



**PARKS AND RECREATION COMMISSION  
REGULAR MEETING AGENDA**

**Thursday, September 11, 2025  
7:00 PM**

**City Council Chamber  
200 Old Bernal Avenue  
Pleasanton, CA 94566**

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The meeting will be held in-person and will be streamed at <https://www.youtube.com/user/TheCityofPleasanton>.

**Public participation:** It is requested that members of the public wishing to address the Commission submit a speaker card. When public comment is opened on an agenda item, individuals may speak once per agenda item.

In Person:

- Submit a physical speaker card at the meeting. When your name is called, please provide comment at the podium.

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**CALL TO ORDER**

- Pledge of Allegiance
- Roll Call

**AGENDA AMENDMENTS**

**MEETING OPEN TO THE PUBLIC**

1. Public Comment regarding items not listed on the agenda – Speakers are limited to 3 minutes.

**CONSENT CALENDAR**

*Items listed on the consent calendar are considered routine in nature and may be enacted by one motion. If discussion is required, that particular item will be removed from the consent calendar and will be considered separately.*

2. Approve minutes of the Joint Meeting of the Parks and Recreation Commission and Civic Arts Commission on July 10, 2025
3. Approve minutes of the regular Parks and Recreation Commission meeting on July 10, 2025

**MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION**

4. Discuss the Parks and Recreation Commission's workplan priorities for Fiscal Year 2025/26 and 2026/27
5. Review committee assignments and select representatives for the remainder of

calendar year 2025 and all of 2026

**COMMISSION REPORTS**

- A. *Bicycle, Pedestrian and Trails Committee*
- B. *Heritage Tree Review Board*
- C. *Public Art Selection Sub-Committee*
- D. *Co-Sponsored User Group*

*Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.*

**MATTERS INITIATED**

**ADJOURNMENT**

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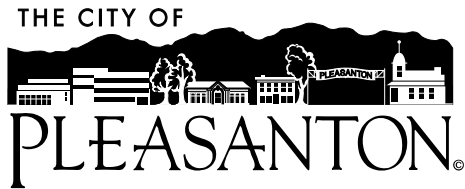
**Notice**

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet will be available for public inspection at the Library and Recreation department located at 400 Old Bernal Ave., Pleasanton, CA 94566.

**Accessible Public Meetings**

The City of Pleasanton can provide special assistance for persons with disabilities to participate in public meetings. To make a request for a disability-related modification or accommodation (e.g., an assistive listening device), please contact the Library and Recreation department located at 400 Old Bernal Ave., or (925) 931-5340 at the earliest possible time. If you need sign language assistance, please provide at least two working days' notice prior to the meeting date.

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# Joint Meeting of the Parks and Recreation Commission and Civic Arts Commission Meeting Minutes

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July 10, 2025 – 6:00 p.m.

## CALL TO ORDER

Chair Immadi called to order the Joint Meeting of the Parks and Recreation Commission and Civic Arts Commission at 6:00 p.m. from the City Council Chamber at 200 Old Bernal Ave.

Chair Immadi led the Pledge of Allegiance and provided opening remarks.

## ROLL CALL

### Civic Arts Commission

Present: Commissioners Coleman-Knight, Fry, Giancola, Simmons and Chair Song  
Absent: Commissioners Dooley, Sauzade and Lam

### Parks and Recreation Commission

Present: Commissioners Deckert, Hall, Medina, Schempp and Chair Immadi  
Absent: Commissioner Alfaro and Brown

## AGENDA AMENDMENTS

None

## MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

1. Recommend the City Council approve the Don Lewis Harmonic Symphony public art project conceptual design, proposed location, and budget amendments for art acquisition and installation

Heidi Murphy, Director of Library and Recreation, presented the item and answered the commissioners' questions.

Chair Immadi opened public comment.

Les Duman provided public comment.

Chair Immadi closed public comment.

Commissioners provided comments.

**MOTION:** It was m/s by Coleman-Knight/Deckert to recommend the City Council approve the Don Lewis Harmonic Symphony public art project conceptual design, proposed location, and budget amendments for art acquisition and installation. The motion passed by the following vote:

**Parks and Recreation Commission**

Ayes: Commissioners Deckert, Hall, Medina, Schempp and Chair Immadi

Noes: None

Absent: Commissioners Alfaro and Brown

**Civic Arts Commission**

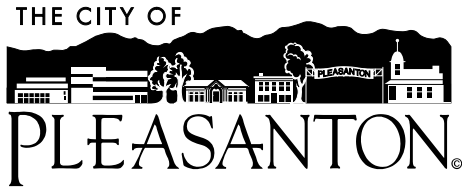
Ayes: Commissioners Coleman-Knight, Fry, Giancola, Simmons and Chair Song

Noes: None

Absent: Commissioners Dooley, Sauzade and Lam

**ADJOURNMENT**

Chair Immadi adjourned the meeting at 6:33 pm.



# Parks and Recreation Commission Meeting Minutes

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July 10, 2025 – 7:00 p.m.

## CALL TO ORDER

Chair Immadi called to order the Parks and Recreation Commission meeting at 7:00 p.m. from the City Council Chamber at 200 Old Bernal Ave.

Chair Immadi led the Pledge of Allegiance and provided opening remarks.

## ROLL CALL

Present: Commissioners Deckert, Hall, Medina, Schempp, and Chair Immadi

Absent: Commissioner Alfaro and Brown

## AGENDA AMENDMENTS

None

## MEETING OPEN TO THE PUBLIC

1. Introductions/Awards/Recognitions/Presentations

None

2. Public Comment regarding items not listed on the agenda

Chair Immadi opened public comment. There being no comments, Chair Immadi closed the public comment.

## CONSENT CALENDAR

**MOTION:** It was m/s by Decker/Medina to approve the Consent Calendar.

The motion passed by the following vote:

Ayes: Commissioners Deckert, Hall, Medina, Schempp, and Chair Immadi

Noes: None  
Absent: Commissioner Alfaro and Brown

## **MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION**

5. Discuss the Parks and Recreation Commission's workplan priorities for Fiscal Year 2025/26 and 2026/27

Heidi Murphy, Director of Library and Recreation, presented the item and answered the commissioners' questions.

Chair Immadi opened public comment.

Chair Immadi closed public comment.

Commissioners provided comments.

## **COMMISSION REPORTS**

- A. Bicycle, Pedestrian, and Trails Committee – No report
- B. Heritage Tree Review Board – Commissioner Deckert provided a report
- C. Public Art Selection Sub-Committee – No report
- D. Co-Sponsor User Group – No report

## **MATTERS INITIATED BY THE COMMISSION**

None

## **ADJOURNMENT**

Chair Immadi adjourned the meeting at 7:41 pm.

**PARKS AND RECREATION  
COMMISSION AGENDA REPORT**

September 11, 2025  
Library and Recreation

**TITLE: DISCUSS THE PARKS AND RECREATION COMMISSION'S WORKPLAN  
PRIORITIES FOR FISCAL YEAR 2025/26 AND 2026/27**

**SUMMARY**

The Parks and Recreation Commission duties include developing a commission workplan to be provided to the City Council for consideration. Staff recommends that the commission develop a work plan to guide its work from July 1, 2025 – June 30, 2027, in alignment with the City's adopted budget.

**RECOMMENDATION**

Discuss the Parks and Recreation Commission's workplan priorities for Fiscal Year (FY) 2025/26-2026/27.

**BACKGROUND**

As stated in Section 2.32.020 of the Pleasanton Municipal Code: The duties of the Parks and Recreation Commission shall include the following: "Develop a commission workplan to be provided to the City Council for consideration during the budget process. The workplan should be based on the goals and strategies outlined in the ONE Pleasanton Strategic Plan as well as the role of the commission."

On November 14, 2024, the Parks and Recreation Commission adopted the following workplan items for FY 2024/25:

- Review and provide feedback on the playground replacement prioritization plan
- Review and recommend direction for cemetery operations and fees
- Review and approve fees for the Callippe Preserve Golf Course
- Review and provide feedback on the nonfunctional turf reduction on city property related to AB 1572
- Evaluate the Park Ambassador Program
- Review Master Plans for Staples Ranch and Bernal Community Parks.

All of these items have been completed by the commission.

Budget

Since early 2023, the City has identified an ongoing General Fund structural deficit, meaning expenses have and are expected to continue to grow faster than revenues. The current two-year budget reflects reductions to City programs and services to achieve a balanced budget.

The City-wide operating expenditures for FYs 2025/26 and 2026/27 are projected at \$248.3 million and \$257.7 million, respectively, for the Operating Budget. Investments are projected at \$53.0 million and \$31.4 million for the Capital Budget. The two-

year budget reflects several key Council priorities, including preserving core services, investing in infrastructure, and advancing economic strategic initiatives.

- Long-Term Fiscal Sustainability – Prioritize sustainable practices and reduce reliance on one-time funding
- Protect Core and Essential Services – Prioritize the preservation of essential over non-essential programs and services
- Community Engagement and Equity – Engage the public early and consider equity when evaluating service impacts
- Prioritize Infrastructure – Maintain and improve core infrastructure, including the City’s capital and maintenance needs.

### Strategic Plan Priorities

The Parks and Recreation Commission workplan items should focus attention on those areas deemed by the City Council to be a high priority, as outlined in the [ONE Pleasanton Strategic Plan](#). Goals relevant to the Parks and Recreation Commission include:

- Funding Our Future Strategies 1, 2, 3, 4, 5, and 6
- Investing in Our Environment Strategies 1 and 7
- Building a Community Where Everyone Belongs Strategies 1 and 3.

### Commission Duties

The Parks and Recreation Commission workplan items should focus attention on those areas stated in the City’s Municipal Code Section 2.32.020 to be within the duties of the commission. The duties of the Parks and Recreation Commission shall include the following:

1. Develop a commission workplan to be provided to the City Council for consideration during the budget process. The workplan should be based on the goals and strategies outlined in the ONE Pleasanton Strategic Plan as well as the role of the commission.
2. Review and recommend policies to the City Council related to parks, trails and recreational facilities, programs and services.
3. Seasonally, review and advise city staff on program and service plans related to the parks and recreational needs of the community and provide feedback on the evaluation metrics at workplan' s completion.
4. Advise the City Council on capital projects related to parks, trails and recreational facilities.
5. As community leaders, receive parks, trails, and recreation related feedback from the community.
6. Act as an advocate for parks, trails, and recreation related programs, services and facilities within the community.
7. Serve as liaison between the city and other regional parks, trails and recreational - based entities including, but not limited to: local municipalities, local nonprofits, Alameda County, state, and national agencies.

## **DISCUSSION**

At the July 10, 2025 Parks and Recreation Commission meeting, commissioners identified and

prioritized workplan goals for FY 2025/26-2026/27, in an effort to align projects with available funding and staffing resources.

Based upon this input, staff recommend including the following workplan goals for FY 2025/26-2026/27:

1. Community Engagement and Volunteer Programs (Commission Duty 6 / ONE Pleasanton Strategic Plan Goals: Funding Our Future, Strategy 1; Investing in Our Environment, Strategy 7; Building a Community Where Everyone Belongs, Strategy 3)

*This item will include an overview of the current volunteer programs within parks and recreation, such as the Park Ambassador Program) and provide commissioners with a chance to offer expansion ideas and community engagement concepts related to the City's parks and recreational services.*

2. Recreational Programming (Commission Duty 3 / ONE Pleasanton Strategic Plan Goal: Building a Community Where Everyone Belongs, Strategy 3)

*This item will include an overview of existing recreation programming, followed by feedback and brainstorming from commissioners on possible future programming ideas, including self-sustaining programs.*

3. Parks and Recreation Budget Impacts Update (ONE Pleasanton Strategic Plan Goals: Funding Our Future and Building a Community Where Everyone Belongs)

*This item will be informational, providing commissioners with an overview of program and service impacts within parks and recreation.*

4. Parks and Recreation Projects/Facilities Identified in the Facilities Master Plan (Commission Duty 4 / ONE Pleasanton Strategic Plan Goal: Investing in Our Environment, Strategies 1, 2 & 7)

*Upon completion of the citywide asset management plan, this item will provide an informational update on parks and recreation facilities. Proposed projects related to individual parks and recreation facilities would come to the commission for review and recommendation prior to City Council review and authorization.*

5. Laurel Creek Park – Strategies and Updates (Commission Duty 4 / ONE Pleasanton Strategic Plan Goal: Funding Our Future, Strategy 1)

*This item will provide information regarding modified services at Laurel Creek Park due to continued issues with graffiti, vandalism, trash, and citizen complaints about inappropriate activities at the park. The parking lot to this small overlook park was closed several years ago as a first step in reducing improper use of the park. Modifying services at the park would minimize staff time to address these ongoing issues and reduce citizen complaints. This park, located at 5875 Laurel Creek Drive, is relatively secluded and receives less use than other neighborhood parks. The Commission will be able to provide input on the proposals.*

6. Trail and Pathway Resurfacing Program (Commission Duty 4 / ONE Pleasanton Strategic Plan Goal: Investing in Our Environment, Strategies 1 & 7).

*This item will include an overview of the staff analysis of the condition of the city owned and/or maintained trails to determine which trails are in the greatest need of repair/resurfacing based on trail conditions, trail priorities as identified in the Trails Master Plan, property ownership and a cost/benefit analysis of the trail resurfacing and would give the Commission an opportunity to provide input on the trails.*

Ongoing/Annual Items:

1. Cemetery Operations Update
2. Library and Recreation Annual Report
3. Bi-Annual Parks and Landscape Architect Division Updates
4. Callippe Preserve Rate Updates

## **EQUITY AND SUSTAINABILITY**

The workplan process aligns funding and staff resources in a way that provides the greatest benefit to the community.

## **OUTREACH**

This item was discussed at the July 10, 2025 Parks and Recreation Commission meeting.

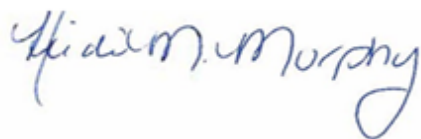
## **STRATEGIC PLAN ALIGNMENT**

This action advances ONE Pleasanton Citywide Strategic Plan goal: Optimizing Our Organization, strategy 4 – “Evaluate the organization’s structure of community engagement opportunities (such as commissions and committees and citizen’s academy) to improve information sharing, optimize staff efficiency, and provide greater service to the community.”

## **FINANCIAL STATEMENT**

When individual items from the workplan come before the commission, financial impacts related to that item will be included in each report. There is no financial impact related to the overall workplan.

Prepared by:



Heidi Murphy, Director of Library and Recreation

Attachments:

None

**PARKS AND RECREATION  
COMMISSION AGENDA REPORT**

September 11, 2025  
Library and Recreation

**TITLE: REVIEW COMMITTEE ASSIGNMENTS AND SELECT REPRESENTATIVES FOR  
THE REMAINDER OF CALENDAR YEAR 2025 AND ALL OF 2026**

**SUMMARY**

Annually, the Parks and Recreation Commission (Commission) reviews committee appointments and makes any necessary changes.

**RECOMMENDATION**

Review committee assignments and select representatives for the remainder of calendar year 2025 and all of 2026

**BACKGROUND**

Each year, City commissions review committee assignments. Youth members may serve as representatives on committees.

**DISCUSSION**

There are currently four committees with representatives from the Parks and Recreation Commission. The descriptions, including meeting dates/times, composition and general summary of purpose are listed below.

**Bicycle, Pedestrian and Trails Committee, 4<sup>th</sup> Monday 6:30pm**

The Bicycle, Pedestrian and Trails Committee advises the Parks and Recreation Commission and the City's Traffic Engineering Division on bicycle, pedestrian and trail related items. The Committee reviews and prioritizes potential projects, provides input on policies related to bikeways and trails, and promotes community education and awareness regarding non-motorized forms of transportation. The committee members include: one Planning Commissioner, one Parks and Recreation Commissioner, one Youth Commissioner, one Pleasanton police officer, one Zone 7 staff, one EBRPD staff, and six At-large members.

**Heritage Tree Board of Appeals Committee (as-needed basis)**

The Heritage Tree Board of Appeals Committee is made up of one Parks and Recreation Commissioner and two Planning Commissioners. Meetings are usually held (when needed) on Wednesday, from 6-7:00 p.m. They take place at the request of a property owner when the City cannot find justification based on the City's Tree Preservation Code Section 7.16 to issue a permit.

**Public Art Selection Sub-Committee (PASS) (as-needed basis, Fridays, noon)**

The PASS committee reviews, evaluates, and comments on proposed public art pieces. The Committee meets monthly as pieces are available for review. Prior to meeting, PASS Committee members are emailed the proposed public art pieces and given time to review the piece and its proposed location. The PASS committee meets in person and at the different proposed sites for public art. Committee members include Civic Arts Commissioners, Parks and Recreation Commissioners, community arts groups, and city staff.

**Co-Sponsored Sports User Group, Quarterly 2<sup>nd</sup> Monday, 6:30pm, Ken Mercer Sports Park**

The Co-Sponsored Sports User Group discusses field and facility-related needs for co-sponsored user groups. During these meetings, field allocation, field/park enhancements, field lighting, maintenance trends, field demand, sports trends, and partnership opportunities are discussed.

Current committee assignments are listed below:

<b>Committee</b>	<b>BPTC</b>	<b>Heritage Tree Board of Appeals</b>	<b>PASS</b>	<b>Co-Sponsored User Group</b>
<b>Representative</b>	Joanne Hall	Chuck Deckert	Lisa Brown	Chuck Deckert
<b>Alternate</b>	Chuck Deckert		Joanne Hall	

The assignments to the BPTC were made in May 2024. Staff recommend no changes to the BPTC composition.

Commissioners should be prepared to discuss the committee assignments and project representatives.

**EQUITY AND SUSTAINABILITY**

This action does not have an equity or sustainability component.

**OUTREACH**

As a matter of routine business, no outreach was associated with this item.

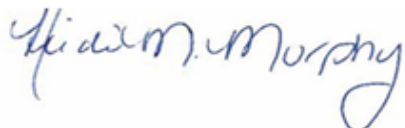
**STRATEGIC PLAN ALIGNMENT**

Not applicable, as this item is a routine matter of City business.

**FINANCIAL STATEMENT**

There is none.

Prepared by:



Heidi Murphy, Director of Library and Recreation

Attachments:

None