

**YOUTH COMMISSION  
REGULAR MEETING AGENDA**

**Wednesday, October 8, 2025  
7:00 PM**

**Operation Services Center -  
Remillard Room  
3333 Busch Rd.  
Pleasanton, CA 94566**

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The meeting will be held in-person and will be streamed at <https://www.youtube.com/user/TheCityofPleasanton>.

**Public participation:** It is requested that members of the public wishing to address the Commission submit a speaker card. When public comment is opened on an agenda item, individuals may speak once per agenda item.

In Person:

- Submit a physical speaker card at the meeting. Please provide comment when your name is called.
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**CALL TO ORDER**

- Pledge of Allegiance
- Roll Call

**AGENDA AMENDMENTS**

**APPROVAL OF MINUTES**

1. Approve the meeting minutes of March 12, 2025

**MEETING OPEN TO THE PUBLIC**

2. Public Comment regarding items not listed on the agenda – Speakers are limited to 3 minutes.
3. Presentation - Three Valleys Community Foundation NexGen Youth Philanthropy

**MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION**

4. Review and discuss Youth in Government Day 2026
5. Review and approve commission meeting schedule for school year 2025/26
6. Select a Youth Commission Chair and Vice Chair for school year 2025/26

**COMMISSION REPORTS**

*Brief reports on any meetings, conferences, and/or seminars attended by the*

*Commission members*

**MATTERS INITIATED**

**FUTURE AGENDA ITEMS**

*New Voters Presentation*

**ADJOURNMENT**

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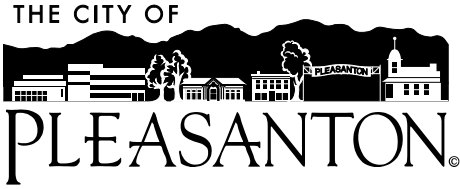
**Notice**

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet will be available for public inspection at the Library and Recreation department located at 400 Old Bernal Ave., Pleasanton, CA 94566.

**Accessible Public Meetings**

The City of Pleasanton can provide special assistance for persons with disabilities to participate in public meetings. To make a request for a disability-related modification or accommodation (e.g., an assistive listening device), please contact the Library and Recreation department located at 400 Old Bernal Ave., or (925) 931-5340 at the earliest possible time. If you need sign language assistance, please provide at least two working days' notice prior to the meeting date.

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# Youth Commission Meeting Minutes

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**Wednesday, March 12, 2025 – 7 p.m.**

## **CALL TO ORDER**

Chair Shannon called to order the meeting of the Youth Commission at 7:05 p.m. from the Operation Services Center at 3333 Busch Road, Pleasanton, CA 94566.

## **ROLL CALL**

Present: Commissioners Bawa, Bridenbaugh, Garber, Gupta (arrived at 7:30), Jain, Kunde, Kumar, McShane, Min, Vice Chair Parikh, Shah, Chair Shannon, and Wang  
Absent: None

## **AGENDA AMENDMENTS**

None

## **APPROVAL OF MINUTES**

### **1. Approve regular meeting minutes of February 12, 2025.**

**Minute Order:** It was m/s by Bawa/Shah to approve the regular meeting minutes of February 12, 2025. The motion was passed unanimously. Commissioner Gupta absent at the time.

## **MEETING OPEN TO THE PUBLIC**

### **2. Public Comment from the audience regarding items not listed on the agenda.**

Chair Shannon opened public comment.

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Youth Commission Meeting Minutes

There being no speakers, Chair Shannon closed the item for public comment.

## **MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION**

### **WORKSHOP**

#### **3. Workshop: Youth in Government Day 2025 – Planning Session**

Staff and commissioners discussed the Youth in Government Day 2025 event, reviewing feedback and outcomes from the day's activities. Commissioners shared observations about participant engagement and discussed potential improvements for future events.

Chair Shannon opened public comment.

There being no speakers, Chair Shannon closed the item for public comment.

## **COMMISSION REPORTS**

### **STAFF UPDATE**

#### **4. Update on Community Grant Program**

Staff provided an update on the Community Grant Program and the upcoming budget development process. Staff outlined the following key dates in the City's budget timeline:

- Budget Advisory Committee Meeting: March 13, 2025
- City Council Meeting: March 18, 2025
- Budget Advisory Committee Meeting: April 2, 2025
- Preliminary Budget presentation at City Council Meeting: April 8, 2025

Staff advised that there would be a pause on the Community Grant Program as the budget process plays out.

Chair Shannon opened public comment.

There being no speakers, Chair Shannon closed the item for public comment.

## **ADJOURNMENT**

There being no further business, Chair Shannon adjourned the meeting at 8:05 pm.

**YOUTH COMMISSION AGENDA  
REPORT**

October 8, 2025  
Library and Recreation

**TITLE: REVIEW AND DISCUSS YOUTH IN GOVERNMENT DAY 2026**

**SUMMARY**

For many years, the City of Pleasanton (City) and the Pleasanton Unified School District (PUSD) have partnered to host Youth in Government Day. In recent years, both PUSD and the City have struggled to accommodate students' job shadowing preferences. Additionally, both the City and PUSD are facing ongoing budget challenges that have negatively impacted staffing levels. Staff recommends that the Youth Commission provide feedback on an updated model for Youth in Government Day that aligns with the program's original goals while reducing staff workload and alleviating financial constraints for both PUSD and the City.

**RECOMMENDATION**

Review and discuss the proposed options for Youth in Government Day 2026 event.

**BACKGROUND**

The goal of Youth in Government Day is to stimulate interest in community governance and build knowledge of the democratic process. In the past, Pleasanton high school students have spent a day job shadowing, participating in staff meetings, and learning about City and PUSD leadership. On average 75 students attend this event annually.

On September 29, City staff met with PUSD leadership to discuss challenges with continuing the current Youth in Government Day model, and possible changes to the program. The feedback from this discussion is listed below:

- Would like involvement from both PUSD and City leadership to continue
- Would like to see job shadows continue in some format
- Recommend we chose a date for the event ASAP (possibly February 24)
- Open to shortening the event, but would like to retain the full-day model
- Would like to hear feedback from the Youth Commission on changes to the event and ideas on how to create student excitement about this event.

**DISCUSSION**

Based upon the need to find a model that improves efficiency for staff and provides impactful learning for attendees, staff has reviewed Youth in Government Day activities in 10 other cities. The findings are listed below:

- Average length of program is three to four hours
- Some agencies provide tours of facilities
- Some provide job shadows

- Several offer a Mock City Council or debate activity
- One provides a scavenger hunt.

Additionally, past student feedback (Attachment 1) includes these top three recommendations for improvements to the program:

- Participate in a hands-on project with staff
- Participate in a job fair to meet professionals and learn about their jobs and current openings
- Participate in an Amazing Race scavenger hunt activity to learn more about careers in government.

After researching other events and reviewing all initial feedback, staff have two event options for discussion:

### **Option A:**

- Event Duration: 9 am - 12 pm
- Mock City Council Activity:
  - Students receive details on three to five mock funding projects related to City or teen issues prior to the event
  - Students choose to support a project or serve on the Mock City Council
  - Students who select a project will work with a staff advisor to understand the project, create a presentation, and address the Mock City Council
  - Staff advisors share insights about their jobs, career paths, and job opportunities
  - Students present projects to the Mock City Council
  - The Mock City Council asks questions, comments, and decides which project to support, illustrating local governance and the democratic process.
- Pros:
  - Eliminates the need for lunch
  - Reduces conflicts for students with other commitments throughout the day
  - Aligns with offerings in other cities
  - Reduces costs and staff time for PUSD and the City
  - Incorporates some desired elements from students, PUSD, and the City.
- Cons:
  - Challenges for students requiring transportation back to school for lunch.

### **Option B:**

- Event Duration: 9 am - 3:30 pm
- Mock City Council Activity + Amazing Race Scavenger Hunt:
  - Provides the same Mock City Council activity listed in Option A
  - Includes lunch for students
  - Includes a two-hour Amazing Race scavenger hunt to learn more about careers in the City and at PUSD.
- Pros:
  - Resolves transportation issues since students won't need to return to school after the event

- Incorporates desired elements from students, PUSD, and the City.
- Cons:
  - Lunch costs need to be coordinated between PUSD and the City
  - May conflict with class schedules due to the full-day format
  - Staffing challenges for both PUSD and the City
  - Amazing Race components need urgent development to align with event goals and logistics.

This year, the Youth Commission will be actively involved in the planning and execution of the Youth in Government Day event. Planning for the event will begin at the November meeting.

**EQUITY AND SUSTAINABILITY**

Not applicable, as this item is an administrative matter of City business

**OUTREACH**

Not applicable, as this item is a matter of commission business.

**STRATEGIC PLAN ALIGNMENT**

This action advances ONE Pleasanton Citywide Strategic Plan goal: Optimizing Our Organization, strategy 4 – “Evaluate the organization’s structure of community engagement opportunities (such as commissions and committees and citizen’s academy) to improve information sharing, optimize staff efficiency, and provide greater service to the community.”

**FINANCIAL STATEMENT**

There are no immediate costs associated with this item.

Prepared by:



Michele Crose, Assistant Director of Library/Recreation

Attachments:

1. Feedback from 2025 Youth in Government Day Participants

## FEEDBACK FROM 2025 YOUTH IN GOVERNMENT DAY PARTICIPANTS

#	Overall Experience: How would you rate your experience with Youth in Government Day?	Recommendation: How likely are you to recommend Youth in Government Day to another student or friend?	Job Shadowing: How valuable was the job shadowing experience?	Themes: Youth in Government Day included team building and climate action themes. How engaging were these topics for you?	Alternative Activities: If Youth in Government Day weren't available, which of the following activities would interest you? (Select all that apply)	Share Your Thoughts: What did you enjoy most about Youth in Government Day? Is there anything you would change or improve for next time?
1	Extremely satisfied	5	Extremely satisfied	Very engaging	Community Project - Participate in hands-on project with city staff	
2	Extremely satisfied	5		Very engaging	Job Fair - Meet professionals from city departments and learn about careers	
3	Extremely satisfied	5	Very satisfied	Somewhat Engaging	Community Project - Participate in hands-on project with city staff	I really enjoyed the Library/Rec's hands on approach, yet I found that the City Manager/Attorney's lecture orientated time still quite interesting!
4	Very satisfied	4	Very satisfied	Neutral	Job Fair - Meet professionals from city departments and learn about careers	I really enjoyed the session with the City Attorney and City Council, but I would enjoy more if they were two separate sessions so we could get more time with each.
5	Very satisfied	4	Very satisfied	Not very engaging	Job Fair - Meet professionals from city departments and learn about careers	I enjoyed meeting the different teachers at Vintage Hills as I want to be a teacher one day.
6	Somewhat satisfied	4	Somewhat satisfied	Not very engaging	Job Fair - Meet professionals from city departments and learn about careers	More engaging activities for shadows that had mainly had lecturing
7	Somewhat satisfied	4	Somewhat satisfied	Neutral	School Speaker Series - City staff visit your school about careers in government	
8	Very satisfied	4	Extremely satisfied	Not very engaging	Amazing Race - Scavenger hunt activity to learn about careers in government and Pleasanton	Have more spots for the job shadow options. I didn't get my job shadows I chose.
9	Extremely satisfied	5	Extremely satisfied	Somewhat Engaging	An internship or program working directly in a part of the city government	I loved pretty much everything about the job shadowing! If there was one suggestion, I think splitting up City Manager's/City Attorney's Office would be prudent, given that putting them together mean neither one of them had a lot of time to talk. Still, Youth in Government Day was great!
10	Very satisfied	4	Extremely satisfied	Neutral	Community Project - Participate in hands-on project with city staff	Was very welcoming, detailed, and inclusive. The only thing I would say is to make the job shadows be consistent, as some of the AM job shadows had different procedures from the same job in the PM session.
11	Extremely satisfied	4	Very satisfied		Job Fair - Meet professionals from city departments and learn about careers	
12	Extremely satisfied	5	Extremely satisfied	Very engaging	Amazing Race - Scavenger hunt activity to learn about careers in government and Pleasanton	
13	Very satisfied	4	Extremely satisfied	Not very engaging	Amazing Race - Scavenger hunt activity to learn about careers in government and Pleasanton	
14	Somewhat satisfied		Very dissatisfied	Not very engaging	Community Project - Participate in hands-on project with city staff	
15	Very satisfied	4	Somewhat satisfied	Very engaging	Amazing Race - Scavenger hunt activity to learn about careers in government and Pleasanton	
16	Extremely satisfied	5	Extremely satisfied	Somewhat Engaging	Amazing Race - Scavenger hunt activity to learn about careers in government and Pleasanton	
17	Extremely satisfied		Extremely satisfied	Very engaging	Job Fair - Meet professionals from city departments and learn about careers	
18	Very satisfied	4	Very satisfied	Somewhat Engaging	Community Project - Participate in hands-on project with city staff	

## FEEDBACK FROM 2025 YOUTH IN GOVERNMENT DAY PARTICIPANTS

#	Overall Experience: How would you rate your experience with Youth in Government Day?	Recommendation: How likely are you to recommend Youth in Government Day to another student or friend?	Job Shadowing: How valuable was the job shadowing experience?	Themes: Youth in Government Day included team building and climate action themes. How engaging were these topics for you?	Alternative Activities: If Youth in Government Day weren't available, which of the following activities would interest you? (Select all that apply)	Share Your Thoughts: What did you enjoy most about Youth in Government Day? Is there anything you would change or improve for next time?
19	Very satisfied	4	Extremely satisfied	Not engaging at all	Amazing Race - Scavenger hunt activity to learn about careers in government and Pleasanton	
20	Very satisfied	4	Somewhat satisfied	Somewhat Engaging	Community Project - Participate in hands-on project with city staff	I really enjoyed truly going to the office and learning what the jobs did to help the government, however I would've appreciated a more hands on experience. Especially since I ended up getting bored with most of the activities given.
21	Very satisfied	4	Extremely satisfied	Somewhat Engaging	Amazing Race - Scavenger hunt activity to learn about careers in government and Pleasanton	I enjoyed the police one!
22	Extremely satisfied	5	Extremely satisfied	Very engaging	Community Project - Participate in hands-on project with city staff	The job experience was invaluable. It was so different to learn from experienced professionals than in a classroom, because they had worked the job before. The activities were engaging like when public works took us out to a construction site and we got to talk to the contractors directly.
23	Very satisfied	3	Somewhat satisfied	Somewhat Engaging	Community Project - Participate in hands-on project with city staff	I loved the experience, but I feel like 2 hours was a lot? I had a lot of fun, but I feel like there was only so much to talk about, and there were other stations I would have wanted to go to as well. Maybe we could have 3 stations instead of 2 next time.
24	Very satisfied	4	Somewhat satisfied	Very engaging	Amazing Race - Scavenger hunt activity to learn about careers in government and Pleasanton	I enjoyed the networking lunch and breakfast sessions. I would make the lunch period a little longer next time and cut breakfast a little short.
25	Very satisfied	5	Extremely satisfied	Neutral	Amazing Race - Scavenger hunt activity to learn about careers in government and Pleasanton	I enjoyed being able to go to the police station and how they gave us a tour of the building and went over each job as much as they could. With the firefighting, it was so cool to see how they trained and got the hoses out for us. It was all just an amazing experience to see how they ran things and what they did in their day of the life of a firefighter/police officer.
26	Very satisfied	5	Very satisfied	Somewhat Engaging	online workshop, community project	
27	Very satisfied	4	Somewhat satisfied	Somewhat Engaging	Community Project - Participate in hands-on project with city staff	
28	Somewhat satisfied	5	Somewhat satisfied	Somewhat Engaging	Community Project - Participate in hands-on project with city staff	
29	Somewhat satisfied	5	Very satisfied	Not engaging at all	Job Fair - Meet professionals from city departments and learn about careers	I enjoyed the Library staff presentation. I felt like the team building activity was dry and uninteresting and it didn't really interest me since we've already learnt about climate change. I also felt like it wasn't lead very well and we were all left floundering.



**YOUTH COMMISSION AGENDA  
REPORT**

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October 8, 2025  
Library and Recreation

**TITLE: REVIEW AND APPROVE COMMISSION MEETING SCHEDULE FOR SCHOOL  
YEAR 2025/26**

**SUMMARY**

As stated in Section 2.29.080 of the Pleasanton Municipal Code, Youth Commission regular meetings shall be held on the second Wednesday of each month, through May, at a time and place set by the commission. The commission may approve an alternate meeting date.

**RECOMMENDATION**

Review and approve commission meeting schedule for school year 2025/26.

**BACKGROUND**

As stated in Pleasanton Municipal Code Section 2.29.080, Youth Commission regular meetings shall be held on the second Wednesday of each month, through May, at a time and place set by the commission. The commission may approve an alternate meeting date.

**DISCUSSION**

The following is the proposed meeting schedule for school year 2025/26. Commissioners may select alternate dates as appropriate and agreed upon by a majority. Additionally, the commission should discuss the time for these meetings.

**Proposed Youth Commission Meeting Schedule for School Year 2025/26**

Location: Public Works Department, Remillard Room (3333 Busch Road)

Time: To be determined by the Commission

October 8, 2025

November 12, 2025

December 10, 2025 – cancel (holidays)

January 14, 2026

February 11, 2026

March 11, 2026

April 8, 2026 – cancel (spring break)

May 13, 2026

**EQUITY AND SUSTAINABILITY**

Not applicable, as this item is an administrative matter of City business.

**OUTREACH**

Not applicable, as this item is a matter of commission business.

## **STRATEGIC PLAN ALIGNMENT**

This action advances ONE Pleasanton Citywide Strategic Plan goal: Optimizing Our Organization, strategy 4 – “Evaluate the organization’s structure of community engagement opportunities (such as commissions and committees and citizen’s academy) to improve information sharing, optimize staff efficiency, and provide greater service to the community.”

## **FINANCIAL STATEMENT**

There are no immediate costs associated with this item.

Prepared by:

A handwritten signature in black ink, appearing to read "Michele Crose". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michele Crose, Assistant Director of Library/Recreation

Attachments:

None

**YOUTH COMMISSION AGENDA  
REPORT**

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October 8, 2025  
Library and Recreation

**TITLE: SELECT A YOUTH COMMISSION CHAIR AND VICE CHAIR FOR SCHOOL YEAR  
2025/26**

**SUMMARY**

Annually, the commission selects a Chair and Vice Chair to facilitate meetings.

**RECOMMENDATION**

Select a Youth Commission Chair and Vice Chair for school year 2025/26

**BACKGROUND**

Per the City of Pleasanton Municipal Code Chapter 2.29, Item 2.29.070 Organization, Section A, commissioners shall meet in regular session and elect a chairperson and vice chairperson to be held in September of each year. The term of service for these offices shall be one year, from September to May. No commissioner shall serve more than two consecutive terms as chairperson of the commission.

**DISCUSSION**

Commissioners should be prepared to nominate and select a Chairperson and Vice Chairperson for the next year. The previous Chairperson was Commissioner Carys Shannon, and Vice Chairperson was Commissioner Karishma Parikh, who have both held these positions for one year.

All voting Commission members are eligible for the Chairperson and Vice Chairperson roles.

Commissioners may nominate themselves or others for the positions, and the selections are made by a majority vote of the Commission.

**EQUITY AND SUSTAINABILITY**

Not applicable, as this item is an administrative matter of City business.

**OUTREACH**

Not applicable, as this item is a matter of commission business.

**STRATEGIC PLAN ALIGNMENT**

Not applicable, as this item is a routine matter of City business.

**FINANCIAL STATEMENT**

No direct fiscal impact is associated with this item.

Prepared by:

A handwritten signature in black ink, appearing to read "Michele Crose". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michele Crose, Assistant Director of Library/Recreation

Attachments:

None