

There is none.

Prepared by:



Heidi Murphy, Director of Library and Recreation

Attachments:
None

**PARKS AND RECREATION
COMMISSION AGENDA REPORT**

November 13, 2025
Library and Recreation

**TITLE: REVIEW AND APPROVE THE PARK AND RECREATION COMMISSION
MEETING SCHEDULE FOR 2026 AND ADD A SPECIAL MEETING FOR
DECEMBER 2025**

SUMMARY

As stated in Section 2.32.080 of the Pleasanton Municipal Code, "Regular meetings shall be held at least six times per year on the second Thursday of each month at a place set by the commission. The commission may approve an alternate meeting date." It is recommended that the commission set the meeting schedule and location for the calendar year 2026 and add a special meeting for December 2025.

RECOMMENDATION

Review and approve the Park and Recreation Commission meeting schedule for the calendar year 2026 and a special meeting for December 2025.

BACKGROUND

As stated in Section 2.32.080 of the Pleasanton Municipal Code:

A. Regular meetings shall be held at least six times per year on the second Thursday of each month at a place set by the commission. The commission may approve an alternate meeting date.

B. Special meetings may be called by the chairperson or by a majority of the commissioners, the city manager, and/or the city council, provided written notice is given 48 hours in advance of the special meeting to the following: each commissioner, local newspapers of general circulation, and anyone filing written request for notice with the city clerk. Notice of meetings shall comply in all respects with Section 54950 et seq., of the Government Code, known commonly as the Ralph M. Brown Act.

DISCUSSION

Staff recommends the following meeting schedule, location and times:

Location: City Council Chamber, 200 Old Bernal Ave.

Time: 7:00 pm

Dates:

- December 11, 2025 (*special meeting)
- February 12, 2026

- April 9, 2026
- June 11, 2026
- August 13, 2026
- October 8, 2026
- December 10, 2026

Commissioners may modify the proposed schedule. A vote is necessary on this item.

EQUITY AND SUSTAINABILITY

Not applicable, as this is a matter of routine City business.

OUTREACH

No outreach has been done in advance of this item.

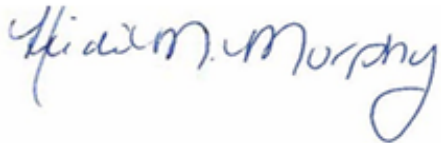
STRATEGIC PLAN ALIGNMENT

Not applicable, as this is a matter of routine City business.

FINANCIAL STATEMENT

No direct financial impacts are associated with this item.

Prepared by:

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Heidi Murphy, Director of Library and Recreation

Attachments:

None

**PARKS AND RECREATION
COMMISSION AGENDA REPORT**

November 13, 2025
Library and Recreation

TITLE: SELECT A CHAIRPERSON AND VICE CHAIRPERSON FOR 2026

SUMMARY

Annually, the Parks and Recreation Commission selects a Chairperson and Vice Chairperson to facilitate meetings.

RECOMMENDATION

Select a Chairperson and Vice Chairperson for 2026.

BACKGROUND

Per the City of Pleasanton Commissioner's Handbook Chapter 2.28, Item 2.28.070 Organization, Section A, Commissioners shall meet in regular session and elect a Chairperson and Vice Chairperson. The election shall be by majority vote of the Commission, to be held in December of each year. The term of service for these offices shall be one year, beginning in January of each year. No commissioner shall serve more than two consecutive full terms as chairperson of the Commission.

DISCUSSION

Commissioners should be prepared to nominate and select a Chairperson and Vice Chairperson for the calendar year 2026 at the November meeting, since no regular meeting of the commission is scheduled for December.

All voting Commission members are eligible for the Chairperson and Vice Chairperson roles.

Commissioners may nominate themselves or others for the positions, and the selections are made by a majority vote of the Commission

EQUITY AND SUSTAINABILITY

Not applicable, as this item is a routine matter of City business

OUTREACH

No outreach has been done in advance of this item.

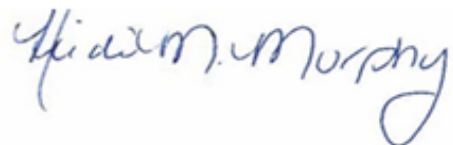
STRATEGIC PLAN ALIGNMENT

Not applicable, as this item is a routine matter of City business.

FINANCIAL STATEMENT

No direct fiscal impact is associated with this item.

Prepared by:

A handwritten signature in blue ink that reads "Heidi M. Murphy". The signature is written in a cursive style with a large, looped 'H' and 'M'.

Heidi Murphy, Director of Library and Recreation

Attachments:

None