

Youth Commission Regular Meeting Minutes

November 8, 2023 – 7 p.m.

CALL TO ORDER

Chair Shah called to order the regular meeting of the Youth Commission at 7:05 p.m. from the Senior Center Classroom, 5353 Sunol Blvd.

Chair Shah led the Pledge of Allegiance and provided opening remarks.

ROLL CALL

Present: Commissioners Kunde, Lam, Madabhavi, Min, Parikh, Prakash, Saxena, Shah, Shannon, Sriram, and Chair Shah

Absent: Commissioners Chew, McGovern

AGENDA AMENDMENTS

Liaison Thomas asked to add Outreach Committee to the Commission Reports Section

MINUTES

1. Approve regular meeting minutes of September 13, 2023.

MOTION: It was m/s by Shannon/Parikh to approve the regular meeting minutes of September 13, 2023. Motion was passed by the following vote:

Ayes: Commissioners Kunde, Lam, Madabhavi, Min, Parikh, Prakash, Saxena, Shah, Shannon, Sriram and chair Shah.

Noes: None

Absent: Commissioners Chew, McGovern

MEETING OPEN TO THE PUBLIC

2. Public Comment from the audience regarding items not listed on the agenda.

Chair Shah opened public comment.

There being no speakers Chair Shah closed the item for public comment.

MATTERS FOR THE COMMISSION'S REVIEW/ACTION/INFORMATION

Item 4 – Review Fiscal Year 2022/23 Community Grant Final Performance Reports

Public comment provided by: none

Item was reviewed by commissioners.

Item 5 – Review and Approve Funding Criteria for Fiscal Year 2024/2025 Community Grant Program – Youth Category

Public comment provided by: None

Item was reviewed by commissioners and no changes to the current criteria were made.

MOTION: It was m/s by Prakash/Sriram to approve funding criteria for the Fiscal Year 2024/25 Community Grant Program – Youth Category

Motion was passed by the following vote:

Ayes: Commissioners Kunde, Lam, Madabhavi, Min, Parikh, Prakash, Saxena, Shah, Shannon, Sriram and chair Shah.

Noes: None

Absent: Commissioners Chew, McGovern

Item 6 – Consider Establishing an Ad hoc Committee for a New Youth Grant Program and Select Commission Representatives

Public comment provided by: None

The item was reviewed by commissioners.

MOTION: It was m/s by Abhee Shah/Madabhavi to establish an ad hoc committee for a new youth grant program and appoint Commissioners Z. Shah, Siriam, Prakash, Parikh, Madabhavi and Min to the Committee

Motion was passed by the following vote:

Ayes: Commissioners Kunde, Lam, Madabhavi, Min, Parikh, Prakash, Saxena, Shah, Shannon, Sriram and chair Shah.
Noes: None
Absent: Commissioners Chew, McGovern

Item 7– Review and Comment on the Fiscal Year 2022/23 Library and Recreation Department Annual Report

Public comment provided by: none

Item was reviewed by commissioners

Item 8 – Recreation Programs Update

Liaison Thomas provided Recreation Programs Update.

Item 9 – Bike, Pedestrian, and Trail Committee Update

None

Item 10 – Outreach Committee Update

Commissioner Abhee Shah presented the update about the Outreach Committee activities.

Chair Shah adjourned the meeting at 7:43 p.m.

January 10, 2024
Item 3

TITLE: REVIEW FISCAL YEAR 2023/24 COMMUNITY GRANT MIDTERM REPORTS

SUMMARY

As required by the Community Grant Program compliance protocols, each agency must meet certain requirements including submitting a midterm report and final report for each funded project. The midterm reports were to be completed in Zoomgrants by November 15, 2023.

In the Youth category, five agencies received funding for six different projects. The midterm report serves as an update to Commissioners on the status of the six projects.

RECOMMENDATION

Review Fiscal Year 2023/24 Community Grant Midterm Reports.

BACKGROUND

In April 2023, the City Council approved the Youth Commission's funding recommendations for the Fiscal Year 2023/24 Community Grant program. Five agencies received funding for six projects for a total of \$40,000.

Community Grant Program award recipients were required to submit a midterm report for each funded project by November 15, 2023.

DISCUSSION

The Youth Grant Summary Report provides details on expenditures by agency and remaining funds for the 2023/24 grant cycle. Also noted in the report, is the date midterm reports were submitted. The midterm report serves as a mechanism for the agencies to provide a brief update on their projects including the status of their goals, potential challenges, number of clients served, and amount of funding expended to date.

Attached for the commission's review is the Youth Grant Midterm Summary Report (Attachment 1) and the detailed agency midterm reports as submitted in Zoomgrants. (Attachment 2).

EQUITY AND SUSTAINABILITY

Not applicable, as this item is an administrative matter of City business.

OUTREACH

Staff sent an email communication to all five agencies as a reminder of the midterm report requirement and upcoming due date.

STRATEGIC PLAN ALIGNMENT

This action advances the following Citywide goals and strategies:

ONE Pleasanton Citywide Strategic Plan (Attachment 3)

- Building a Community Where Everyone Belongs, Strategy 1 – Apply strategies from the City’s Diversity, Equity, and Inclusion (DEI) Action Plan to increase equitable access to City programs and services for the community
- Building a Community Where Everyone Belongs, Strategy 3 – Implement high-priority items from the Library and Recreation Strategic Plan to continue to deliver activities and programs that meet the needs and interests of the community.

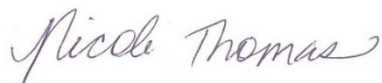
Library and Recreation Strategic Plan (Attachment 4)

- Goal A: Programs, Plans and Services – Deliver exceptional programs and services that meet the needs and interests of the community.

FINANCIAL STATEMENT

The Youth Commission recommended grant funding to five agencies, in the amount of \$40,000. \$12,855.84 has been expended thus far, leaving a balance of \$27,144.16 for the remainder of the Fiscal Year.

Submitted by:



Nicole Thomas
Recreation Supervisor

Attachments:

1. FY 2023/24 Midterm Summary Report
2. FY 2023/24 Community Grant Midterm Reports
3. [One Pleasanton Citywide Strategic Plan](#)
4. [Library and Recreation Strategic Plan](#)

**YOUTH
Summary Report- MIDTERM**

AGENCY	PROJECT	AMOUNT OF GRANT	INVOICES Amount	BALANCE	MIDTERM REPORT	FINAL REPORTS
	GRANT TOTALS	\$40,000.00	\$12,855.84	\$27,144.16	Due 11/15/2023	Due 7/15/2024
Pleasanton Partnerships in Education	PPIE Steam Grants Initiative	\$5,000.00		\$5,000.00	11/3/2023	
Partners Fore Golf, Inc	The First Tee Valley STEM Golf Camp	\$5,000.00		\$5,000.00	11/14/2023	
Teen Esteem	2023-24 PUSD Elementary/Middle/High School Presentations	\$7,500.00	\$7,500.00	\$0.00	11/14/2023	
The Go Green Initiative Association	Student Led Youth Programs for Environmental Outcomes in Pleasanton	\$7,500.00	\$3,000.00	\$4,500.00	11/6/2023	
Tri-Valley Haven	High School	\$7,500.00	\$1,177.92	\$6,322.08	11/15/2023	
Tri-Valley Haven	Middle School	\$7,500.00	\$1,177.92	\$6,322.08	11/15/2023	

City of Pleasanton

FY 2023/2024 Community Grant Program - Youth

**Partners Fore Golf Inc. / DBA First Tee Tri-Valley
First Tee Tri-Valley Stem Golf Camps**

Name of person completing report:

Report 1

Brian Amador

Title:

Report 1

Executive Director

Telephone:

Report 1

(925) 399-8644

Email:

Report 1

brianafirstteetrivalley@outlook.com

Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.

Report 1

We expanded our STEM Education philosophy in all of our Programming (not just Camps as we initially detailed.) In doing so we exposed a great many more participants to the components of STEM. However, this really means that our STEM programming is ON-GOING and perpetually 'underway.'

The focus of our program remains relatively the same: To use the game of golf to expose young participants to STEM concepts. We believe the Golf course is the 'perfect' laboratory for such learning opportunities.

Additionally, we can make it fun! One adaptation is that we have put an emphasis on creating STEM learning opportunities for girls. This aligns with the mission of the LPGA and Corporate supporter, Chevron.

Describe any significant actions taken during the reporting period.

Report 1

1. Moved the Program from specifically a camp to incorporation into First Tee Classes, and our Girl's Golf Program as well.
2. Summer was a success. We saw an average of 50 participants (Some weeks had over 55) each of the two-week sessions that we operated camps.
3. We provided \$8,700 in financial aid to 22 families (28 participants) so kids lacking financial resources could participate in our programs,
4. We further developed our STEM Program template to make it more relatable to golf, and to keep it interesting to participants.

If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.

Report 1

1. The initial proposal identified the members of our organization that would be at the helm of this projects, but two of the four (Cameron MacGregor and Jill Womble) left our organization before the start of summer and a third, Kirby Fernando, was not able to participate due to a change in his work schedule. We backfilled the vacancies with Kevin Richards (retired UPS Logistics manager) and Frank Falcon (retired US govt securities manager).
2. We expanded scope and timeline to include other First Tee Programs

Were any costs incurred for this project (from any source) during this reporting period?

- ☒ Yes
☐ No

Were any Pleasanton grant funds expended for this project during this reporting period? If yes, have you submitted invoices yet and if so in what amount? If no, please explain why no funds have been expended to date.

Report 1

We are hoping to assess all our associated cost at the close of the Fall Session (late November) before submitting invoices. We are moving in this direction in this direction so we can clearly identify program costs for the entire year. This, we believe will help us more accuracy express our need in application for funding next year.

Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):

- ☐ Audience (performance)
- ☐ Spectators (events)
- ☒ Participants
- ☐ Clients

Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):

144	144.00	A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated):
240	240.00	B) Total number of people served by THIS PROJECT:
384.00	384.00	TOTAL

What method do you use to track your participant data for this project?

- ☐ Database
- ☐ Ticket sales
- ☐ Sign-in sheet
- ☒ Other

If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.

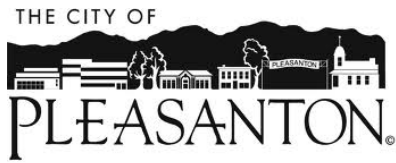
Report 1

We used online program registration to track participants, and participant demographics.

Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:

Report 1

We have done a lot of work developing our programming and we are starting to gain recognition on a national scale through the First Tee National Headquarters, and the LPGA. We consider this an achievement that all of our supporters, including the City of Pleasanton can be proud of. If interested, I certainly would be happy to make a presentation to the youth council to show them how the program has developed and how their support has transpired.



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City of Pleasanton

FY 2023/2024 Community Grant Program - Youth

**Pleasanton Partnerships in Education Foundation
PPIE STEAM Grants Initiative**

Name of person completing report:

Report 1
Andrea Wilson

Title:

Report 1
Executive Director

Telephone:

Report 1
330-704-0437

Email:

Report 1
andrea.wilson@ppie.org

Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.

Report 1
The project is going well, we are in the middle of our 1st application period for our student grants, with the deadline in the coming week. We currently have the bulk of our applications turned in, which is a 50% growth from the final amount of applications last year. We have been able to do more targeted outreach to our school sites to get quality applicants by devoting staff time and attaching to finding the proper communication channels.

Describe any significant actions taken during the reporting period.

Report 1

This quarter, we focused on promoting the availability of our student grants with a more targeted approach, making the correct school site contacts. We also worked on outreach to businesses to generate more dollars, to be able to fund more grants this year.

If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.

Report 1

N/A

Were any costs incurred for this project (from any source) during this reporting period?

- ☒ Yes
- ☐ No

Were any Pleasanton grant funds expended for this project during this reporting period? If yes, have you submitted invoices yet and if so in what amount? If no, please explain why no funds have been expended to date.

Report 1

Yes, and I will be submitting our invoice after I work through this form. Per Zachary, he would prefer quarterly invoices, so we have designed those to be able to submit this year. This first invoice is for July 1-Sept. 30th for \$1502.18

Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):

- ☐ Audience (performance)
- ☐ Spectators (events)
- ☒ Participants
- ☐ Clients

Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):

5000	5,000.00	A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated):
1000	1,000.00	B) Total number of people served by THIS PROJECT:
6,000.00	6,000.00	TOTAL

What method do you use to track your participant data for this project?

- ☐ Database
- ☐ Ticket sales
- ☐ Sign-in sheet
- ☒ Other

If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.

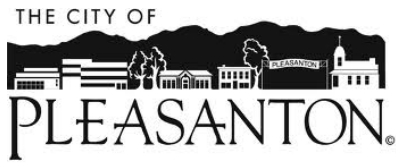
Report 1

We use an excel file based on our application to quantify how many students each grant will reach

Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:

Report 1

I think this is a great way to help students, clubs and organizations receive grants money to pursue the things that excite and engage them as they prepare to be lifelong learners and contribute to society in their chosen fields. This seed money to groups allows our students to explore their passions while in a school setting, but oftentimes, outside of the classroom walls.



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City of Pleasanton

FY 2023/2024 Community Grant Program - Youth

Teen Esteem
2023-24 PUSD Elementary/Middle/High School Presentations

Name of person completing report:

Report 1
Kellie Elliott

Title:

Report 1
CEO

Telephone:

Report 1
(925) 855-9941

Email:

Report 1
kellie@teenesteem.org

Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.

Report 1
We did a great deal of curriculum development for our student presentations in the classroom and for assemblies this past summer. We also updated past videos with new data and created new videos as well. At this time we have delivered a number of presentations and are on pace to deliver more than planned during the second half of the academic year.

Describe any significant actions taken during the reporting period.

Report 1

The recruitment and training of our speakers has gone very well and we have already received very positive feedback from students, teachers, and school administrators regarding the content that is being delivered.

If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.

Report 1

We are on schedule and performed many of the tasks associated with this project ahead of the school year in order to be better prepared and have the ability to pivot when new trends or current information needed to be added to our curriculum/presentations.

Were any costs incurred for this project (from any source) during this reporting period?

- ☒ Yes
- ☐ No

Were any Pleasanton grant funds expended for this project during this reporting period? If yes, have you submitted invoices yet and if so in what amount? If no, please explain why no funds have been expended to date.

Report 1

Yes. We are submitting an invoice with this mid-year report which details all the expenditures to date to provide this project to PUSD.

Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):

- ☐ Audience (performance)
- ☐ Spectators (events)
- ☒ Participants
- ☐ Clients

Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):

2000	2,000.00	A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated):
2755	2,755.00	B) Total number of people served by THIS PROJECT:
4,755.00	4,755.00	TOTAL

What method do you use to track your participant data for this project?

- ☒ Database
- ☐ Ticket sales
- ☐ Sign-in sheet
- ☐ Other

If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.

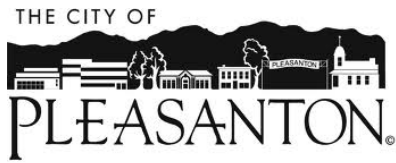
Report 1

N/A

Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:

Report 1

N/A



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City of Pleasanton

FY 2023/2024 Community Grant Program - Youth

The Go Green Initiative Association
Student-Led Youth Programs for Environmental Outcomes in Pleasanton

Name of person completing report:

Report 1
Mallory McGoff

Title:

Report 1
Project & Operations Manager

Telephone:

Report 1
9254870777

Email:

Report 1
mallorymcgoff@gogreeninitiative.org

Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.

Report 1
At the time of reporting, this project is underway. The program managers have formed and trained the group of student leaders who will implement the project throughout the school year. Current activities are focused on these student's leadership development, training in Pleasanton's environmental and climate issues, and preparation for their programs for the remainder of the school year.

Describe any significant actions taken during the reporting period.

Report 1

During the reporting period, we have completed steps 1-6 as outlined in our application:

1. The GGI has worked with Local Leaders clubs at Amador and Foothill to identify the new cohort of students for the 2023-2024 school year.
2. GGI has held regular meetings with officers throughout the summer and start of the school year, training them in project management, leadership skills, water conservation, waste management, and local public policy.
3. Local Leaders have met with management of the City of Pleasanton to begin planning in-school and out-of-school outreach for Pleasanton youth, which advance the objective's of Pleasanton's Climate Action Plan.
4. GGI has supported Local Leaders at both schools to launch their clubs at the start of the school year, recruit new members, host productive meetings, and plan and manage their projects.
5. GGI staff has met with Local Leaders on a weekly basis throughout the school year to coach students and help them prepare to visit schools and host events in the community, including by arranging meetings with subject matter experts, coordinating with the City of Pleasanton, and providing logistical support.
6. GGI has guided students through coordinating with City staff, school staff and administrators, their District leadership, members of the press, and the public as they plan their events.

If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.

Report 1

There are no modifications to the program at this time.

Were any costs incurred for this project (from any source) during this reporting period?

- ☒ Yes
☐ No

Were any Pleasanton grant funds expended for this project during this reporting period? If yes, have you submitted invoices yet and if so in what amount? If no, please explain why no funds have been expended to date.

Report 1

Yes, a portion of the funds awarded by this grant have been expended at this time. The Go Green Initiative has submitted an invoice for program management expenses as outlined in the grant application.

Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):

- ☐ Audience (performance)
- ☐ Spectators (events)
- ☒ Participants
- ☐ Clients

Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):

82,372	82,372.00	A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated):
30	30.00	B) Total number of people served by THIS PROJECT:
82,402.00	82,402.00	TOTAL

What method do you use to track your participant data for this project?

- ☐ Database
- ☐ Ticket sales
- ☐ Sign-in sheet
- ☒ Other

If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.

Report 1

N/A - Our student participants are in the process of planning their outreach programs. At the time of reporting, they have not implemented their outreach.

Total number of people served to date represents the students participating in the Local Leaders of the 21st Century program who will conduct outreach benefitting all Pleasanton residents by the conclusion of this project.

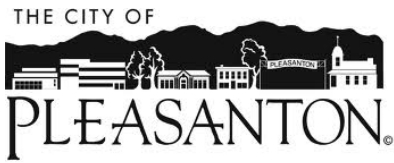
Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:

Report 1

Our goal is to serve the estimated 82,372 Pleasanton residents identified by Census.gov by creating educational community outreach that can be accessed by the City of Pleasanton, businesses, and community groups to motivate and empower residents to conserve natural resources, comply with state mandates, and advance the goals of our City's Climate Action Plan.

We believe we will reach this goal at the completion of the project. While the project is currently underway and students are undergoing training and preparation, they have not yet implemented their outreach.

We look forward to sharing the outcomes in the final report.



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City of Pleasanton

FY 2023/2024 Community Grant Program - Youth

Tri-Valley Haven High School

Name of person completing report:

Report 1
Joe Maguigad

Title:

Report 1
Data Manager

Telephone:

Report 1
925-449-5845

Email:

Report 1
joe@trivalleyhaven.org

Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.

Report 1
For the Pleasanton Unified School District Healthy Relationship High School Curriculum, Tri-Valley Haven has created an effective, interactive healthy relationship training. Tri-Valley Haven has updated the class sessions to make them more pragmatic and relevant to Pleasanton teens. Tri-Valley Haven (TVH) utilizes up-to-date materials from the “In Touch with Teens” Curriculum, “Engaging Bystanders” (nsvrc.org), and “Bystander-Focused Prevention” (New York Department of Public Health). TVH created a Healthy Relationship and Teen Anti-Dating Violence curriculum tailored for each school community. In the

Pleasanton high schools, Tri Valley Haven provides helpful presentations focusing on healthy relationships, raising awareness and changing behavior. All materials are age appropriate.

Tri-Valley Haven Preventionist provide healthy relationship classes, including bystander education when it is convenient for the high school teachers, administrators and students. Currently, we have classes scheduled for both Amador and Foothill High School in December 2023 and May 2024.

Describe any significant actions taken during the reporting period.

Report 1

Tri-Valley Haven schedules prevention presentations when it is convenient for the teachers and students and when it will fit into the school's curriculum. TVH collaborates with the teachers and counselors at Pleasanton high schools. As part of the presentation process, Pleasanton students take a post survey to make sure they have learned strategies of when and how to effectively and safely intervene in situations that are escalating and may become abusive. The post surveys are also used to assess the students' level of retention and their willingness to implement the strategies. All feedback is collected and utilized as an assessment tool for quality assurance.

The Haven also provides students with additional take home resource materials to help ensure the education and conversation can continue with their parents. In collaboration with the teachers, the students are provided consistent messages regarding abuse prevention and creating healthy relationships.

If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.

Report 1

N/A

Were any costs incurred for this project (from any source) during this reporting period?

☒ Yes

☐ No

Were any Pleasanton grant funds expended for this project during this reporting period? If yes, have you submitted invoices yet and if so in what amount? If no, please explain why no funds have been expended to date.

Report 1

Yes.

High school:

Total: 1,625.44

July: 749.76

August: 428.16

Sept: 0

Oct: 447.52

Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):

- ☐ Audience (performance)
- ☐ Spectators (events)
- ☒ Participants
- ☐ Clients

Please complete the following table regarding NUMBER OF CLIENTS SERVED during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):

1000	1,000.00	A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated):
666	666.00	B) Total number of people served by THIS PROJECT:
1,666.00	1,666.00	TOTAL

What method do you use to track your participant data for this project?

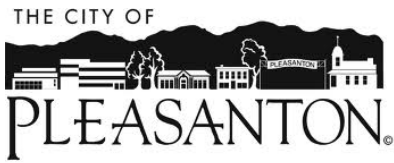
- ☐ Database
- ☐ Ticket sales
- ☒ Sign-in sheet
- ☐ Other

If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.

Report 1
N/A

Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:

Report 1
N/A



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City of Pleasanton

FY 2023/2024 Community Grant Program - Youth

**Tri-Valley Haven
Middle School**

Name of person completing report:

Report 1
Joe Maguigad

Title:

Report 1
Data Manager

Telephone:

Report 1
925-449-5845

Email:

Report 1
joe@trivalleyhaven.org

Describe the current status of your project (e.g. planning, pre-development, activity underway, marketing, etc.) and the current focus of any activity.

Report 1
For the Pleasanton Unified School District Healthy Relationship Middle School Curriculum, Tri-Valley Haven has created an age appropriate, effective, interactive healthy relationship training. Tri-Valley Haven has updated the class sessions to make them more pragmatic and relevant to Pleasanton pre-teens. Tri-Valley Haven (TVH) utilizes up-to-date materials from the “In Touch with Teens” Curriculum, “Engaging Bystanders” (nsvrc.org), and “Bystander-Focused Prevention” (New York Department of Public Health). TVH created a Healthy Relationship and Teen Anti-Dating Violence curriculum tailored for each school community. In the

Pleasanton Middle schools, Tri Valley Haven provides helpful presentations focusing on healthy relationships, raising awareness and changing behavior. All materials are age appropriate.

Tri-Valley Haven Preventionist provide healthy relationship classes, including bystander education when it is convenient for the middle school teachers, administrators and students. Currently, we have classes scheduled for Pleasanton Middle School for Spring 2024.

Describe any significant actions taken during the reporting period.

Report 1

Tri-Valley Haven schedules prevention presentations when it is convenient for the teachers and students and when it will fit into the school's curriculum. TVH collaborates with the teachers and counselors at Pleasanton middle schools. As part of the presentation process, Pleasanton students take a post survey to make sure they have learned strategies of when and how to effectively and safely intervene in situations that are escalating and may become abusive. The post surveys are also used to assess the students' level of retention and their willingness to implement the strategies. All feedback is collected and utilized as an assessment tool for quality assurance.

The Haven also provides students with additional take home resource materials to help ensure the education and conversation can continue with their parents. In collaboration with the teachers, the students are provided consistent messages regarding abuse prevention and creating healthy relationships.

If applicable, describe any modifications to the project goals, timelines, etc., and reason(s) for change. If you have not submitted invoices due to project delays, please provide details here.

Report 1

N/A

Were any costs incurred for this project (from any source) during this reporting period?

☒ Yes

☐ No

Were any Pleasanton grant funds expended for this project during this reporting period? If yes, have you submitted invoices yet and if so in what amount? If no, please explain why no funds have been expended to date.

Report 1

Middle school:

Total: 1,625.45

July: 749.76

August: 428.16

Sept: 0

Oct: 447.53

Please indicate how participant data are reported for this project (please keep consistent for question 11 and with your original application):

- ☐ Audience (performance)
- ☐ Spectators (events)
- ☒ Participants
- ☐ Clients

Please complete the following table regarding **NUMBER OF CLIENTS SERVED** during this reporting period using the indicator chosen above (Audience, Spectators, Participants OR Clients):

1000	1,000.00	A) Numeric GOAL stated in your application for the number of Pleasanton residents to be served by THIS PROJECT (unduplicated):
0	0.00	B) Total number of people served by THIS PROJECT:
1,000.00	1,000.00	TOTAL

What method do you use to track your participant data for this project?

- ☐ Database
- ☐ Ticket sales
- ☒ Sign-in sheet
- ☐ Other

If you answered "other" to the preceding question please explain. Enter "N/A" if not applicable.

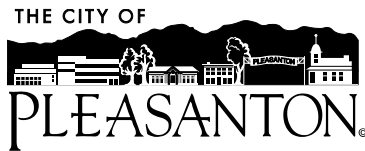
Report 1

N/A

Please include any additional comments or clarifications here about your grant that you feel the Commission will benefit from:

Report 1

N/A



YOUTH COMMISSION AGENDA REPORT

January 10, 2024
Item 4

TITLE: DISCUSS THE EVALUATION PROCESS AND MEETING FORMAT FOR FISCAL YEAR 2024/25 COMMUNITY GRANT PROGRAM – YOUTH CATEGORY

SUMMARY

The Youth Commission will review the Fiscal Year 2024/25 Community Grant – Youth Category and make funding recommendations to the City Council at its March 13, 2024, meeting. To prepare for the review and funding recommendation, the commission should discuss the evaluation process and meeting format. Staff will be available to answer questions commissioners may have related to the use of ZoomGrants, the online grant software program.

RECOMMENDATION

Discuss the evaluation process and meeting format for Fiscal Year 2024/25 Community Grant Funds – Youth Category.

BACKGROUND

Annually, the Youth Commission reviews, discusses, and makes funding recommendations for the Community Grant – Youth Category. At the March meeting, commissioners are asked to listen to presentations from potential grantees, discuss applications based on the commission's grant criteria, and obtain consensus on final funding recommendations.

DISCUSSION

The Community Grant application for FY 2024/25 is open from December 1, 2023 to January 19, 2024. There is \$40,000 allocated for FY 2024/25. Following the grant deadline, commissioners will be emailed a summary of grant applications and funding requests and instructed to start reviewing online applications through ZoomGrants. Applications will remain available for review until Monday, February 12, 2024, at 11:59 p.m. Applications will still be viewable on ZoomGrants after that time; however, commissioners will not be able to modify their entries.

At the March 13, 2024 meeting, staff will provide recommendations and a summary of the commissioners' review in an agenda report for commission consideration. New applicants will be invited to the meeting and will be given five minutes to present their application. Commissioners will have an opportunity to discuss their initial funding review and make final funding recommendations.

EQUITY AND SUSTAINABILITY

Not applicable, as this item is an administrative matter of City business.

OUTREACH

Not applicable, as this item is a matter of commission business.

STRATEGIC PLAN ALIGNMENT

This action advances the following Citywide goals and strategies:

ONE Pleasanton Citywide Strategic Plan (Attachment 1)

- Building a Community Where Everyone Belongs, Strategy 1 – Apply strategies from the City’s Diversity, Equity, and Inclusion (DEI) Action Plan to increase equitable access to City programs and services for the community
- Building a Community Where Everyone Belongs, Strategy 3 – Implement high-priority items from the Library and Recreation Strategic Plan to continue to deliver activities and programs that meet the needs and interests of the community.

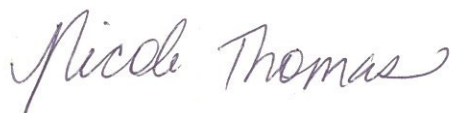
Library and Recreation Strategic Plan (Attachment 2)

- Goal A: Programs, Plans and Services – Deliver exceptional programs and services that meet the needs and interests of the community.

FINANCIAL STATEMENT

There are no immediate costs associated with this process until funding recommendations are approved by the City Council. There is \$40,000 budgeted for this program in Fiscal Year 2024/25.

Submitted by:



Nicole Thomas
Recreation Supervisor

Attachments:

1. [One Pleasanton Citywide Strategic Plan](#)
2. [Library and Recreation Strategic Plan](#)